**PINE-STRAWBERRY FIRE DISTRICT PRE-INSPECTION HANDOUT**

**Building Exterior**

Address numbers are visible & easy to read from your fronting street (contrasting colors).

All sides of the building are free from weeds, trash debris, or combustible storage.

There are no dumpsters within 5 feet of the building.

**Building Interior**

EXIT PATHS are from any point in the building to the public way (exterior of the building).

Exits are clearly identified & exit signs are in the proper locations.

The entire width & height of all exit paths is free from any obstruction (see definition above).

All exit doors open easily without special knowledge of the latching devices that may interfere with someone getting out.

If exit signs are lighted, all of the bulbs are working.

**Rooms, Spaces, & Walls**

All breaches, missing ceiling tile / holes in the walls or ceiling that could allow fire into the hidden spaces have been repaired or replaced.

No new walls have been added, without the necessary permits.

**Electrical**

There is a 30” clear area all around your electrical panel(s) so they are easily accessible, with door kept closed.

All circuit breakers are labeled, in English, to show what they control.

All electrical outlets, switches & junction boxes have cover plates.

All outside wiring is weatherproof.

All appliances are properly grounded, and cords are not damaged.

The electrical service is not overloaded.

There is no improper or bare wiring.

**Extension cords are for temporary use only.** (Used for 90 days or less, then removed.)

Extension cords are replaced with power strips with overcurrent protection & do not pass under rugs, through walls or across traffic paths. All parts of any cord must be visible so that wear or bad spots can be noticed.

**Storage / Housekeeping**

All storage / housekeeping is neat & orderly.

There is no storage in equipment rooms, mechanical rooms, & electrical rooms or under open stairways.

Storage is piled no higher than 2 feet below the ceiling & never more than 12 feet high or no higher than 18 inches below the ceiling in buildings with sprinkler systems.

There are no flammable liquids stored, except in approved cabinets.

No more than 10 gallons of flammable liquid is stored in approved safety cans.

All combustibles are stored at least 3 ft. away from any heat sources including gas appliances, space heaters, etc.)

All vents of heat-producing appliances (heaters, water heaters, clothes dryers, etc.) are in good repair & functioning properly.

**Fire Extinguishers**

Is there access to fire extinguisher(s)?

Are all fire extinguishers visible & accessible (not blocked)?

Have the fire extinguisher(s) been serviced & tagged by a fire extinguisher company within the last 12 months?

Is the sprinkler system valve open and the heads and FDC unobstructed?

Are records for servicing of hood and sprinkler systems being kept up to date?

**Automatic Fire Sprinkler System Serviced Annually**

**Hood Extinguishing System Serviced Every 6 months**

**Fire Alarm System Serviced Annually**