

Pine-Strawberry Fire District

POLICY COMMITTEE MEETING MINUTES

March 24, 2025

- 1) **Call to Order** – The meeting was called to order at 8:03 am.
- 2) **Pledge of Allegiance**
- 3) **Roll Call** – Present were Chairman Bob Papke, Fire Chief Joel Brandt, Member Dave Burkhart, and Member Shane Johnson. Member Garrett Turley and Member Trey Shill were present via Zoom. Minutes were transcribed by Administrative Assistant, Mariella Taylor.
- 4) **Approval of Previous Meeting's Minutes**
March 3, 2025, Policy Committee Meeting Minutes – Fire Chief Joel Brandt made a motion to approve the minutes as written. Member Dave Burkhart seconded the motion, and it passed unanimously.

5) **Old Business** –

- a) **Periodic review, discussion, and possible action on approved District policies** – The committee reviewed the priorly Board approved policies 2.1 through 3.10. Minor grammatical edits were made for policies 2.1 through 3.10 and, as agreed upon by the committee, these will be forwarded to the Fire Board for informational purposes.

Policies 2.7 - 2.9 were table by order of the Committee Chairman. Content changes were made to policies 2.4, 3.1, and 3.10 and voted to be sent to the Board for approval.

Fire Chief Joel Brandt made a motion to send Policy 2.4 Wage and Compensation to the Board as written for consideration and possible approval. Member Shane Johnson seconded the motion, and it passed unanimously.

Member Dave Burkhart made a motion to send Policy 3.1 Standard of Conduct to the Board as written for consideration and possible approval. Fire Chief Joel Brandt seconded the motion, and it passed unanimously.

Member Dave Burkhart made a motion to send Policy 3.10 Grievance Rights and Procedures to the Board as written for consideration and possible approval. Member Shane Johnson seconded the motion, and it passed unanimously.

- 6) **New Business** – No new business.
- 7) **Next Meeting Date** – The next meeting was scheduled for Monday, April 14, 2025, at 8:00 am.
- 8) **Adjournment** – Fire Chief Joel Brandt made a motion to adjourn. Member Dave Burkhart seconded the motion, and it passed unanimously at 10:22 am.