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Pine-Strawberry Fire District

POLICY COMMITTEE MEETING MINUTES
October 8, 2026

1) **Call to Order –** The meeting was called to order at 8:00AM.

2) **Pledge of Allegiance**

3) **Roll Call –** Present were Chairman Melvin Palmer, Fire Chief Hunter Scott, Member Garrett Turley, and Member Shane Johnson. Member Tina Trout was absent. Minutes were transcribed by Administrative Assistant, Mariella Taylor.

4) **Approval of Previous Meeting's Minutes** – Member Shane Johnson made a motion to approve the minutes of the August 27, 2026, meeting as written. Member Garrett Turley seconded the motion, and it passed unanimously.

5) **Old Business –**

   a) **Review, discussion, possible revision, and possible action on approved District policies** –

   The committee considered policies 4.13 Medical, Dental, Vision Insurance and Policy 4.14 Workers' Compensation at this meeting.

   Following discussion of potential necessary changes to Policy 4.14 Worker's Compensation, it was determined that the Fire Chief needed more information in order to make potential edits to the standing policy. The Committee Chairman directed the Fire Chief to collect the information needed and draft potential policy changes to be presented at the next meeting of the committee. No changes were made to the policy at this time. No further action was taken.

   b) **Discussion/possible action on sending any completed policies or forms to the Fire Board for review** –

   Chief Hunter Scott presented a proposed change to Policy 4.13 Medical, Dental, Vision Insurance to include matching verbiage on out-of-pocket expenses on the Medicare section and (already approved) general health insurance/HSA section. The committee considered the change as presented and Member Shane Johnson made a motion to make the proposed changes and send the policy to the Fire Board for consideration and possible approval. Member Garrett Turley seconded the motion, and it passed unanimously.

c) **Potential discussion and drafting of new District policies and associated forms for Board consideration and possible action** – None.

6) **New Business** – No new business.

7) **Next Meeting Date** – Wednesday, January 6, 2026, at 8AM.

8) **Adjournment –** Member Garrett Turley made a motion to adjourn. Chief Hunter Scott seconded the motion, and it passed unanimously at 8:13AM.