

Pine-Strawberry Fire District

POLICY COMMITTEE MEETING MINUTES December 13, 2022

- 1) **Call to Order** - The meeting was called to order at 1:00 pm
- 2) **Pledge of Allegiance**
- 3) **Roll Call** - Present were Board Clerk - Robert Papke, Member Dave Burkhart, Captain Phil Paine, and Interim Chief Joel Brandt. Member Billy Chester was absent.
- 4) **Approval of Previous Meeting's Minutes**
 - a) November 8, 2022 Policy Committee Meeting minutes – Joel Brandt made a motion to approve the minutes as written. Dave Burkhart seconded the motion and it passed unanimously.
- 5) **Old Business** –
 - a) **Discussion and possible committee approval to forward Policy 2.1 Employment Status to the Fire Board for consideration.** Dave Burkhart made a motion to send Policy 2.1 Employment Status to the Fire Board for approval. Joel Brandt seconded the motion and it passed unanimously.
 - b) **Continue editing drafts of policies** – Disciplinary Action Policy
- 6) **New Business** –
 - a) Discussion/Possible action on adding members to the Policy Committee – Committee Chairman Bob Papke stated that we have missed several meetings due to people being unable to make the meetings and suggested that we possibly add a member or two to the Committee so as to be sure to have a quorum. Phil Paine stated that we may have better attendance by simply moving the meetings to Mondays instead of Tuesdays. The committee members had no issue with moving the day of the meetings and agreed to this.
- 7) **Next Meeting Date** – The next meeting was scheduled for Monday, December 19, 2022, at 1:00 pm.
- 8) **Adjournment** – Joel Brandt made a motion to adjourn. Phil Paine seconded the motion and it passed unanimously at 2:21pm.