

Pine-Strawberry Fire District

POLICY COMMITTEE MEETING MINUTES

April 14, 2025

- 1) **Call to Order** – The meeting was called to order at 8:05 am.
- 2) **Pledge of Allegiance**
- 3) **Roll Call** – Present were Chairman Bob Papke, Fire Chief Joel Brandt, Member Dave Burkhart, and Member Garrett Turley, and Member Trey Shill. Member Shane Johnson was present via Zoom. Minutes were transcribed by Administrative Assistant, Mariella Taylor.
- 4) **Approval of Previous Meeting's Minutes**
March 24, 2025, Policy Committee Meeting Minutes – Member Garrett Turley made a motion to approve the minutes as written. Fire Chief Joel Brandt seconded the motion, and it passed unanimously.
- 5) **Old Business** –
 - a) **Periodic review, discussion, and possible action on approved District policies** –
The committee reviewed the priorly Board approved policies 2.7 - 2.9, 3.6, and 4.1 - 4.16. Minor grammatical edits were made for policies 2.7 through 4.16 and, as agreed upon by the committee, these will be forwarded to the Fire Board for informational purposes.

Member Dave Burkhart made a motion to send Policies 2.7 – 2.9, 4.1 – 4.3, 4.5 – 4.12, and 4.14 – 4.16 to the Board for informational purposes following minor grammatical edits. Member Trey Shill seconded the motion, and it passed unanimously.

Member Dave Burkhart made a motion to send Policy 3.6 Investigations to legal counsel, following appropriate grammatical edits, for consideration. Member Garrett Turley seconded the motion, and it passed unanimously.

Member Dave Burkhart made a motion to table Policies 4.4 PTO and 4.13 Medical/Dental/Vision Insurance and revisit necessary discussion and edits to the policies at the next scheduled meeting. Member Trey Shill seconded the motion, and it passed unanimously.

- 6) **New Business** – No new business.
- 7) **Next Meeting Date** – The next meeting was scheduled for Friday, May 9, 2025, at 8:00 am.
- 8) **Adjournment** – Member Garrett Turley made a motion to adjourn. Fire Chief Joel Brandt seconded the motion, and it passed unanimously at 9:40 am.