

TESLIM, UTHMAN ADEYANJU

Professional Summary.

ACCA (Part-qualified) | **Xero Advisor Certified** Finance Professional with proven expertise in **financial analysis, forecasting, variance analysis, and full-cycle accounting**. Skilled in **interpreting financial data**, producing **insight-driven reports**, and supporting **business decision-making**. Experienced with **month-end close**, cash flow forecasting, and **financial modelling**. Proficient in **Xero, Sage 50, Business Central, Excel** (PivotTables, Power Query), and **Power BI dashboards**. Adept at improving reporting workflows, supporting audits, and ensuring compliance with UK GAAP and HMRC standards.

Key Skills

- Financial Statement Preparation (SoFP, SoPL, Cash Flow)
- Bank, Credit Card & Sub-ledger Reconciliations
- Purchase & Sales Invoices Processing
- Credit Control & Aged Debt Management
- Fixed Asset Register Maintenance
- VAT Returns & HMRC Compliance
- Audit Support & Liaison with External Auditors
- Payroll Processing (RTI submissions)
- Month-End Journals & Audit Preparation
- Expense Claims Processing & Reconciliations
- Excel (PivotTables, Power Query, Financial Modeling)
- Power BI Dashboards & Variance Analysis
- Prepayments, Accruals & Depreciation Journals
- Python & SQL for Financial Analysis

Experience

Finance Assistant (Accounting & Analysis)

QS Dimensions, UK Oct 2024 – March 2025

- Prepared and processed **financial statements** (SoFP, SoPL, Cash Flow) using Sage 50 & Xero in compliance with **UK GAAP and IFRS**.
- Processed and coded purchase and sales invoices in Sage 50 and Xero, aligned with **POs and GRNs**.
- Performed month-end variance analysis and supported **balance sheet reconciliations**.
- Prepared and processed **VAT returns, reconciliations, and reports using Sage 50 in compliance with MTD HMRC regulations**, ensuring precise input/output **VAT calculations**.
- Improved cash flow tracking by enhancing **AP/AR processes**, reducing **overdue receivables** by **20%**.
- Processed **payroll using Sage 50 and Xero**, ensuring **accurate RTI submissions** and compliance with payroll regulations.
- Managed accounts **payable and receivable**, conducting **supplier statement reconciliations** and **optimizing cash flow management**.
- Prepared and analyzed **monthly financial statements, performing variance analysis** to enhance **cash flow visibility** and **forecasting accuracy**.
- Leveraged Excel functions (**Power Query**) and **financial modeling techniques** to streamline **financial data analysis** and reporting.
- Performed **bank reconciliations using Sage 50**, accurately **recording transactions** and resolving discrepancies in a timely manner.
- Managed and **reconciled petty cash transactions**, ensuring **accurate tracking** of company funds and **proper financial reporting**.

Accountant | Financial Analyst

Misadel Ventures, Nigeria Jan 2019 – Sept 2022

- Led **financial reporting and reconciliations**, enhancing **reporting accuracy by 30%** through detailed data validation and analysis.
- Processed invoices, **supplier payments**, and **employee expenses in Xero**, ensuring compliance with audit requirements.
- Managed **bank and ledger reconciliations using Xero**, identifying and resolving discrepancies **to improve financial accuracy** and transaction transparency.
- Carried out **credit control procedures**, reducing overdue receivables by **25%**.
- Delivered timely management reports and forecasts using Excel and **Power Query**.

Accountant | Financial Analyst

CleanAce Solution Ltd, Nigeria Apr 2013 – Dec 2018

- Oversaw **accounts payable and receivable**, ensuring **timely payments** and efficiently **reconciling discrepancies** to maintain financial integrity.
- Prepared and **reviewed financial reports**, improving budget **forecasting accuracy by 18%** through in-depth variance analysis.
- Monitored and managed cash flow, **reconciling bank statements** and **ensuring accurate financial reporting**.
- Designed and maintained **Power BI dashboards**, enhancing financial reporting and providing management with **real-time insights** into key performance metrics.
- Implemented **cost-saving initiatives** by analyzing expenditures, **identifying inefficiencies**, and successfully reducing **OPEX by 15%**.
- Led **financial reporting and variance analysis**, identifying **key financial trends** to support strategic decision-making.

Finance & Accounts Assistant

Gibson MTN Business Ltd, Nigeria Jan 2010 – Mar 2013

- Managed **supplier invoices and reconciliations**, ensuring timely payments and maintaining **accurate financial records**.
- Conducted **bank reconciliations and cash flow monitoring**, improving cash flow efficiency by **18%**.
- Prepared **monthly financial reports**, reducing financial discrepancies by **20%** through **meticulous data analysis and reporting**.
- Enforced **financial controls** and compliance policies, strengthening risk management and ensuring regulatory adherence.

Education

MSc Finance and Investment Banking

University of Hertfordshire, UK | Oct 2022 – Sep 2024

- Grade: **Distinction** (Top 5% of cohort)
- Relevant Modules: Financial Statement Analysis, Financial Data Analysis, Advanced Quantitative Analysis, Financial Markets.

Professional Qualifications

- Xero Advisor Certification** March 2025.
- Associate Chartered Accountant (**ACA**)
- ACCA**, UK. (Part qualified, 2 papers remaining).

Additional information

- Leadership Role
 - Student Representative**. University of Hertfordshire, MSc Finance and Investment Banking Class 2022/2023.
- Key Recognitions and Awards
 - HBS Excellence Award**, University of Hertfordshire (2024): Awarded for **exceptional academic performance** in Finance and Investment Banking.