

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of January 13th, 2024 Board of Governors Monthly Meeting

- 1. Call to Order:** The Board meeting was convened by Mrs. Cacace-Beshears, the President, at 9:00 AM on January 13th, 2024.
- 2. Members Present:** The following board members were present: Mr. Baker, Mrs. Cacace-Beshears, Ms. Camilleri, Mrs. Ferguson, Ms. Orts, and Mr. Taylor, **comprising a quorum.** Mrs. Beyer, Ms. Revell and Ms. Tilghman were not present with excused absences.
- 3. Invocation:** Mr. Taylor provided the invocation.
- 4. Pledge of Allegiance:** Mr. Baker led the Pledge of Allegiance.
- 5. Welcome Members and Guests:** Mrs. Cacace-Beshears welcomed SHPOA members.
- 6. Additions/Deletions/Approval of Agenda:** Mrs. Cacace-Beshears
- 7. Board Actions:**
 - a. Motion to pay staff an end of year bonus.
 - b. Motion to add to the Board Handbook and Board Agreement the following:
When you leave the board or change positions on the board, all Snug Harbor Information is to be turned over to Snug Harbor.
 - c. Motion to add to the Staff Handbook, under the section “Suspected Use of Alcohol or Illegal Drugs: Snug Harbor Property Owners Association has a zero tolerance for drug misuse. Under the section “Personal Behavior”: Staff is expected to report to duty on time and NEVER be under the influence of illegal drugs or alcohol or use prescription drugs that would interfere with their performance of duty. Snug Harbor has a zero tolerance for drug misuse.
 - d. Motion to approve the following aesthetic letters:
15 day letters for trash: L68, M33, M78, M50, M39, D25
15 day letters for debris: N56, N55, B16
60 day letter for Inop vehicle: F19
60 day letters for white goods: M99, L57, D51, M39, M144, C8
- 8. Approval of Minutes:** The minutes for the December 9th, 2023 Board of Governors Meeting were approved.
- 9. Aesthetic/Architecture Hearings:** none.
- 10. Motions made, seconded, discussed and approved/disapproved at the January 13th, 2024 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. none.**
- 11. Committee Monthly Reports:**
 - A. President:** Mrs. Cacace-Beshears reported the Spring newsletter is in process and would be coming out soon.

17. **Next BOG Meeting Date:** Saturday, February 10th, 2024, 9:00AM, at Clubhouse

18. **Next Scheduled Work Meeting Date:** Wednesday, January 31st, 2024, at 6:00 PM, at Clubhouse

19. **Meeting Adjourned:** Meeting adjourned at 9:43AM by Mrs. Cacace-Beshears, President.

Christine Camilleri
Secretary, SHPOA

Board Member's endorsements:

**Snug Harbor POA
P&L Budget, Month, YTD
January 2024**

	<u>Jan 24</u>	<u>Budget</u>	<u>Jan 24</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Ordinary Income/Expense					
Income					
4000 · Assessments	37,419.84	154,985.00	37,419.84	154,985.00	154,985.00
4200 · Past Dues and Other Assessments	622.00	23,000.00	622.00	23,000.00	23,000.00
4300 · Pool Tags	301.00	4,300.00	301.00	4,300.00	4,300.00
4400 · P-Section Utilities	348.08	3,800.00	348.08	3,800.00	3,800.00
4500 · Other Income	32.04	17,640.00	32.04	17,640.00	17,640.00
Total Income	<u>38,722.96</u>	<u>203,725.00</u>	<u>38,722.96</u>	<u>203,725.00</u>	<u>203,725.00</u>
Gross Profit	38,722.96	203,725.00	38,722.96	203,725.00	203,725.00
Expense					
6000 · Payroll Expenses	5,421.38	96,784.00	5,421.38	96,784.00	96,784.00
6100 · Office and Professional Expense	414.23	35,500.00	414.23	35,500.00	35,500.00
6160 · Liens and fees	0.00	400.00	0.00	400.00	400.00
6200 · Insurance Expense	0.00	22,000.00	0.00	22,000.00	22,000.00
6300 · Utilities	1,273.93	16,350.00	1,273.93	16,350.00	16,350.00
6400 · Maintenance	629.15	20,000.00	629.15	20,000.00	20,000.00
6500 · Other Expenses	121.94	5,700.00	121.94	5,700.00	5,700.00
Total Expense	<u>7,860.63</u>	<u>196,734.00</u>	<u>7,860.63</u>	<u>196,734.00</u>	<u>196,734.00</u>
Net Ordinary Income	<u>30,862.33</u>	<u>6,991.00</u>	<u>30,862.33</u>	<u>6,991.00</u>	<u>6,991.00</u>
Net Income	<u><u>30,862.33</u></u>	<u><u>6,991.00</u></u>	<u><u>30,862.33</u></u>	<u><u>6,991.00</u></u>	<u><u>6,991.00</u></u>