

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of August 8th, 2020 Board of Governors Monthly Meeting

1. **Call to Order:** The Board meeting was convened by Mrs. Howell, the President, at 9:00 AM on August 8th, 2020.
2. **Members Present:** The following board members were present: Mrs. Cacace-Beshears, Mrs. Ferguson, Mrs. Howell, Mr. Minster, Mr. Rascoe, Mr. Toney, and Mr. Woodward **comprising a quorum**. Mr. Dalton and Mr. Williams were not present with excused absences.
3. **Invocation:** Mr. Toney provided the invocation.
4. **Pledge of Allegiance:** Mrs. Howell led the Pledge of Allegiance.
5. **Welcome Members and Guests:** Mrs. Howell welcomed SHPOA members.
6. **Additions/Deletions/Approval of Agenda:** Mrs. Howell
7. **Consent Agenda:** (Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a SHPOA Board Member.)
 - a. None.
8. **Approval of Minutes:** The minutes for the July 11th, 2020 Board of Governors Meeting were approved.
9. **Aesthetic/Architecture Hearings:** None.
10. **Motions made, seconded, discussed and approved/disapproved at the August 8th, 2020 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. A motion was made by Mr. Toney, seconded by Mr. Minster, to reimburse the office worker \$10 gas money for driving to take the Notary class, which passed unanimously.
 - B. A motion was made by Mr. Toney, seconded by Mrs. Howell, to send a 15 day Aesthetic letter to the owners of Lots H-12, N-63 and C-7, which passed unanimously.
 - C. A motion was made by Mr. Toney, seconded by Mrs. Howell, to allow Mr. Beshears to cut the grass on Lots D-124/125 with a board member being present, which passed unanimously.
 - D. A motion was made by Mr. Toney, seconded by Mrs. Howell, to allow Mrs. Nancy McGowan to spend no more than \$200 to replace the blinds in the clubhouse and be reimbursed, which passed unanimously.
11. **Committee Monthly Reports:**
 - A. **Treasurer:** See report. Mrs. Ferguson reported things were going well with the budget, with the biggest expense being the pool repair work.
 - B. **Secretary/Office:** No report.
 - C. **Policy/Procedures:** No report.
 - D. **Legal:** Mr. Toney reported that lien warning letters had been mailed and liens would be filed soon.

Mr. Toney also reported that there is an appointment this week to meet with a new attorney group to see if they can meet the needs for the association. Mr. Toney informed everyone that the office worker had taken the Notary class in Elizabeth City and asked that she be reimbursed for gas money (see Number 10., Item A. above.)

- E. **Maintenance/Camping Section:** Mr. Toney reported that interviews for the maintenance position would be done this week. Mr. Toney also reported the pool had passed inspection this week.
- F. **Pool/Park:** Mrs. Cacace-Beshears reported the pool had passed inspection with the baby pool needing a few small repairs. Mrs. Cacace-Beshears also reported that pool tag fees had been waived this year and anyone who had already paid would have their account credited towards next years assessments. Mrs. Cacace-Beshears informed everyone of the COVID-19 pool guidelines and also of the Senior/high risk swim times on Mondays, Tuesdays and Wednesdays from 11-12.
- G. **Aesthetics Committee:** Mr. Rascoe presented the board with a few properties that needed aesthetic work and the board agreed to send letters (see Number 10., Item B. above.) The board discussed the grass problem on Lots D-124/125; the property is currently in the foreclosure process. Mr. Beshears volunteered to cut the grass on Lots D-124/125 (see Number 10., Item C. above.)
- H. **Architecture Committee:** No report.
- I. **Community Affairs:** Mrs. McGowan reported she had sent out 2 cards to Snug Harbor residents this month. Mrs. McGowan informed everyone of the Labor Day weekend BBQ with most of the proceeds going to the Fire Dept.; the plates will be \$10 and take out only.
- J. **Ad Hoc Clean Up Committee:** Annis Murphy reported there has been progress with picking up trash and encouraged everyone to pick up trash along the roads if possible.

** All reports were motioned, seconded, and voted unanimously for acceptance.**

12. **Correspondence:** None.

13. **Unfinished Business:**

- A. **Pool Repairs/Changes:** Discussed previously.
- B. **Maintenance Position Open:** Discussed previously.
- C. **New Security Camera for A-section Park and Camping Section Comfort Station:** no report.
- D. **Pool Inspection:** Mrs. Cacace-Beshears reported the pool had passed inspection.
- E. **Baby Pool Completion:** Mrs. Howell reported on the work that needed to be done on the baby pool.
- F. **Heating/AC Servicing:** The board discussed the heating/ac servicing and Mrs. Ferguson reported she is in the process of getting things together for different banks for the loan.

14. **New Business:**

- A. None.

15. **Comments from the Floor:** Mrs. McGowan asked the board about replacing the blinds in the clubhouse (see Number 10., Item D. above.) Madeline Wolk asked about putting events and requests for volunteers on the Facebook page so owners and renters could be aware; Mrs. Howell informed her the Facebook page was only for owners. Jeanne Cullings informed the board about the problem with ditches in Snug Harbor.

16. **Announcements:**

- a. Civic League Labor Day Event

- 17. Next BOG Meeting Date: Saturday, September 12th, 2020, 9:00AM, at Clubhouse
- 18. Next Scheduled Work Meeting Date: Monday, August 24th, 2020, at 7:00 PM, at Clubhouse
- 19. Meeting Adjourned: Meeting adjourned at 10:21AM by Mrs. Howell, President.

Secretary, SHPOA

Board Member's endorsements:

WJ Jones Mrs. R Howell KEW
Kemp James Michael