

Safeguarding Reporting a Concern Process



PARENT/GURADIAN /SPECTATOR

Any minor issue can be reported to your team manager, however reports can, and are recommended, to go straight to the welfare officer

COACH/TEAM OFFICIAL

Any reports regarding safeguarding need to be passed straight to the welfare officer. If unavailable contact CFA or other organisations.

WELFARE OFFICER

Reports received by the Welfare Officer are kept confidential but may need to be escalated to CFA or other organisations

COUNTY FA WELFARE OFFICER

CFA will deal with any concerns appropriately and may contact other organisations such as the police.

OTHER ORGINASATIONS

Police - 999
LADO - 01325 406451
NSPCC - 0808 800 5000



WELFARE OFFICER - SHONA MCLEAN
07588720007/WELFARE.FCDL@GMAIL.COM

First Aid Memoire



ASSESS

Assess the situation for the safety of yourself and others

Assess the casualty, are they conscious, do they react to speaking or pain?

Assess the casualty for physical damage

BREATHING

Are they breathing?
Do they need help breathing?

Be prepared to use CPR

Use the Defibrillator if needed

GET HELP

Call for help as soon as you need it.

Ask helper(s) to have a phone and note taking device handy.

Protect casualty and group from the environment, use shelters, spare clothing, insulation, possible food and drink.

PHYSICAL CHECKS

Tell them your name and role.

Check for meds and ID

Keep them talking

Carry out fullbody physical checks

Carry out appropriate first aid as needed

CHECK AND RECORD

Eyes: open? open to speech?, open to pain?, no response?

Movement: on command? response to pain?, no response?

Speech: normal? confused?, inappropriate words? none?

Pulse: beats per minute, strong? regular?, irregular? bounds?

Breathing: breaths per minute? quiet?, noisy?, easy? difficult?

DIAL 999 AND ASK FOR AMBULANCE AND PASS ON ALL DETAILS KNOWN. CONTINUE TO HELP AND MONITOR UNTIL HELP ARRIVES.
KEEP YOURSELF SAFE AND GET HELP AS SOON AS POSSIBLE.

ALL LEAD COACHED HAVE FA FIRST AID TRAINING

AED IS LOCATED BY THE SIDE OF AGP 2 AND IN THE BLUE CONTAINER IN THE CAR PARK