

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of August 12th, 2023 Board of Governors Monthly Meeting

1. **Call to Order:** The Board meeting was convened by Mr. Chris Taylor, the Vice-President, at 9:00 AM on August 12th, 2023.
2. **Members Present:** The following board members were present: Mr. Baker, Ms. Camilleri, Mr. Taylor, Ms. Tilghman and Mr. John Williams, **comprising a quorum**. Mrs. Cacace-Beshears, Mrs. Beyer, Mrs. Ferguson and Ms. Revell were not present with excused absences.
3. **Invocation:** Mr. Taylor provided the invocation.
4. **Pledge of Allegiance:** Mr. Williams led the Pledge of Allegiance.
5. **Welcome Members and Guests:** Mr. Taylor welcomed SHPOA members.
6. **Additions/Deletions/Approval of Agenda:** Mr. Taylor
7. **Board Actions:**
 - a. Motion to purchase a security camera for the clubhouse and trail cams not to exceed \$700.
 - b. Motion to accept the gift of Lot – L-9.
 - c. Motion for change to the architecture policy to levy fines : if you do any changes to your property prior to filling out the paperwork, you will be charged \$100, and charged \$25 a week till complete. Complete includes completing the permits and paperwork.
 - d. Motion for Aesthetics 15 day grass letter: C-6, G-42/43, G-31, N-85, P-53, B-16, M-67, N-63
 - e. Motion for Aesthetics 15 day debris letter: M-78, M-91, P-38
 - f. Motion for Aesthetics 60 day In-op vehicle: G-31, M-100, P-38, F-19
 - g. Motion for Aesthetics 60 day structural: P-8
8. **Approval of Minutes:** The minutes for the July 8th, 2023 Board of Governors Meeting were approved.
9. **Aesthetic/Architecture Hearings:** none.
10. **Motions made, seconded, discussed and approved/disapproved at the August 12th, 2023 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. **none.**
11. **Committee Monthly Reports:**
 - A. **President:** No report.
 - B. **Treasurer:** See report.
 - C. **Secretary/Office:** No report.
 - D. **Policy/Procedures:** Mr. Taylor reported there are a few policies that are being updated and more info should be available at the next meeting.

- E. **Legal:** Mr. Taylor reported there are 2 foreclosures in process and we should be getting an update from our attorney soon.
- F. **Maintenance/Camping Section:** Mr. Williams reported that maintenance is busy with grass season and he has been working on Cherry St. to get it ready for the state to take over.
- G. **Pool/Park:** Ms. Tilghman thanked the pool attendants for doing a great job this season and she encouraged everyone to go enjoy the pool in the remaining few weeks it will be open.
- H. **Aesthetics Committee:** Mr. Taylor reported that there are properties that do not comply after letters have been sent and the Covenants allow the association to go do the work and charge the owner.
- I. **Architecture Committee:** Mr. Baker reported there were 3 architectural warning letters sent out in the past month to property owners who did not go through the correct process in obtaining a permit before beginning work on their homes. Mr. Baker informed everyone that the architectural policy will be changing to charge \$100 if not obtaining a permit and \$25 per week until in compliance.
- J. **Communication Committee:** Mr. Taylor discussed more about the community watch and his correspondence with the Sheriff's Dept. and their support in us doing this.
- K. **Community Affairs:** Mr. Taylor reported there were 2 property transfers in Snug Harbor in July. Mr. Taylor informed everyone that the process to get Community Watch up and going is underway and he asked for volunteers for each section. Mr. Taylor also discussed the plan to make sure only property owners are using the boat ramps, which will be discussed further at the next meeting. Mr. Taylor reminded everyone that the next Adopt A Highway event will be on October 21st; Do Not Litter signs will be placed throughout the community. Mr. Taylor informed everyone that the board discussed the night fishing at the park and decided against it; the park will continue to be opened from dawn to dusk.
- L. **Civic League:** Mr. Taylor informed everyone of the Ice Cream Social today sponsored by Civic League and Snug Harbor Church. Mr. Taylor reminded everyone of the Luau next week which is a BYOB event; our insurance approves this as long as we do not provide any mixers and only beer and wine that is 15% alcohol or less is allowed.

** All reports were motioned, seconded, and voted unanimously for acceptance.**

12. **Correspondence:** none.

13. **Unfinished Business:** none.

14. **New Business:** none.

15. **Comments from the Floor:** Cathy Botta asked about an owner who had dug up a drain field across the street from her and had relocated the dirt to the property across the street; she is concerned about the dirt being contaminated due to septic waste; the board will contact the owner. A property owner asked if we were aware of a property owner who had chickens; a letter will be sent to the owner. Wanda Putz asked if the board had further discussed the clubhouse rental policy; Mr. Taylor informed her it will be reviewed at the upcoming work meeting.

16. Announcements:

- a. none.

17. Next BOG Meeting Date: Saturday, September 9th, 2023, 9:00AM, at Clubhouse

18. Next Scheduled Work Meeting Date: Wednesday, August 23rd, 2023, at 6:00 PM, at Clubhouse

19. Meeting Adjourned: Meeting adjourned at 10:43AM by Mr. Taylor, Vice-President.

Christine Camilleri
Secretary, SHPOA

Board Member's endorsements:

