

Pine-Strawberry Fire District

POLICY COMMITTEE MEETING MINUTES August 23, 2022

- 1) **Call to Order** - The meeting was called to order at 1:04 pm
- 2) **Pledge of Allegiance**
- 3) **Roll Call** - Present were Board Clerk - Robert Papke, Board Member - Dave Burkhart, Interim Chief Joel Brandt, and Captain Billy Chester. Captain Phil Paine was absent.
- 4) **Approval of Previous Meeting's Minutes**
July 12, 2022, Policy Committee Meeting Minutes – Joel Brandt made a motion to approve the minutes. Dave Burkhart seconded the motion and it passed unanimously.
- 5) **Old Business - Discussion and review of personnel policies.**
Continue editing drafts of Policies: Earned Paid Sick Time, Bereavement Leave, Leave of Absence, Jury and Court Time, Election Time Off, and Retirement Plans.
 - a) Dave Burkhart made a motion to send the FML Policy to the Fire Board for approval. Joel Brandt seconded the motion and it passed unanimously.
 - b) Joel Brandt made a motion to send the PTO Policy to the Fire Board for approval. Billy Chester seconded the motion and it passed unanimously.
 - c) Dave Burkhart made a motion to send the Earned Paid Sick Time Policy to the Fire Board for approval. Joel Brandt seconded the motion and it passed unanimously.
- 6) **New Business – No new business**
- 7) **Next Meeting Date** – The next meeting will be September 6, 2022, at 1:00pm.
- 8) **Adjournment** – Joel Brandt made a motion to adjourn. Billy Chester seconded the motion and it passed unanimously at 2:53 pm.