

**SNUG HARBOR PROPERTY OWNERS ASSOCIATION**  
Minutes of February 11<sup>th</sup>, 2023 Board of Governors Monthly Meeting

- 1. Call to Order:** The Board meeting was convened by Mr. Taylor, the Vice-President, at 9:00 AM on February 11<sup>th</sup>, 2023.
- 2. Members Present:** The following board members were present: Mr. Baker, Mrs. Beyer, Ms. Camilleri, Mrs. Ferguson, Mr. Taylor, and Ms. Tilghman, **comprising a quorum.** Mrs. Cacace-Beshears and Mr. Williams were absent with an excused absences.
- 3. Invocation:** Mr. Taylor provided the invocation.
- 4. Pledge of Allegiance:** Mr. Taylor led the Pledge of Allegiance.
- 5. Welcome Members and Guests:** Mr. Taylor welcomed SHPOA members.
- 6. Additions/Deletions/Approval of Agenda:** Mr. Taylor
- 7. Board Actions:**
  - a. Motion to waive fines for Oliver excluding certified mail
  - b. Motion to develop and use a Letter of Intent for employees returning for summer
  - c. Motion to charge \$7 for replacement of pool tags
  - d. Motion to move forward with foreclosure on top three delinquent accounts
  - e. Motion to approve change of \$10,000 CD's (5 months) to \$5,000 CD's (13 month)
  - f. Motion to send aesthetic letters to F-32, F-37, F-57, and DZ for in-op vehicles
  - g. Motion for end of year bonus for staff
  - h. Motion to pay current bill for Quickbooks consultant
  - i. Motion to pay up to \$1,000 cap on QB consultant
- 8. Approval of Minutes:** The minutes for the January 14<sup>th</sup>, 2023 Board of Governors Meeting were approved.
- 9. Aesthetic/Architecture Hearings:** none.
- 10. Motions made, seconded, discussed and approved/disapproved at the February 11<sup>th</sup>, 2023 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
  - A.** none.
- 11. Committee Monthly Reports:**
  - A. President:** Mr. Taylor gave an update on the selling of pool tags to Holiday Island and Heritage Shores; after submitting info to our insurance company, they shot the idea down and gave reasons why we should not do so. Mr. Taylor also informed everyone that the board would be revisiting the new clubhouse policy.
  - B. Treasurer:** See report. Mrs. Ferguson reviewed the monthly budget with everyone. Mrs. Ferguson informed everyone that \$5,000 was moved from money market into a CD at First National Bank.
  - C. Secretary/Office:** none.

- D. **Policy/Procedures:** no report.
- E. **Legal:** Mr. Taylor informed everyone that the board position for legal was open and Joan Revell and Sandy Harbor were being interviewed after the meeting.
- F. **Maintenance/Camping Section:** none.
- G. **Pool/Park:** Ms. Tilghman reported the pool is set to open on Memorial Day weekend and pool passes are being sold in the office.
- H. **Aesthetics Committee:** Mrs. Beyer reported there were 4 aesthetic letters sent out last month. Mrs. Beyer encouraged everyone to fill out a concern form if they would like to report anything.
- I. **Architecture Committee:** Mr. Baker reported there were 3 new architectural applications last month. He encouraged everyone to continue doing projects on their homes and making the community look great, but to go through the proper process in doing so.
- J. **Communication Committee:** Mr. Taylor reported we are still looking for someone to help with the website.
- K. **Community Affairs:** Mr. Taylor reported there were 4 property transfers last month in Snug Harbor; there were 15 bags of trash collected at the January Adopt A Highway event. Mr. Taylor informed everyone of the Civic League breakfast on March 4<sup>th</sup> which will include presentations from the Sheriff, EMS, and Bethel Fire Dept. Mr. Taylor informed everyone of the little library by the kiosk that was presented by the county library and encouraged everyone to check it out.
- L. **Civic League:** Mrs. Beyer informed everyone of the upcoming Civic League events (see below). Mrs. Beyer also informed everyone of a pool party planned for the opening day of the pool on May 27<sup>th</sup> and the 4<sup>th</sup> of July celebration scheduled for July 1<sup>st</sup>. Mrs. Beyer encouraged everyone to sign up for the Chili Cook off and Polar Plunge on February 18<sup>th</sup>.

\*\* All reports were motioned, seconded, and voted unanimously for acceptance.\*\*

**12. Correspondence:** none.

**13. Unfinished Business:** none.

**14. New Business:** none.

**15. Comments from the Floor:** Wanda Putz expressed her concerns with the new cost to rent to the clubhouse and thanked the board for revisiting the new policy. Mrs. Putz also expressed her concern over potholes; the board informed her to call DOT as they are responsible for maintaining paved roads. Mrs. Putz thanked Civic League and our maintenance worker for everything they do. Penny Norman expressed her concern with not charging to rent the clubhouse as the association still has to pay for electric and water when it is being used. Rhonda Grinels asked the board to clarify the difference between Bylaws and Covenants; Mrs. Ferguson explained the difference to her. Rhonda Grinels asked for the board's definition of a permanent structure; Mr. Baker clarified for her and also informed her that the county has the same definition. Rhonda Grinels expressed her concern with a water leak behind the comfort station in P-section and it not being addressed. Randy Oliver asked to discuss his architectural fines with the board. Scott Grinels expressed his concern with P-section not having the same rules as everyone else.

**16. Announcements:**

- a. Civic League Chili Cook-Off/Polar Plunge; Saturday, February 18<sup>th</sup>, Clubhouse
- b. Civic League Breakfast; Saturday, March 4<sup>th</sup>, 8-10AM, Clubhouse
- c. Civic League Easter Egg Hunt; Saturday, April 8<sup>th</sup>, Clubhouse
- d. Civic League Pot Luck Dinner; Saturday, April 8<sup>th</sup>, 5-7PM, Clubhouse
- e. Sunrise Service; Sunday, April 9<sup>th</sup>, 7:00AM, Clubhouse

**17. Next BOG Meeting Date:** Saturday, March 11<sup>th</sup>, 2023, 9:00AM, at Clubhouse

**18. Next Scheduled Work Meeting Date:** Wednesday, February 22<sup>nd</sup>, 2023, at 6:00 PM, at Clubhouse

**19. Meeting Adjourned:** Meeting adjourned at 10:08AM by Mr. Taylor, Vice-President.

Christine Camilleri  
Secretary, SHPOA

Board Member's endorsements:

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