

## Pine-Strawberry Fire District

### PINE-STRAWBERRY FIRE BOARD REGULAR MEETING MINUTES August 19, 2021

The meeting was called to order at 6:00 pm

- 1) **Pledge of Allegiance**
- 2) **Roll Call** – Present were Board Clerk - Robert Papke, Member - Bruce Dow, Board Chairman- Chuck Ackerman, Member - Dave Burkhart, and Member - Mel Palmer.
- 3) **Presentations** – Two handmade, wooden Thin Red Flags with the District emblem were made and donated by – Strawberry residents – Dan & Donna Restelli, along with a smaller wooden PSFD emblem for the Chief and a lovely plaque which was a “Certificate of Appreciation” for the Districts service to the community during the Backbone Fire. One flag will be displayed at each of our stations.
- 4) **Correspondence** – One Letter from the Fort McDowell Yavapai Nation notifying the District that our application for a grant was denied.  
One additional donation from a Pine resident and his wife was received. This couple also offered to fund a picnic for the District employees and their families. This is tentatively scheduled for early October.
- 5) **Call to the Public** –None
- 6) **Approval of Previous Month’s Meeting Minutes**  
July, 2021, Regular Meeting Minutes –Dave Burkhart moved to accept the minutes as written and authorize the Board Clerk to sign them. Melvin Palmer seconded and the motion passed unanimously.
- 7) **Financial Report** – Approval of Previous Month’s Finances  
July, 2021 Financial Reports - Ben Archer-Clowes of the James Vincent Group was in attendance and he presented the financial report to the board. Wildland Fire response accounted for the increase in non-tax revenue and expenses this month. The coverage for the Backbone Fire and overtime related to the fire also impacted the expenses in July. We are still waiting to hear a decision from Department of Health Services on our request for an Ambulance Rate Increase. Our cash position is positive over last year’s. Melvin Palmer moved to accept the financial statements and authorize the Board Clerk to sign them. Bruce Dow seconded the motion and it passed unanimously.
- 8) **Fire Chief’s Report**– Including but not limited to:
  - a) **Significant emergency incidents** – Chief Wisner reported that we had several traffic accident responses in addition to a lightning-strike tree fire. Last month.
  - b) **Other non-emergency Fire District Activity** – We have a crew of four assigned to a Wildland Fire in Montana. Captain Joel Brandt also went out as a Strike Team Leader to the Monument Fire in Northern California.

Chief Wisner spoke on behalf of the Pine Strawberry Fire District at the “Surviving the Backbone Fire” open house in Pine on Saturday, July 17, 2021.

Payson Battalion Chief Dan Bramble lost his wife in a tragic motorcycle accident two weeks ago. Her death is a shock to all of our PSFD family and we are heartbroken for Dan and his family. We are collecting donations for the Bramble family and hope to present Dan with a check soon. A Celebration of Life will be held at the LDS Church in Payson at 2:00 pm on August 28<sup>th</sup>. PSFD will be assisting to help cover calls for Payson during the service.

Fire Marshall reviewed 7 plans, adding 6,616 square feet to development.

c) **Progress report on Fire Board directed business activities or projects –**

All large diameter supply hose has been received and is in service.

Work continues on the Personnel Policy revision.

- d) **Report on emergency call volume from previous month** – responded to 57 calls for service.
- e) **Report on vehicle maintenance from previous month** – \$1,263.11
- f) **Report on training activities from previous month** – a total of 217 hours of training completed.

9) **Other Fire District Related Reports**

- a) District Board Chairman’s Report – None given.
- b) Chaplain’s Report – One previous candidate withdrew.
- c) Employee Assistance Fund Committee – There have been no dispersements.
- d) PSPRS Board Report – None given.
- e) Firefighter’s Association Report – None given.
- f) Labor Organization Report – None given.
- g) Fossil Creek Access Report – CLOSED due to the Backbone Fire.

10) **Old Business**

- a.) Discussion and possible action related to developing a fee schedule. Still in progress – no Board action required at this time.
- b.) The Board will hear an update on the previously approved residential lock box program. Fifty combination lock boxes have purchased. SOP (Standard Operating Procedure) and “Hold Harmless” agreement are being developed before implementation.

11) **New Business – None**

- 13) **Future Meeting Date** will be Thursday, September 16, 2021, at 6:00 pm. Items for consideration- Fee schedule, Residential lockboxes, Social Media & Website responsibilities, Garage Door for St 42, Slide-in for UTV, Employee Assistance Fund
- 14) **Adjournment** – Mel Palmer made a motion to adjourn. Chuck Ackerman seconded the motion and it passed unanimously at 6:40 pm.