



Georgia Chapter 22 Board Meeting

August 8, 2024 at 11:00 am
Teams Meeting
Meeting Minutes

I. **Call to Order** Chasity Durham, Pres

Motion to Start Meeting: Kizzy Grier
Seconded by: Nathaniel Kimbro

II. **Roll Call** – Chasity Durham, Nathaniel Kimbro, Kizzy Grier, Heidi Gardner, Jennifer Sweigart, Tammy Duke, Caroline Wilson, Mandy Beavers, Jim Pittman, Matt Alexander, and Andy Anderson

III. **Reading and approval of previous minutes** Chastity Durham, Pres

Last meeting was cancelled due to vacant Secretary position and there were not meeting minutes to read.

IV. **Financial Report** Heidi Gardner, Treasurer

Checking Balance: **\$10,081.91**
Savings Balance: **\$18,034.24**
TOTAL: \$28,116.15

• **Old Business**

- Report from Long Beach Conference (Chastity Durham)
 - Learned about member engagement. Chapter focus should be engagement of current members over growth of the Chapter
 1. Looking for ideas for getting members engaged and attending chapter check-ins

- Fall Forum
 - Chastity Durham – have been checking in with the hotel weekly. Right now there are more rooms reserved than registrations
 - Need more sponsorships and registrations
 - Education
 1. 8 people registered for the class – need 20-25 people to break even
 - Will schedule an in-person meeting before heading to Savannah. It will be on a Tuesday or Thursday at the SinglePoint office in Duluth.
- **New Business**
 - Several vacancies for Committee Chairs
 - Sponsorship chair is desperately needed
 - Jennifer Sweigart stated that Vivian Swanigan is interested in relocation chair. Vivian will reach out to Chastity Durham for next steps.
 - Next chapter check-in on August 14, 2024
 - 17 people registered
 - 3 raffle items to be signed: 1 football and 2 helmets
 - Ideas for engaging members to attend upcoming and future chapter check-ins as well as new member engagement
 - Give Board and committee members at least 5 members to call to personally invite them
 - Resend calendar invite with flyer attached
 - Engage co-workers and educate them about IRWA, people may not even know about IRWA
 - Distribute old IRWA magazines at member check-ins to advertise IRWA membership advantages
 - Looking to the 2029 conference
 - Not at a point where Chapter 22 is prepared to be a host chapter
 - Will not submit bid
- **Reports of Officers and Committees**
 - Will be seeking a 2-3 minute industry update from each committee chair at upcoming board meetings
 - For example, are there any changes in your industry?
 - Committee chairs are encouraged to attend national committee calls and/or join the national committee with IRWA
 - Communications – Heidi Gardner
 - Send education updates
 - Send symposium agenda
 - Send Chapter Check-in reminder
 - Newsletter – Caroline Wilson
 - Will be ready to send after Chapter check-in next week
 - Will highlight Jennifer Sweigart as new Secretary
 - Still working on getting the newsletter on the website correctly
 - Education – Tammy Duke
 - 9 upcoming classes scheduled
 - Next class in two weeks: 9 people registered
 - September class will be cancelled

- Working on schedule for next year
- Environmental – Clyde Johnson (not in attendance of meeting)
 - N/A
- Membership – Connie Thomas (not in attendance of meeting)
 - 1 new member as of today
 - Membership drive to be held in early 2025
- Nominations and Elections – Nathanal Kimbro
 - Nomination for right of way professional of the year – will be sending out information in the next couple of months
- Pipeline – Vi Bean
 - N/A
- Professional Development – Jim Pittman
 - N/A
- Programs – Kizzy Grier
 - N/A
- Surveying – Matt Alexander
 - N/A
- Transportation
 - N/A
- Valuation – Andy Anderson
 - N/A
- Web – Heidi Gardner
 - Fall Forum symposium
 - Boo Bus button added
- Relocation – Vacant
 - N/A
- Sponsorship – Vacant
 - N/A
- Utilities – Mandy Beaver
 - N/A

11:45 am - Motion to Adjourn: Andy Anderson
 Seconded: Caroline Wilson