

DAVIDSON COUNTY BOARD OF ELECTIONS

Tuesday, July 22, 2025

The Davidson County Board of Elections met on Tuesday, July 22, 2025 at 12:00 p.m. in the Board of Elections office located at 945 N. Main Street, Suite A, Lexington, North Carolina 27292.

Chairman Freeman called the meeting to order at 12:00 p.m. with the following members present: Richard Johnson, Jason Cheek, and Dan Francis. Board Member Belinda Clark was not present. Director Andrew Richards and Deputy Director Adam Moore were present. There were six visitors.

Chairman Freeman recognized Debbie Harris, Clerk to the Davidson County Board of Commissioners, to administer the oath of office to all present members.

Chairman Freeman opened the floor for discussion on the selection of a board secretary. Mr. Johnson made a motion to select Member Belinda Clark as the board secretary. The motion was seconded by Mr. Francis and unanimously approved.

Director Andrew Richards presented the board with the calendar for the November 4, 2025 Municipal Election season. The calendar consisted of key election deadlines and board meeting schedules.

Director Andrew Richards presented the board with a proposal for the November 4, 2025 Municipal Election Early Voting plan that aligns with Municipal Election schedules from years past. It was clarified that the board could not take action on an Early Voting plan at this meeting since all five board members were not present. The board determined they would meet at 6:00 p.m. on Tuesday, August 5, 2025 to consider the Early Voting plan for the November 5, 2025 Municipal Election as plans are due to the North Carolina State Board of Elections on Friday, August 8, 2025.

Director Andrew Richards presented the board with the draft resolution of the Duties of the Director of Elections. Mr. Cheek made a motion to adopt the resolution of Duties of the Director of Elections as presented. It was seconded by Mr. Francis and unanimously approved.

Director Andrew Richards and Deputy Director Adam Moore informed the board that a new full-time position was approved in the department's budget for the 2025-26 fiscal year. This position is an Elections Administrative Manager whose primary responsibilities are campaign finance, absentee-by-mail management, and supporting the Provisional research process. The job was posted to the Davidson County Human Resources website on July 1, 2025 and applications have been coming in and interviews are being scheduled.

Mr. Johnson made a motion to adjourn the meeting at 12:17 p.m. and was seconded by Mr. Cheek. It was unanimously approved.

Respectfully Submitted,

 Belinda Clark, Secretary

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