

Do this ahead of registration day!

Program  
Registration Site.  
Get a jump start  
and complete  
your child's  
profile and forms



Friends of Holly Hill Farm  
Summer Programs

# Registration Tips

## Checklist

### MEMBERSHIP

Family-level membership  
[hollyhillfarm.org "join/renew"](http://hollyhillfarm.org/join/renew)

### CREATE ACCOUNT

[hollyhillfarmprogramregistration.org](http://hollyhillfarmprogramregistration.org)  
or scan code below

### COMPLETE CHILD'S PROFILE

for each child you plan to  
register.

### PHYSICIAN'S LETTER & IMMUNIZATIONS - UPLOAD

Dated March 1, 2024 and  
later. Upload to child's profile

### COMPLETE MEDICAL INFO FORM

Required 5 question-form.  
Do ahead go to "forms"

### WAIVERS & DISCLAIMERS

Sign our required digital waivers  
Do ahead go to "forms"

### SCHOLARSHIP

Apply prior to 1/31/25 for early  
registration day

### Early Registration Deadline

Ensure your membership is up to  
date by 2/2/25 to be included.

### MEMBER REGISTRATION DAY

Members will receive email with  
special log-in info 2/5/25 10am.  
Check your email associated with  
your membership

### GENERAL REGISTRATION DAY

Registration link will be provided  
on our website 2/6/25 at noon.

summer programs  
information



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## Do you have a family-level membership?

membership



Your required membership must be current on registration day and *for the duration* of your child's program. Go to **[hollyhillfarm.org](http://hollyhillfarm.org)** and click "join/renew today! You *cannot* purchase a membership on our summer registration site. Make sure you know the email address you used and haven't unsubscribed to our emails!

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## Current Physician Letter & Immunization Form

This is required to participate in programming. We are required by local and state laws to review and ensure all forms meet required dates and immunizations. Make sure you have a **recent digital copy** of your child's letter. Letters dated prior to March 1, 2024 will require you to re-submit a new more recent form by May 1, 2025. To resubmit go to you child's profile page, scroll to the bottom and you can upload a new form.

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## Emergency & Authorized Pick-Up Contacts

New families will be required to add emergency contacts along with authorized pick-up contacts. Existing families should review these for each child to ensure they are up to date. These can be updated and changed online by family at any time as needed.

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## Medical Form

Each parent will be prompted to complete a simple 5 question medical form that will assist our Education team. You can do this ahead by going to the "Form" menu once you are logged into your account. This form is required and if you submitted one more than 6 months ago you will be prompted to complete again. **If your child has an allergy** that requires EPI-Pen or inhaler, you will complete a permission to administer form by May 1, 2025 and no later than 5 days prior to your child's session.