

SNUG HARBOR PROPERTY OWNERS ASSOCIATION  
Minutes of February 13<sup>th</sup>, 2021 Board of Governors Monthly Meeting

1. **Call to Order:** The Board meeting was convened by Mrs. Howell, the Vice- President, at 9:00 AM on February 13<sup>th</sup>, 2021.
2. **Members Present:** The following board members were present: Mrs. Beyer, Mrs. Howell, Mr. Lowry, Mr. Rascoe and Mr. Williams **comprising a quorum.** Mrs. Cacace-Beshears, Ms. Camilleri, Mrs. Ferguson and Mr. Woodward were not present with excused absences.
3. **Invocation:** Mr. Lowry provided the invocation.
4. **Pledge of Allegiance:** Mrs. Howell led the Pledge of Allegiance.
5. **Welcome Members and Guests:** Mrs. Howell welcomed SHPOA members.
6. **Additions/Deletions/Approval of Agenda:** Mrs. Howell
7. **Consent Agenda:** (Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a SHPOA Board Member.)
  - a. Motion of the following officers and committee chairs:
    - i. President – Ms. Toni Cacace-Beshears
    - ii. Vice President – Mrs. Kim Howell
    - iii. Secretary – Mrs. Christine Camilleri
    - iv. Treasurer – Mrs. Nancye Ferguson
    - v. Legal – Mr. Gary Lowry
    - vi. Maintenance – Mr. John Williams
    - vii. Pool / Park – Mrs. Lisa Beyer
    - viii. Aesthetics – Mr. Rascoe (member Christine)
    - ix. Architectural – Mr. Kevin Woodward
    - x. Policy and Procedure – Mr. Gary Lowry
    - xi. Communication – Mrs. Lisa Beyer (member Kim)
  - b. Motion approved to prioritize basketball court in the capital list of items.
8. **Approval of Minutes:** The minutes for the December 12<sup>th</sup>, 2020 Board of Governors Meeting were approved.
9. **Aesthetic/Architecture Hearings:** none.
10. **Motions made, seconded, discussed and approved/disapproved at the February 13<sup>th</sup>, 2021 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
  - A. A motion was made by Mr. Rascoe, seconded by Mr. Lowry, to send a 60 day in operable vehicle letter to the owner of Lot DX/DY, which passed unanimously.
  - B. A motion was made by Mr. Lowry, seconded by Mr. Williams, to send a 60 day aesthetic structural repair letter to the owners of Lots G-58 and G-69, which passed unanimously.
  - C. A motion was made by Mr. Rascoe, seconded by Mr. Lowry, to send a 15 day aesthetic trash letter to the owner of Lot G-59, which passed unanimously.
  - D. A motion was made by Mr. Rascoe, seconded by Mr. Lowry, to send a 15 day aesthetic debris

letter to the owner of Lot C-7, which passed unanimously.

E. A motion was made by Mr. Rascoe, seconded by Mrs. Howell, to send a 15 day debris letter to the owner of Lot M-39, which passed unanimously.

#### 11. Committee Monthly Reports:

- A. **Treasurer:** See report. Mr. Lowry reported on the capital improvements such as the basketball court and roof repair. Mr. Lowry also reported that everything is being prepared to take to the accountant for taxes and the association would be looking into proceeding with an audit per a homeowner request.
- B. **Secretary/Office:** Mr. Lowry reported there had been 3 lien reversals filed at the courthouse.
- C. **Policy/Procedures:** Mr. Lowry reported that he and Mrs. Cacace-Beshears would be working on the handbook and a formal complaint policy for property owners.
- D. **Legal:** Mr. Lowry reported there are 3 foreclosures and the attorney informed him they were put on hold due to Covid and hoped to begin working on them soon.
- E. **Maintenance/Camping Section:** Mr. Williams reported that due to the abundance of rain in the area, projects such as repairing the fence by the pool and spreading rock on the roads have been put on hold; these projects will be completed when weather permits. Mr. Williams also reported he would like to put another ad in the paper for a maintenance worker. Mr. Williams also reported he would be getting quotes for the basketball court repair.
- F. **Pool/Park:** Mrs. Beyer reported we are on target for opening the pool on Memorial Day weekend and ads would be going in the paper soon for pool employees. Mrs. Beyer also reported she and Mrs. Cacace-Beshears are working on pool policies and procedures.
- G. **Aesthetics Committee:** Mr. Rascoe reported he would like to set up a system for property owners to be able to come in the office and view aesthetic issues that are in process. Mr. Rascoe presented the Board with properties that need Aesthetic work (see Number 10., Items A., B., C., D., and E. above.)
- H. **Architecture Committee:** No report.
- I. **Communication Committee:** Mrs. Beyer reported she is working on the current newsletter and also updating the website.
- J. **Community Affairs:** Mrs. McGowan reported she had sent out 4 cards to Snug Harbor residents in the past month. Mrs. McGowan reminded everyone of the Civic League Spaghetti dinner on Sunday and she has tickets available for anyone interested.
- K. **Ad Hoc Clean Up Committee:** no report.

\*\* All reports were motioned, seconded, and voted unanimously for acceptance.\*\*

12. Correspondence: None.

13. Unfinished Business:

**14. New Business:**

A. **Covid Update:** Mrs. Howell informed everyone we are still under the 10 person indoor and 25 person outdoor limit due to Covid.

**15. Comments from the Floor:** Mrs. McGowan informed everyone of the trees in front of the clubhouse that need to be trimmed; she will be working on this in March and asked for volunteers to help.

**16. Announcements:**

a. none.

**17. Next BOG Meeting Date:** Saturday, March 13<sup>th</sup>, 2021, 9:00AM, at Clubhouse

**18. Next Scheduled Work Meeting Date:** Monday, February 22<sup>nd</sup>, 2021, at 6:30 PM, at Clubhouse

**19. Meeting Adjourned:** Meeting adjourned at 10:10AM by Mrs. Howell, President.

Christine Camilleri  
Secretary, SHPOA

Board Member's endorsements:

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