

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of January 14th, 2023 Board of Governors Monthly Meeting

1. Call to Order: The Board meeting was convened by Mrs. Cacace-Beshears, the President, at 9:00 AM on January 14th, 2023.

2. Members Present: The following board members were present: Mr. Baker, Mrs. Beyer, Mrs. Cacace-Beshears, Ms. Camilleri, Mrs. Ferguson, Mr. Taylor, Ms. Tilghman and Mr. John Williams, **comprising a quorum.**

3. Invocation: Mrs. Ferguson provided the invocation.

4. Pledge of Allegiance: Mr. John Williams led the Pledge of Allegiance.

5. Welcome Members and Guests: Mrs. Cacace-Beshears welcomed SHPOA members. Mr. Williams read a letter of board resignation from Gary Lowry.

6. Additions/Deletions/Approval of Agenda: Mrs. Cacace-Beshears

7. Board Actions:

- a. Motion for Slate of Officers and Committee Chairs
- b. Motion for Donation to the Bethel Fire Department
- c. Motion for changes to the Clubhouse rental policy

8. Approval of Minutes: The minutes for the December 10th, 2022 Board of Governors Meeting were approved.

9. Aesthetic/Architecture Hearings: Randy Oliver was present at the meeting to discuss the architectural fines on his account; Mr. Oliver did not realize he needed to submit an application for the porch on his house and doesn't believe he should be responsible for the fines. The board agreed to review and let him know a decision.

10. Motions made, seconded, discussed and approved/disapproved at the January 14th, 2023 BOG

Monthly Meeting: (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.

A. none.

11. Committee Monthly Reports:

A. President: Mrs. Cacace-Beshears reported we had transferred to the new system in Quickbooks and property owners would see the new billing format on all bills and receipts.

B. Treasurer: See report. Mrs. Ferguson reviewed the monthly report and informed everyone of the bank CD and the interest it was gaining.

C. **Secretary/Office:** Ms. Camilleri reported she had filed 16 liens and 5 lien reversals at courthouse last month.

D. **Policy/Procedures:** Mrs. Cacace-Beshears reported the board is reviewing possible revisions of policies and the Clubhouse Rental Policy had been changed this month.

E. **Legal:** Mrs. Cacace-Beshears informed everyone that we are working on 3-4 potential foreclosures this year.

F. **Maintenance/Camping Section:** Mr. John Williams reported that maintenance is currently in slow season. Maintenance has been staying on top of leaves and ditches in P-section.

G. **Pool/Park:** Ms. Tilghman thanked everyone for the votes to allow her to be on the board and she asked for any input to make the pool and park better.

H. **Aesthetics Committee:** Mrs. Beyer reported she had been reviewing previous aesthetic letters that were sent out and any new aesthetic issues would be discussed at the work meeting on Wednesday.

I. **Architecture Committee:** Mr. Baker reminded everyone to go through the proper process when doing upgrades to their property.

J. **Communication Committee:** Mr. Taylor reported that we are still looking for someone who can help us with our website updates. Mr. Taylor reported the deadline for submissions to the newsletter needed to be in by January 31st and the newsletter would go out around the end of February.

K. **Community Affairs:** Mr. Taylor reported there were 7 property transfers in December with a total of 56 transfers for the year in Snug Harbor. Mr. Taylor informed everyone that the Fire Dept. toy drive was a big success; there were 25 children who came to sit with Santa at the clubhouse and received a gift from the toy drive. The Fire Dept. did a Santa drive through later that day that was also a success. Mr. Taylor informed everyone that a map by sections had been included on the website. Mr. Taylor reported that delinquent accounts are still being reviewed in hopes to recover the money owed. Mr. Taylor encouraged everyone to let the board know if there are any concerns they may help with. Mr. Williams encouraged everyone to also submit any ideas to better the community. Mr. Taylor informed everyone that the medical equipment inventory has expanded for anyone in need. The Adopt A Highway program had collected 72 bags of trash last year and he informed everyone of the dates set for the year. Mr. Taylor is working with the Fire Dept. and EMS to have them come to the clubhouse to meet with the community. Mr. Taylor reviewed the changes made to the Clubhouse Rental Policy. Mr. Taylor informed everyone that our insurance company is reviewing whether we can sell pool passes to Holiday Island.

L. **Civic League:** Mrs. Beyer reported the recent breakfast went well and the Soup, Salad & Baked Potato fundraiser would be next weekend with proceeds going to the Open Door food pantry. Mrs. Beyer encouraged everyone to use the community board in the parking lot for anything they would like to advertise. Mrs. Beyer informed everyone of the Chili Cook-Off and Polar Plunge on February 18th and the breakfast on March 4th.

** All reports were motioned, seconded, and voted unanimously for acceptance.**

12. Correspondence: none.

13. Unfinished Business: none.

14. New Business: none.

15. Comments from the Floor: none.

16. Announcements:

- a. Adopt A Highway trash pick up; Saturday, January 21st, Clubhouse
- b. Civic League Soup, Salad & Potato Fundraiser; Saturday, January 21st, Clubhouse
- c. Civic League Chili Cook-Off/Polar Plunge; Saturday, February 18th, Clubhouse
- d. Civic League Breakfast; Saturday, March 4th, Clubhouse

17. Next BOG Meeting Date: Saturday, February 11th, 2023, 9:00AM, at Clubhouse

18. Next Scheduled Work Meeting Date: Wednesday, January 18th, 2023, at 6:00 PM, at Clubhouse

19. Meeting Adjourned: Meeting adjourned at 10:26AM by Mrs. Cacace-Beshears, President.

Christine Camilleri
Secretary, SHPOA

Board Member's endorsements:

