

Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE BOARD REGULAR MEETING MINUTES September 19, 2024

The meeting was called to order at 6:00 pm.

- 1) **Pledge of Allegiance**
- 2) **Roll Call** – Present were Board Clerk - Bob Papke, Member - Bob Bennett, Board Chairman - Chuck Ackerman, Member - Dave Burkhart, and Member - Melvin Palmer.
- 3) **Presentations** –None.
- 4) **Correspondence** – Two letters of thanks were read.
- 5) **Call to the Public** – None.
- 6) **Approval of Previous Minutes**

August 15, 2024 – Regular Meeting Minutes – Dave Burkhart made a motion to accept the minutes as written and authorize the Board Clerk to sign them. Chuck Ackerman seconded the motion, and it passed unanimously.

- 7) **Financial Report of August 2024** – Ben Archer-Clowes of the James Vincent Group was in attendance and presented the financials for August. Dave Burkhart made a motion to approve the financial report as given and to authorize the Board Clerk to sign. Bob Bennett seconded the motion, and it passed unanimously. (See attached Financial Report.)

- 8) **Fire Chief's Report** – Including but not limited to: (See attached Fire Chief's Report.)

Emergency Activity-

Total Dispatches for August = 74 Total Calls for Service - Previous Month 66
49 Rescue and EMS
2 Fire
17 Service Calls
1 Hazardous
5 Motor Vehicle accidents

Training Report – Total training hours completed this month were 488 hours. 412 reported for career members and 76.5 hours reported for reserve members.

The Fire Marshal's Report – The Fire Marshall's office reviewed 4 sets of plans, adding 3,604 square feet of construction, and totaling \$718.68 of revenue.

Vehicle Report – A total of \$12,269 was spent on vehicle repairs/maintenance. All District vehicles are currently in service.

9) **Other Fire District Related Reports**

- a) **District Board Chairman's Report** – None.
- b) **Public Safety Personnel Retirement System Local Board Report** – Dave Burkhart reported that one new member to the PSPRS Local Board has been contacted and agreed to replace retiring member, Michele Powers.
- c) **Firefighter's Association Report** – Board Member Bob Papke reported that the benefit event that local Strawberry restaurant "Bandits" hosted was a huge success.
- d) **Labor Organization Report** – None Given.

10) **Old Business –**

- a) **Discussion and update on Timeline for Bond Issuance** -- Chief Joel Brandt reported that he spoke with Michael from the Stifel group and that we do not need to do anything at this point in time – around April/June of 2025 we will need to get financial numbers and building plans in order for putting out to the public.

11) **New Business –**

(Items to be considered, reviewed, discussed, and possible action on)

a) **Discussion on upcoming November General Election**

Board Chairman Chuck Ackerman requested a motion to formally commit the District to an election for Board Members conducted by Gila County at the November General Election. Three incumbents and three new candidates have filed nomination petitions and will be on the ballot.

Mel Palmer made a motion that the District hold and pay for an election during the November 5, 2024, General Election conducted by Gila County to fill the three expiring members' terms. Chuck Ackerman seconded the motion, and it passed unanimously.

b) **Discussion and possible action on meeting with Primary Election Consultants**

Chief Brandt reported that as part of the bond election services, Stifel has arranged for the services of political/election consultants. Chief Brandt is requesting direction on arranging a meeting with the Fire Board.

Dave Burkhart made a motion that the Board, as a whole, meet with the consultants at the November Regular Board Meeting. Bob Bennett seconded the motion, and it passed unanimously.

c) **Discussion and possible action on replacing Brush -426 and Car-411**

Chief Brandt reported that the Type 6 Wildland Engine BR-426 and staff car (previously the chief's vehicle) are both on the Capitol replacement list for this fiscal year. BR-426 is a 2004 model with approximately 200,000 miles and requires frequent repairs while on deployment. The Jeep, Car-411, also requires frequent repairs and is used mostly by members traveling for training. A replacement Wildland Engine would be built in-house on a new purchase cab & chassis, with components purchased separately for the best price

point. (Similar to the current Type 3 Wildland Engine – at a considerable savings over a retail purchase.)

Dave Burkhart made a motion that the Chief be given direction to begin acquiring components and necessary vehicles to replace BR-426 and Car-411 with a maximum expenditure of \$225,000, as budgeted. Mel Palmer seconded the motion, and it passed unanimously.

12) **Future Board Meeting Dates**

Friday, October 11, 2024, at 3:00pm

November Meeting Tentatively set for November 21, 2024, at 5:00 pm.

Items for discussion – Meeting with (Bond) political consultants as a business item for possible action.

13) **Adjournment:**

Dave Burkhart made a motion to adjourn. Mel Palmer seconded the motion, and it passed unanimously at 6:47 pm.

cw

9 Sept 2024

Captain Graham -

THANK
YOU

It had to wait to say
thank you again for how kindly
you treated our family when
we visited Pine / Montrose a
few weeks ago.

They loved the inside look at
firefighting / EMT life / the station
and a chance to meet and
see so much. We are grateful
for strong people like you who
both serve communities and
demonstrate respect to all citizens.

All the best to you and
your family as you begin a
new life in Virginia.

Regards,

The Dorny Family
Expressions

FROM
 **Hallmark**



This card is made with paper sourced
from responsibly managed forests.

LPH 6079A

© HALLMARK LICENSING, LLC
HALLMARK MARKETING COMPANY, LLC
HALLMARK.COM
MADE IN U.S.A.

8-29-24

Good evening,

It's been a week since my fall,
I wanted to let you all know
how grateful I am and Blessed to have
you all help me. I went to Dr.
Dr. & he says I have a fracture but
doesn't need surgery. I'll see if
out next week about the MRI results.
Anyway Paul & your team
was amazing. Please let Katie
the rescue team my thank and
how grateful I am for them

Thank you for your
compassionate care.

Sincerely,

Elizabeth (Penny) Pinard
Elizabeth Pinard

P.O. Box 441
6198 W. Hardscrabble
Pine, AZ 85544
Phone: 928-476-4272
Fax: 928-476-4634

Pine-Strawberry Fire District

PINE-STRAWBERRY FIRE BOARD REGULAR MEETING MINUTES

August 15, 2024

The meeting was called to order at 6:00 pm.

- 1) **Pledge of Allegiance**
- 2) **Roll Call** – Present were Board Clerk - Bob Papke, Member - Bob Bennett, Board Chairman - Chuck Ackerman, Member - Dave Burkhart, and Member - Melvin Palmer.
- 3) **Presentations** –None.
- 4) **Correspondence** – One letter of thanks was read.
- 5) **Call to the Public** – None.
- 6) **Approval of Previous Minutes**

July 25, 2024 – Regular Meeting Minutes – Dave Burkhart made a motion to accept the minutes as written and to authorize the Board Clerk to sign them. Bob Bennett seconded the motion, and it passed with four ayes. Chuck Ackerman Abstained.

- 7) **Financial Report of July 2024** – Ben Archer-Clowes of the James Vincent Group was in attendance via telephone and presented the financials for July. Dave Burkhart made a motion to approve the financial report as given and to authorize the Board Clerk to sign. Chuck Ackerman seconded the motion, and it passed unanimously. (See attached Financial Report.)
- 8) **Fire Chief's Report** – Including but not limited to: (See attached Fire Chief's Report.)
Acting Chief Paul Voakes reported on the following:

Emergency Activity-

Total Dispatches for July = 66 Total Calls for Service - Previous Month 63

46 Rescue and EMS

3 Fire

9 Service Calls

3 Hazardous

4 Good Intent Calls

1 False Alarm

RM
V2

Training Report – Total training hours completed this month were 455 hours, 408 reported for career members and 47 hours reported for reserve members.

The Fire Marshal's Report – The Fire Marshall's office reviewed 11 sets of plans, adding 19,965 square feet of construction, and totaling \$3,954.60 of revenue.

Vehicle Report – All District vehicles are in service.

9) **Other Fire District Related Reports**

a) **District Board Chairman's Report** – None.

b) **Public Safety Personnel Retirement System Local Board Report** – Dave Burkhart reported that we have a retired firefighter in the community who has stated he would be willing to serve on the PSPRS Local Board. We will contact him to get him all the information/training he needs in the near future.

c) **Firefighter's Association Report** – It was reported by the Association that the sales of the newly designed t-shirts are going well.

d) **Labor Organization Report** – Billy Chester introduced Chad Richey, the Local 4135 Union President. Mr. Richey stated that he is a Captain for Payson Fire and mentioned that he will be representing a union member next month. The Board members welcome Mr. Richey to attend any of our meetings.

10) **Old Business –**

a) **Discussion and update on Timeline for Bond Issuance.** Chief Joel Brandt reported that he received some information from Stifel and that he will be meeting with them on August 27th to discuss timelines. Chief Brandt also gave some preliminary information on the cost to the average homeowner for the different loan amounts.

\$4 million Bond – expires in 2045 cost per year - \$65.00.

\$5 million Bond – expires in 2047 cost per year - \$82.79.

\$6 million Bond – expires in 2047 cost per year - \$82.79.

11) **Future Board Meeting Date**

Thursday, September 19, 2024, at 6:00pm

Items for discussion – Update/Timeline for Bond issuance

12) **Adjournment:**

Dave Burkhart made a motion to adjourn. Chuck Ackerman seconded the motion, and it passed unanimously at 6:28 pm.

Handwritten signature
2/2



Pine- Strawberry Fire District
6198 W Hardscrabble Mesa Rd
Pine, AZ 85544



Monthly Financial Report – August 2024

Attached are the following for your information and review:

1. Balance Sheet as of August 31, 2024.
2. Summary of Reconciled Cash Balances as of August 31, 2024.
3. Income Statement of Revenues and Expenditures for August 2024 including budget to actual and year-to-date balances.
4. Income and Expenses Graph FY25.
5. Monthly Disbursement Report.
6. 12-Month Cash Flow.

Key points:

- Revenue for August is \$140,801 which is \$56,975 over budget.
 - Tax Revenue is \$7,652 which is \$785 over budget.
 - Non-Tax Revenue for August is \$133,149 which is \$56,190 over budget.
- Expenses for August totaled \$459,890 which is over budget by \$76,150.
- Year to Date Revenue is \$208,905 which is over budget by \$39,436.
- Year to Date Expenses is \$800,903 which is over budget by \$63,878.

Please contact the Finance Department at (480) 422-9777 for any questions or concerns regarding this report.

This report and the attached detail reports have been reviewed and approved by the Fire Board.

Board Clerk

Date

9-19-2024



Pine-Strawberry Fire District

P.O. Box 441 Pine, Arizona 85544

Phone: (928) 476-4272 Fax: (928) 476-4634

Website: www.pinestrawberryfiredistrict.com

Fire Chiefs Report-September 2024

Emergency Activity – Total Dispatches for August = 82 calls for service

2 Fire – 1 structure, 1 Vehicle

49 EMS calls

1 Gas Leak/hazmat/Electric

5 Motor Vehicle accidents

17 Misc. calls for service

Last month were 74 calls for service.

Vehicle Report – A-41 received new tires for a total of \$2,495. E-413 had a DPF exhaust system failure while on assignment costing \$8,353. E-426 had an alternator failure while on assignment costing \$1,310. A-41 had a turn signal replaced in the mirror costing \$111. A total of \$12,269 was spent on this line item and all district vehicles are in service.

Training Report - Total training hours completed this month were 412 hours reported for all career members, and 76.5 hours reported for reserve members.

Plan Reviews – The PSFD Fire Marshall reviewed 4 sets of plans this month with a total addition of 3,604 SQ FT. The total fees collected this month were a total of \$718.68.

Significant Incidents and Events:

- We have a pre award notice from the DFFM regarding our 90/10 fuels reduction grant. This grant was submitted in June for \$668,000
- We have completed the mandatory training for the use of our new UTV and it is in service.
- We have had multiple wildland responses this month and they are all in different stages of the billing process.

- We have received a pre award notice from the Governor's Office of Highway Safety for the replacement of E41 extrication tools totaling \$55,000.
- Dan Green has started paramedic school with Coconino college.
- Chris Williamson has started fire ops with Coconino college.