

## **Pine-Strawberry Fire District**

### POLICY COMMITTEE MEETING MINUTES

April 15, 2024

- 1) **Call to Order** – The meeting was called to order at 8:11 am.
- 2) **Pledge of Allegiance**
- 3) **Roll Call** – Present were Committee Chairman Bob Papke, Member Dave Burkhart, and Chief Joel Brandt. Member Billy Chester and Member Phil Paine were absent.
- 4) **Approval of Previous Meetings' Minutes**  
April 8, 2024, Policy Committee Meeting Minutes – Member Dave Burkhart made a motion to approve the minutes as written. Chief Joel Brandt seconded the motion and it passed unanimously.
- 5) **Old Business** –
  - a) **Continue editing drafts of policies** – Edits were made to 2.6 Outside Employment for Full-Time Employees, 2.7 Travel Related to District Activities, and 3.10 Grievance Rights and Procedures.
    - a) **Discussion/Possible action on sending completed policies to the Fire Board for review**  
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Member Dave Burkhart made a motion to send Policy 2.7 Travel Related to District Activities, with minor edits, to the Fire Board for review and possible action. Chief Joel Brandt seconded the motion and it passed unanimously.

Chief Joel Brandt made a motion to send Policy 3.10 Grievance Rights and Procedures to the Fire Board for review and possible action. Member Dave Burkhart seconded the motion and it passed unanimously.
- 6) **New Business** – No new business.
- 7) **Next Meeting Date** – A new meeting was scheduled for April 29, 2024 at 8 am.
- 8) **Adjournment** – Member Dave Burkhart made a motion to adjourn the meeting and Chief Joel Brandt seconded it. The motion passed unanimously, and the meeting was adjourned at 10:20 am.