

## **Pine-Strawberry Fire District**

### **POLICY COMMITTEE MEETING MINUTES**

**July 12, 2022**

- 1) **Call to Order** - The meeting was called to order. (Time not noted)
- 2) **Pledge of Allegiance**
- 3) **Roll Call** - Present were Board Clerk - Robert Papke, Board Member - Dave Burkhart, and Captain Billy Chester were present. Phil Paine was present via phone call. Captain Joel Brandt was absent.
- 4) **Approval of Previous Meeting's Minutes**  
June 14, 2022, Policy Committee Meeting Minutes  
Dave Burkhart made a motion to accept the minutes as written. Bob Papke seconded the motion. Bob Papke, Dave Burkhart, and Captain Billy Chester voted "aye". Captain Phil Paine abstained. Motion carried.
- 5) **Old Business - Discussion and review of personnel policies.**  
Continue editing drafts of Policies – 4.1 FMLA Policy  
FMLA Policy discussed and edited to reflect that it is District Policy to grant job and insurance premium-protected leave and benefits as described in the Federal FMLA and elsewhere in this policy to PSFD Members who are not eligible for Department of Labor regulated FMLA leave solely because PSFD does not employ 50 employees within 75 miles. Employees must meet all other FMLA eligibility requirements.  
  
Dave Burkhart will edit the draft and distribute for review prior to the next committee meeting.  
  
PTO minor wording, approval time, and order of use for donated PTO changes were discussed and made.  
  
Dave Burkhart will edit the draft and distribute for review prior to the next committee meeting.
- 6) **New Business – No new business**
- 7) **Next Meeting Date** – The next meeting will be July 26, 2022, at 1:00pm.
- 8) **Adjournment** – Billy Chester made a motion to adjourn. Phil Paine seconded the motion and it passed unanimously at 2:57 pm.