

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of December 9th, 2023 Board of Governors Monthly Meeting

1. **Call to Order:** The Board meeting was convened by Mrs. Cacace-Beshears, the President, at 9:00 AM on December 9th, 2023.
2. **Members Present:** The following board members were present: Mr. Baker, Mrs. Cacace-Beshears, Ms. Camilleri, Mrs. Ferguson, Ms. Orts, Ms. Revell, Mr. Taylor, and Ms. Tilghman, **comprising a quorum**. Mrs. Beyer was not present with an excused absence.
3. **Invocation:** Mr. Taylor provided the invocation.
4. **Pledge of Allegiance:** Mr. Taylor led the Pledge of Allegiance.
5. **Welcome Members and Guests:** Mrs. Cacace-Beshears welcomed SHPOA members.
6. **Additions/Deletions/Approval of Agenda:** Mrs. Cacace-Beshears
7. **Board Actions:**
 - a. Aesthetics Motion for:
15 day letters for debris, (142 Hemlock)
 - b. Motion to approve website process
 - c. Motion to approve purchase new signs not to exceed \$400
 - d. Motion to approve Roberta Orts to the Board of Governors
 - e. Motion to approve Board Agreement
 - f. Motion to approve new logo use for signs and marketing materials
 - g. Motion to approve new signs not to exceed \$1,300 for 4 new signs for the clubhouse, and parking lot
 - h. Motion to approve Boat Ramp Policy
 - i. Motion to send Bethel Fire Department \$150 donation
8. **Approval of Minutes:** The minutes for the October 14th, 2023 Board of Governors Meeting were approved.
9. **Aesthetic/Architecture Hearings:** none.
10. **Motions made, seconded, discussed and approved/disapproved at the December 9th, 2023 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. **none.**
11. **Committee Monthly Reports:**
 - A. **President:** Mrs. Cacace-Beshears reported
 - B. **Treasurer:** See report. Mrs. Ferguson reviewed the monthly treasurer report. Mrs. Ferguson informed everyone that a locked drop box has been placed outside by the parking lot for those wanting to drop off payments.

- C. **Secretary/Office:** Ms. Camilleri reported she had filed 2 lien reversals.
- D. **Policy/Procedures:** Mrs. Cacace-Beshears reported that the most recent policies and procedures are being organized.
- E. **Legal:** Ms. Revell reported we are moving forward with the foreclosures.
- F. **Maintenance/Camping Section:** Ms. Orts reported that John Williams would be helping her in getting started with the maintenance board position.
- G. **Pool/Park:** No report.
- H. **Aesthetics Committee:** No report.
- I. **Architecture Committee:** No report.
- J. **Communication Committee:** Mr. Taylor reported that the website was being managed by Ernie Blair and thanked him for his help. Mr. Taylor also informed everyone to look for an insert that will be included in the yearly assessments that will help with updating contact information and also include details about the community watch program.
- K. **Community Affairs:** Mr. Taylor informed everyone of the QR code on the bottom of the agenda to help property owners in updating their contact info. Mr. Taylor discussed the new boat ramp policy that will be implemented at the beginning of the year. Mr. Taylor encouraged everyone to get involved in the community watch program and discussed the need for section captains. Mr. Taylor reported that Snug Harbor along with the Bethel Fire Dept. will be sponsoring a toy drive And encouraged everyone to donate; a box will be available at the Christmas dinner on December 16th for those interesting in donating. Mr. Taylor reported our 2nd Annual Santa drive will be on December 20th with a Hot Cocoa with Santa event following at the clubhouse. Mr. Taylor presented a picture of the new Snug Harbor sign that will replace the existing sign coming into the clubhouse.
- L. **Civic League:** No report.

** All reports were motioned, seconded, and voted unanimously for acceptance.**

12. Correspondence: none.

13. Unfinished Business: none.

14. New Business: none.

15. Comments from the Floor: Karen Giles asked if there was a way to look into the procedures to help with abandoned properties; Ms. Revell and Mrs. Cacace-Beshears will look into this. John Williams asked what the status was on zero tolerance policy for drugs for employees; Mrs. Cacace-Beshears informed him there was a meeting to discuss this.

16. Announcements:

- a. Civic League Christmas Dinner- Saturday, December 16th, 5:00PM
- b. 2nd Annual Santa Drive- Wednesday, December 20th

17. Next BOG Meeting Date: Saturday, January 13th, 2024, 9:00AM, at Clubhouse

18. Next Scheduled Work Meeting Date: Wednesday, January 3rd, 2024, at 6:00 PM, at Clubhouse

19. Meeting Adjourned: Meeting adjourned at 9:27AM by Mrs. Cacace-Beshears, President.

Christine Camilleri
Secretary, SHPOA

Board Member's endorsements:

_____	_____	_____	_____
_____	_____	_____	_____