

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of August 14th, 2021 Board of Governors Monthly Meeting

- 1. Call to Order:** The Board meeting was convened by Mrs. Cacace-Beshears, the President, at 9:00 AM on August 14th, 2021.
- 2. Members Present:** The following board members were present: Mrs. Beyer, Mrs. Cacace-Beshears, Mrs. Ferguson, Mrs. Kelly, Mr. Lowry and Mr. Williams, **comprising a quorum.** Ms. Camilleri was not present with an excused absence.
- 3. Invocation:** Mr. Lowry provided the invocation.
- 4. Pledge of Allegiance:** Mr. Williams led the Pledge of Allegiance.
- 5. Welcome Members and Guests:** Mrs. Cacace-Beshears welcomed SHPOA members.
- 6. Additions/Deletions/Approval of Agenda:** Mrs. Cacace-Beshears
- 7. Consent Agenda:** (Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a SHPOA Board Member.)
 - a. Motion to approve bid for basketball court refinishing.
 - b. Motion to approve pursuit of possible gift of lots B42, B43, G21, G22 and M85)
 - c. Motion to approve up to \$750 for updated computer hardware and software.
 - d. Motion to approve application for at least 10 additional roads to be paved in Snug Harbor roads.
 - e. Motion to approve Mrs. Brenda Kelly as new board member for the remainder of 2021 and through Dec 2022.
 - f. Motion to approve reduction in fees for Lot K10/11.
 - g. Motion to approve increase in salaries for employees.
 - h. Motion to approve use of baseball field for Bethel Church, Aug 6 for youth event.
 - i. Motion to approve volunteer process.
 - j. Motion to approve 15 day letters for grass or debris K 8/9, G 30, G 21/22, M 135/136, P 68/68a, G59, M 68/69, and M 67.
 - k. Motion to approve 60 day letters for G2/3, G 59.

*Mr. Lowry requested the motion to approve DJ equipment be removed and discussed later.
Mr. Williams approved the above items on consent agenda and Mrs. Ferguson seconded. All approved motion to approve purchase of DJ equipment.
- 8. Approval of Minutes:** The minutes for the July 10th, 2021 Board of Governors Meeting were approved.
- 9. Aesthetic/Architecture Hearings:** none.
- 10. Motions made, seconded, discussed and approved/disapproved at the August 14th, 2021 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. A motion was made by Mr. Lowry, seconded by Mrs. Ferguson, to approve the use of park with fence repair and replacement for property owner to put in bulkhead, which passed with 5 yays and 1 nay.**

B. A motion was made by Mr. Williams, seconded by Mrs. Ferguson, to purchase and install a backflow preventer device at a \$1000 limit at the P-section water meter, which passed unanimously.

11. Committee Monthly Reports:

- A. **Treasurer:** See report. Mrs. Ferguson reported that we are right on target for the year and she requested input for next year's budget as she will begin working on it soon.
- B. **Secretary/Office:** Mr. Lowry informed the board of a request from a property owner to use the park to put in bulkhead 2 houses to the right of the park; they are willing to repair and replace the fence (see Number 10, Item A. above.) Mr. Lowry also informed the board of correspondence from the water department regarding the request to install a backflow preventer device at the P-section water meter (see Number 10, Item B. above.)
- C. **Policy/Procedures:** none.
- D. **Legal:** Mr. Lowry reported there are currently 2 foreclosures in process; we stopped the process on K-10/11 as the owner will be making payments.
- E. **Maintenance/Camping Section:** Mr. Williams reported our new maintenance worker would begin on Monday. Mr. Williams also reported the basketball court had been completed and he is looking into pricing for having it striped. Mr. Williams also shared items he would like to include in the budget for next year such as: a new push mower, roof repair for A-section park, comfort station, maintenance shed, pool pumphouse, kiosk.
- F. **Pool/Park:** Mrs. Beyer reported the snack bar has made \$435 and she wanted to thank the pool employees for doing a great job and enduring the heat.
- G. **Aesthetics Committee:** Mrs. Kelly reported that 4 aesthetic letters had been sent out. Mrs. Kelly also informed everyone there will be a Clean Up Snug Harbor day on August 21st.
- H. **Architecture Committee:** Mr. Lowry reported there have been 13 architectural requests this year; 8 have been completed, 1 was denied.
- I. **Communication Committee:** Mrs. Beyer reported there were 2 owner concerns that she is currently researching information for. Mrs. Beyer also reported the newsletter will be out by September 30th which will include ballots for the November BOG election; she also apologized for not getting a summer newsletter out.
- J. **Community Affairs:** Mrs. Beyer informed everyone of the Civic League BBQ plate sale on September 4th and a portion of the proceeds will go towards the purchase of 3 new swings at the park; there have been some food items donated which are appreciated. Mrs. Beyer reminded everyone of the Snug Harbor Clean Up day on August 21st and the Ice Cream Social on August 22nd and also informed everyone of the Trunk or Treat that will be on October 30th at the clubhouse.
- K. **President:** Mrs. Cacace-Beshears informed everyone that our new mailbox had been put up and we are no longer using our PO box but our street address instead. Mrs. Cacace-Beshears also shared that a new volunteer process had been established as a way to recognize and thank those who are volunteering.

**** All reports were motioned, seconded, and voted unanimously for acceptance.****

12. Correspondence: none.

13. Unfinished Business: none.

14. New Business:

A. **Covid Update:** Mrs. Cacace-Beshears reported that we will continue to monitor for any Covid updates from the CDC and our governor.

15. Comments from the Floor: Mr. Lowry discussed the purchase of the DJ equipment with the board; Mrs. Cacace-Beshears informed him that it was an email vote and it was approved 100% by the board.

16. Announcements:

- a. Clean Up Snug Harbor Day, August 21st, 9:00AM, Clubhouse
- b. Civic League Ice Cream Social, August 22nd, 1-3PM, Clubhouse
- c. Civic League BBQ plates, September 4th, 1-4PM, Clubhouse

17. Next BOG Meeting Date: Saturday, September 11th, 2021, 9:00AM, at Clubhouse

18. Next Scheduled Work Meeting Date: Monday, August 23rd, 2021, at 7:00 PM, at Clubhouse

19. Meeting Adjourned: Meeting adjourned at 10:13AM by Mrs. Cacace-Beshears, President.

Christine Camilleri
Secretary, SHPOA

Board Member's endorsements:

