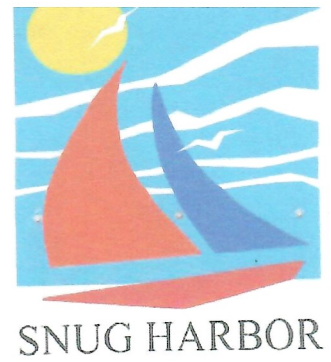


SNUG HARBOR

SNUG HARBOR NEWS
Published by Snug Harbor Property
Owners Association
P.O. Box 392, Hertford, NC 27944
Phone 252-426-5172
E-mail: shpoa@inteliport.com
New Web Page www.snugharborpoa.com



SNUG HARBOR

President's Corner

Season's Greetings to one and all from your Property Owners Association! During this special season, it is a time to reflect on all the things to be thankful for. My wife, Conway, and I are very grateful for this community and the many friends and neighbors we have. I'd like to thank the many, many volunteers from this community who devote their time, sweat, experience and compassion to make this community what we have today. I'd like to thank the membership for electing me onto the Board of Governors for the next three years and the current Board of Governors for electing me president for the 2008 year. Thanks to every member who cast their vote or spoke at any board meeting. This is our community and requires community input via suggestions and recommendations to maintain the way of life we cherish.

2007 has been a very busy and productive year for Snug Harbor. Look at the "What Have We Accomplished" article, further in this newsletter. Many thanks go to Steve Klasing for overseeing most of these projects.

While many visible improvements have been accomplished, there are just as many non-visible improvements accomplished for the good of the community. Thanks go to our volunteers and board members. Not so visible improvements are the day-to-day running of this association. Sue Fields, our 2007 & 2008 treasurer deserves our thanks for keeping our expenses within our means and keeping our bills paid.

ON THE INSIDE PAGES:

Annual Assessments

Pool Operator Bids

Clubhouse Rental and Use Policy

Pool Tag Policy

Tennis Court Keys

UPCOMING EVENTS

Civic League Dinner Jan. 19th at 6:30 PM

Civic League Dinner Feb. 16th at 6:30 PM

Civic League Dinner Mar. 15th at 6:30 PM

Snug Harbor Community Watch

Your vigilant observance in your neighborhood is the greatest single deterrent to crime and the apprehension of those who break the law.

Things you can do to help keep our community safe:

1. Attend Community Watch
2. Do something nice for a neighbor
3. Be vigilant and report unusual activity to the law
4. Help keep litter picked up on our roadways
5. Have a street light put up, criminals hate light!
6. Have a highly visible house number
7. Keep your dogs in your yard and under control

Crime Prevention is Everybody's Business. If you see unlawful activity, report it to the sheriff. Call 426-5615

Community Property Usage

We remind all property owners that in order to use the community areas, we must all be good stewards of these areas and follow any posted rules for the enjoyment of all concerned.

Spot-checks of users for either a swim tag or property owners card can be done at any time and by any property owner. This is to ensure that only Snug Harbor Property Owners use our facilities!! **We encourage parents to remind their children that profanity will not be tolerated on any community property!!**

The Snug Harbor Property Owners Association can and will restrict or remove community area use privileges based on bad behavior reported by other property owners. Be a good neighbor by respecting OUR community property and the property of homeowners adjacent to these locations.

Your SHPOA Board Ready to Serve

If you need to contact a board member to share a concern or item of interest, their names are listed below. You may call the clubhouse and leave a message for the appropriate individual at 426-5172.

Wynn McCallister President	
Bill Polk	Vice President
Sue Fields	Treasurer
Carol Klasing	Secretary
Steve Klasing	Maintenance
Patrick Harley	
Architectural/Community	Watch
Bill Ferguson	Community Watch
Bill Toney Jr.	Legal/Architectural
Ken Minster	Aesthetics

PROPERTY FOR SALE

SHPOA has had Lot P-25 in P-Section deeded back to us by the previous owner. The sale announced at the Annual Meeting has fallen through and SHPOA is again accepting bids for this lot. Bids over \$2500.00 may be submitted in writing to the clubhouse office.. Mark your bid Attn: Carol Klasing. All bids must be received by March 7th, 2008. Bids received after this date will not be accepted. The bids will be opened and the highest bidder will be announced at the March 8th, 2008 General Meeting.

Clubhouse Office Hours

The hours are:

Saturday 10:00 – 3:00

Tuesday 4:00 – 7:00

The board hopes that you will take advantage of these hours and visit the clubhouse!

ANNUAL ASSESSMENTS

The 2008 Annual Assessment due date is:
February 29th, 2008.

Annual assessment invoices will be mailed out January 2nd for the 2008 membership. The assessments will remain \$81.00 per lot. The due date for assessments is February 29th, 2008. Since this date falls on a Friday, the office will be open between 6 p.m. and 7 p.m. that day. Assessments must be received by 7:00 PM on February 29th to avoid the \$25.00 per lot late fee. If mailing your assessment, please mail it in advance so it will be received by February 29th, 2008. Late fees will be added March 1st, no exceptions. The special assessment rate for the late fee is \$25.00 per lot as provided for in the policy on Assessments and Collections.

Your Board of Governors

Snug Harbor Activities

Ladies Exercise: Mon/Wed/Fri 8:00a.m./Club House Non-aerobic workout with video instruction. (Women's Water aerobics during the summer!!)

Tennis: Tennis Group for men and women meet Mon/Wed/Fri 8-10a.m./Snug Harbor Tennis Courts.

Quilting Group: The quilting group meets every other Monday 10am-2pm at the Club House. Call Lois Lavery for information at 426-9585.

Line Dancing: Thursday Nights 7:00pm

Tennis Courts

The tennis courts have been resurfaced to provide a more stable playing surface and a safer environment, and are now open!! The new surfacing material will help to extend the life of our courts tremendously. The courts are locked in order to preserve the surface, but, all property owners in good standing can stop by the office and receive a key to the courts for their personal / guests use. The tennis court key control agreement is attached. See you on the tennis courts!!

CIVIC LEAGUE BOUTIQUE ITEMS

Ever wonder why everyone around you looks so snazzy in his or her Snug Harbor Sweatshirts and Polo shirts? Baffled as to where to get your Snug Harbor Ball Cap or drink cooler? Check out the display of Boutique items available in the Snug Harbor Clubhouse Office. Prices, items available and ordering information is available from the office personnel.

President's Corner

(Continued)

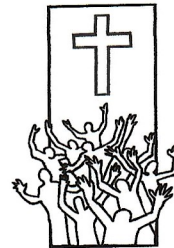
Carol Klasing, along with handling the office of secretary, has been filling in as the aesthetics chairperson (which is a thankless job). However, keeping Snug Harbor a community which is safe, clean and aesthetically pleasing is a big task and she deserves our thanks. Sue Price has done an excellent job of sending out cards to our sick and bereaved community members. The other board members have worked hard to make sure Snug Harbor abides to all state, county and association rules and regulations and that our assessment funds are expended appropriately. Thanks for your support. Many, many thanks to the Snug Harbor Civic League, their board and the membership for supporting the S.H.P.O.A. with funding and assistance in so many ways.

2008 is shaping up to be another busy year for Snug Harbor. Your new board of governors bids a fond farewell to Mike Young, who served three years on the board as vice president and parliamentarian. We welcome two new members to the 2008 board, Ken Minster and Bill Tony Jr. I would like to invite each property owner to attend the board meetings, held the 2nd Saturday @ 9:00am and the work session held on the last Monday of the month @ 6:30pm. Your input is appreciated. **Please pay your assessments by February 29, 2008.** The association has monthly bills just like all of us. Paying early will help.

Lastly, pray for our troops and thank a vet. I hope each and every one of you had a very Merry Christmas and enjoy a most healthful New Year.

Wynn McCallister
President elect 2008

Snug Harbor Community Church



Pastor Stanley Nixon

A community interdenominational church where Jesus is touching hearts and changing lives. We'd welcome you to our services:

Sunday Morning Worship 9:00 a.m.

Sunday School 10:15 a.m.

Sunday Evening 7:00 p.m.

Wednesday Night Bible Study 7:00 p.m.

Monthly Ladies' Christian Workers Meetings.

Nursery on Sunday morning.

What Did We Accomplish In 2007?

During 2007 Snug Harbor accomplished the following Capitol Projects:

- New Windows in the Clubhouse: Thanks to the Civic League who raised \$600.00 towards this!
- New Front Door for the Clubhouse.
- Central A/C for the Clubhouse: Thanks to the Civic League who raised \$600.00 towards this!
- Re-grading and installation of new rock in the clubhouse parking lot.
- Installation of spring loaded valves in Park sinks.
- Repairs to the Park Picnic tables.
- Replacement of the two storeroom doors at the Park.
- New Pool Pump House Roof.
- New Pier at C-Section Boat Ramp.
- Clubhouse Women's room renovation.
- Bulkhead repair in A-Section Park.
- Wash Area Upgrade in the Men's and Women's Rooms at the Comfort Station.

This is in addition to the numerous emergency projects the Board had to fund. So next time you ask what was accomplished, now you know!!!!

Pool Tags

Pool Tags will go on sale effective Saturday, January 5th, 2008!!! All property owners in good standing are authorized to purchase annual tags for those members of their family that reside with them and an additional two for guests. Property owners mailing in their Annual Assessment can purchase theirs via mail as well. Tags purchased via mail will be held in the Snug Harbor office for pick up by the Property Owner. Children are not allowed to purchase pool tags. **Annual Tags will only be sold during office hours!** If you do not buy an annual tag prior to using the pool, the cost of your daily tag, or weekly tag, will not be deducted from the cost of the annual tag.

Prices:

Annual Tag: \$5.00 per tag

Daily Tag: \$3.00 per tag

2007 Fall Elections Results

The following individuals were elected to serve on the Board effective January 1st, 2008, at the 2007 Annual Meeting. Bill Toney Jr., Wynn McCallister and Ken Minster. Thanks to all those who ran, and to the community for voting.



Snug Harbor Web Page

Snug Harbor has a website at <http://snugharborpoa.com/> !! Have you registered yet?? Have you checked out the pictures and articles' concerning what is going on in Snug Harbor?? We hope that all property owners will visit the website and register. Non-residents of Snug Harbor will only have access to certain areas of the website, so for full access please register!

CR & G

This year has been both productive and interesting. We worked on several concerns, some were generated by the SHPOA board and others from members of CR&G. The one that caused the most controversy was the basket ball hoops in the "A" Section Park. We also worked on such things as new signage for all common property. Work is continuing for recommendations for use of all common areas. One member of CR&G made a presentation to the County on clean-up of properties on Snug Harbor Road. (Properties not in Snug Harbor.) The county has said that they will prosecute those who do not comply with the order to clean up their property. These are just some of the things that have been brought to the attention of the CR&G. Should you or your neighbors have something that affects our community please bring them to the next CR&G meeting. Both Barb Lane and I will be stepping down as Co-chairman of the CR&G committee. Carol and Peter LeRoy have agreed to chair this committee.

We thank you for your support and hope you will support Carol and Peter.

Ken Minster, Co-Chairman
Community Relations and Goals

2008 Pool Operations

The Board of Governors will be accepting written bids for the operation of the community pool until the start of the **March 31st, 2008 Work Meeting**. Persons submitting bids must have a current North Carolina Pool Operators certificate. Monitoring of the Park and all maintenance of the pool should be addressed in the bid. Persons desiring employment with whomever receives the bid should fill out an employment application available at the Snug Harbor Clubhouse Office.

Bethlehem Church of Christ

"Welcomes You"

Phillip Alligood, Minister

Located on your way to Hertford on Pender
Road

Sunday Schedule:

10 a.m. Classes for all ages

11 a.m. Worship Service

6 p.m. Evening Service

Nursery provided

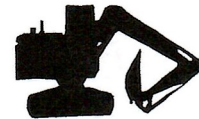
Box 598 Pender Road
Hertford, NC 27944
Phone 426-1555, 333-8923

Community Relations

We need your help! SHPOA wants to know of persons who are seriously ill, have gone to the hospital, have lost loved ones or are home bound due to illness. We want to let these people know that they are important to us and we want to reach out to them and let them know that their neighbors care about them. If you know of someone that is in distress, please contact

the SHPOA office 426-5172.

We would also like to know of any new babies born in Snug Harbor so we can welcome them to our wonderful community



L & L Waterfront Construction, Inc.

Bulk heading

Deep/Shallow Water

Docks & Piers Mobile

Repairs Pager

Buddy Leary

252-335-9070

252-337-5488

252-334-4064

•Erosion Control

• "Tide Tamer" Boat & Jet Ski Lift Dealer

Free Estimates, Fully Insured
All Work Guaranteed

*As close to hurricane
proof as you can make it!*

SOLD YOUR PROPERTY? CHANGE OF ADDRESS?

Please inform Snug Harbor Property Owners Association if you have sold your property or if you have had an address change. It will help give new property owners any information they need and allow you to receive your information promptly. You can call the office @ (252) 426-5172 or mail any information to Snug Harbor Property Owners Association, P.O. Box 392, Hertford, NC 27944.



Civic League News

Colder weather has finally arrived and homes in Snug Harbor looked beautiful with the Christmas lights and decorations. There has been a wonderful turnout for our monthly covered dish dinners and Pancake Breakfasts at the Club House. Thanksgiving and Christmas dinners were especially great. Thanks to everyone who volunteered to cook those delicious turkeys! Be sure to visit the boutique at the Civic League functions too. There are many nice items for purchase, with the Snug Harbor Logo, like sweatshirts, polo shirts, canvas bags, hats, jackets, etc. Many thanks to all our residents who volunteered to help keep Snug Harbor road clean this year.

Your Civic League Board for 2008 is:

President: Annette Baronoski

Vice President: Don Williams

Treasurer: Sue Price

Secretary: Barbara McKinney

General Members: Nancye Ferguson, Pam Desmond, Charlene Hassell and Keisha Gorski.

Our new families to the community are invited to become members of the Civic League for only \$5 a year per family. Perhaps your not new to the community, but just never got around to joining. Think about it and consider joining this year and have a voice in your community activities. Application forms will be in the newsletter. It is a great way to learn more about our community and to get to know your neighbors.

Your Civic League wishes all our Snug Harbor families a very happy and wonderful New Year!!!

COMMUNITY FEEDBACK

Your Board of Governors and The Community Relations and Goals Committee are very interested in receiving your thoughts and ideas. Please take a moment to respond to the items on this page. You may deposit the completed form in the suggestion box in the clubhouse or give to your section leader. You do not need to sign your name unless you would like to be contacted about an issue. **Your ideas are appreciated...Thank You!**

A. Describe ways you think our community (Snug Harbor) can be improved.

B. Describe good things you see happening in Snug Harbor.

C. What would make you want to be more involved in the Civic League?

D. What would make you want to be more involved in the Property Owners Association?

Name & Phone Number
(Optional) _____



Swindell Funeral and Cremation Services



*Traditional and Cremation Services
Prearranged Funeral Plans
Monuments, Markers, Mausoleums
Serving the Entire Albemarle Area*

*Locally Owned and Operated for over 50 years
W. Larry Swindell Owner/Manager*

509 Dobbs Street, Hertford, NC 27944 252-426-7311

Dates for the 2008 Meetings

Work Meetings:

Jan 28 th	Feb 25 th	Mar 31 st
Apr 28 th	May 27 th (Tues)	Jun 30 th
Jul 28 th	Aug 25 th	Sep 29 th
Oct 27 th	Nov 24 th	Dec 29 th

General Meetings:

Jan 12 th	Feb 9 th	Mar 8 th
Apr 12 th	May 10 th	Jun 14 th
Jul 12 th	Aug 9 th	Sep 13 th
Oct 11 th	Dec 13 th	

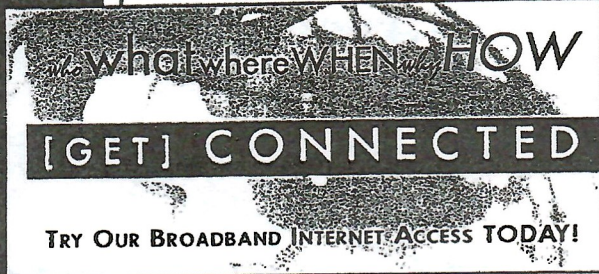
Annual Meeting:

Nov 8th

Coming Very Very Soon High Speed Wireless Connectivity

[252] 4 2 6 . 4 6 0 0

info@inteliport.com
www.inteliport.com



DISCOVER THE SPEED OF WIRELESS
103 N. Church St. | Hertford, NC



Your LOCAL Internet Service Provider

**Get the Experience
Now Offering:
Broadband Internet Service**

- **Faster than Satellite, Cable, and XDSL**
- **Symmetric Data Transfer meaning data can transfer in two directions at once**
- **24/7 Connection**
- **No Telephone lines**
- **Low impact design**

Speed

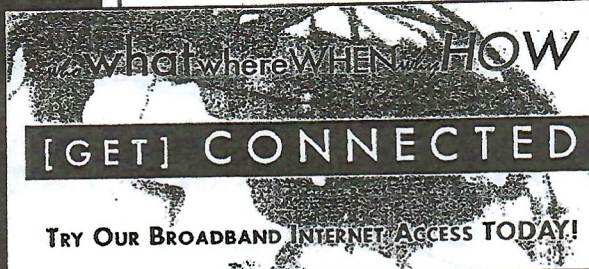
Additional Services

- Dial-up Access up to 128K
- Direct Connections: Frame Relay and T1
- Web Hosting/Domain Parking
- E-Commerce (e-Streets)
- X-Stop Filter System
- Spam Email Filter
- Wireless Internet Access
- Network Management
- Web Design/Development
- Personal Web Space
- E-mail Communications Solutions
- Training/Seminars

**Proud to be your Hometown
Internet Services Provider.**

[252] 4 2 6 . 4 6 0 0

info@inteliport.com
www.inteliport.com



DISCOVER THE SPEED OF WIRELESS
103 N. Church St. | Hertford, NC



Your LOCAL Internet Service Provider

Page 10

January 2008

**SNUG HARBOR PROPERTY OWNERS ASSOCIATION
BOARD OF GOVERNORS
Hertford, North Carolina**

SUBJECT: USE AND RENTAL OF THE CLUBHOUSE		EFFECTIVE: 12-23-97
PRESIDENT: Bill Ferguson		LAST REVIEWED 08/09/06
SECRETARY: Carol Klasing		LAST REVISION: 09/24/07
POLICY NUMBER: 97-A-01	DIVISION: ADMINISTRATION	

PURPOSE:

To provide for the safe use of the clubhouse; to ensure the equal use and enjoyment by the members, their families and guests; and to establish minimal standards and guidelines governing use of the clubhouse and its grounds.

POLICY:

1. Any Snug Harbor Association member in good standing may schedule the clubhouse for private functions if not otherwise scheduled or obligated for SHPOA functions and in accordance with the following procedures:
 - a. All functions must be primarily for Snug Harbor residents. There is no rental charge if the function is open to ALL Snug Harbor residents, and there are no non-residents invited. There will be a \$50 rental fee if either the function is not open to all residents, or the function includes non-member guests (e.g.; a wedding reception, birthday party, etc.).
 - b. Only a member in good standing can rent, or sponsor an event at the clubhouse. The member-sponsor will pre-schedule the clubhouse in advance with the designated Board member and the function must be placed on the association calendar at least one week prior to the function. Note that an approved rental agreement along with all rental fees, alcohol permits/fees, and clean-up deposits MUST be completed, and filed in the SHPOA office at least one week in advance.
 - c. There is a \$100.00 clean-up deposit for clubhouse rental. This deposit will be forfeited if the clubhouse is not left in the condition that it was found (see "Checklists"). Re-occurring clubhouse renters are excused from paying the clean-up deposit, but are obligated to leave the Clubhouse in the condition it was found. All trash must be removed the day of the function!
 - d. Smoking is NOT allowed in the Clubhouse except in the designated "Smoking Room". [Note that the member sponsoring the function will be subject to a \$50 fine if smoking occurs in a non-designated area.] The member-sponsor will encourage outside smokers to properly dispose of their cigarette butts in the can outside the front door.
 - e. A SHPOA alcohol permit is required for all functions where alcohol will either be served, or "brown-bagged" into the clubhouse. There is a \$25 fee for the alcohol permit, and it must be obtained at least one week prior to the event, and must also be posted on the Clubhouse wall at the beginning of the function. By signing the clubhouse rental agreement the member-sponsor agrees to accept all legal liability for any injuries or deaths, and further agrees to reimburse the association for any damages to the clubhouse and/or furnishing/equipment. The member-sponsor should obtain a "special event liability insurance policy" in order to protect themselves from liability for any event involving alcohol. The member-sponsor will be subject to a \$500 fine if alcohol is brought into the clubhouse and no alcohol permit was obtained!

- f. Decorations, other than table decorations, are to be discussed with a Board member prior to the event and shall be of a design so as not to create an unsafe environment or cause damage to the walls or surfaces of the facility.
- g. The pool will not be available for rental. Access to the pool area by renters is strictly prohibited. Note that the member sponsoring the function will subject to a \$500 fine if the pool area is accessed. As well, by signing the clubhouse rental agreement form, the member-sponsor agrees to assume all legal liability for any injuries/deaths, and will reimburse SHPOA for damages to the pool area and/or furniture and equipment.
- h. Under no circumstances are facility keys to be duplicated or transferred without Board approval.
- i. The Board shall maintain a list of organizations eligible to use the clubhouse and shall require each organization to submit an annual Statement of Purpose stating the Name of the organization, function of the organization and responsible leader(s) with addresses) and phone number(s). No organization will be scheduled unless the current statement of purpose is on file and approved by the Board of Governors.
- j. Requests are subject to review and/or approval by the Board of Governors.

PROCEDURE:

1. SCHEDULING: The member hosting or sponsoring a function shall complete a "*REQUEST FOR USE AND RENTAL FORM*" at least one week prior to use and the function must be placed on the Association calendar at that time. This form will be submitted to a current member of the Board of Governors. All deposits, rental fees, and other fees must accompany the rental form.
2. RENTAL FEES:
 - a. **Free:** When reserved by a member in good standing and when the function is primarily for Snug Harbor residents, and open to all residents (e.g.; quilter's group. Civic League Dinners/Fund Raisers, Pinochle group, etc.). The member sponsor shall complete a "Request for Use Form" and all rules and guidelines other than rental fees as outlined herein shall apply.
 - b. **\$50.00:** When reserved by a Snug Harbor property member in good standing but the event is NOT open to [ALL] Snug Harbor residents (e.g.; wedding reception, birthday party, etc.).
 - c. **\$100.00:** When reserved by a Snug Harbor property member in good standing but the event is for an outside organization (e.g.; Chesapeake Rotary Club, Social Services, etc.).
 - d. **\$25.00:** For SHPOA Alcohol Permit (if alcohol is to be consumed).
3. DEPOSITS:
 - a. There is a \$100.00 deposit for clean up.
 - b. Recurring renters of the clubhouse shall pay no fee or deposits if 75% of their organization is comprised of Snug Harbor owners. The Board shall handle situations not covered under the rental policy on a case-by-case basis.

NOTE: If it is determined during the function that clubhouse's use as outlined in the agreement by the Snug Harbor resident in good standing is not being followed, the SHPOA Board reserves the right to apply the applicable schedule of charges/fines and the SHPOA resident will be billed accordingly.

January 2008

4. **CLEANUP:**

- a. All rentals assume reasonable cleanup in a timely manner by the renter following the event. Members or renters hosting or sponsoring functions are responsible for cleaning up after the event and for returning furniture, equipment, and supplies to its original place. Decorations are to be immediately removed. Grounds are to be cleaned as needed to return the area to its original state prior to the event. All trash and garbage created during the function is to be removed from the facility the day of the event unless prior arrangements have been made. Heating and AC controls are to be returned to the original settings. All doors and windows are to be secured upon leaving and keys are to be placed in an envelope and slid through the door slot when leaving the building (see "Checklists"). The \$100.00 clean-up deposit will be forfeited if the clean-up checklist is not completed in a satisfactory manner. A Board member will make a determination if the deposit is to be forfeited.

ADDITIONAL CLEANUP OR DAMAGES: If additional extensive cleanup and/or repairs are required, the Board of Governors will charge cleanup at a rate of \$20.00 per hour. Repairs for damage caused by other than normal wear and tear shall be assessed at the cost of the repair or replacement whichever is less and a \$10.00 administrative fee will be charged.

**SNUG HARBOR PROPERTY OWNERS ASSOCIATION
BOARD OF GOVERNORS
Hertford, North Carolina**

SUBJECT: POOL TAG POLICY		EFFECTIVE: 02-27-06
PRESIDENT: WYNN McCALLISTER <i>[Signature]</i>		LAST REVIEWED: 01-02-08
SECRETARY: CAROL KLASING <i>[Signature]</i>	DIVISION: ADMINISTRATION	LAST REVISION: 01-02-08
POLICY NUM: 04-A-01		

PURPOSE:

To establish procedures for the selling of SNUG HARBOR PROPERTY OWNERS Pool Tags so as to ensure only SNUG HARBOR PROPERTY OWNERS property owners and family members residing with the property owner and up to two guests of the property owner are authorized annual swimming pool tag passes. **Specifically, the pool tag policy is intended to benefit SNUG HARBOR PROPERTY OWNERS property owners in good standing and afford them, and family residing with them, and up to two guest the privilege of the \$5.00 annual season swimming pool pass.**

POLICY:

The Snug Harbor Board of Governors is charged with enforcement of Snug Harbor's Covenant and By Laws to ensure safety, good working order of all common areas and facilities, and that Snug Harbor owners' property values are maintained. In carry out this task, the Board of Governors recognizes that the Snug Harbor swimming pool is one of the most valued benefits as well as one of its major costs to Snug Harbor Property Owners. Because Snug Harbor Property Owners pay for the swimming pool, the primary use of the swimming pool must be for Snug Harbor Property Owners, family residing with the property owner and guests, not residing in Snug Harbor, of the property owner. As a member in good standing (meaning all assessments have been paid, no monies owed, and no foreclosure or lien action is pending on a property owner's lot) the Snug Harbor Property Owner (meaning the person(s) who's name is on the Deed) is authorized to purchase annual pool tag passes for members of the family residing in the property owner's home, and up to two additional passes for guests not residing in Snug Harbor at a cost of \$5.00 per tag. (Children under the age of two will not be required to have a pool tag.) The member in good standing may purchase additional daily tags at \$3.00 per guest not residing in Snug Harbor.

GUIDELINES: SNUG HARBOR PROPERTY OWNERS Pool Tag Policy Guidelines:

- 1) Only Adult (18 years or older) Snug Harbor Property Owners in good standing are authorized to purchase pool tags.
- 2) Snug Harbor Property Owners will need to complete the Snug Harbor Annual pool tag form, indicating the name, relationship and age for which pool tag are being

- purchased for, and validating these tags are for members of their family residing with them,
- 3) Snug Harbor Property Owners in good standing can purchase up to two additional pool tags for guests not residing in Snug Harbor.
 - 4) Snug Harbor Property Owners in good standing can purchase additional guest tags at a daily rate of \$3.00 per tag for guest not residing in Snug Harbor.
 - 5) Snug Harbor Property Owners are responsible for their guests and held liable for any damage they may do to Snug Harbor property.
 - 6) Pool tags will be sold during the Snug Harbor office hours, property owners will be checked to ensure they are members in good standing before any tags are issued. Pool tags may be purchased when paying annual assessments through the mail.
 - 7) Swimming Pool Rules and Regulations will be given to each property owner purchasing pool tags and the property owner is responsible for sharing this information with their family and guests.
 - 8) Snug Harbor Property Owners in good standing who rent their property in Snug Harbor are the only ones authorized to purchase annual pool tags for Tenants residing at the property, no additional guest tags will be permitted. Tenants are not permitted to purchase annual, guest or daily pool tags.

PROCEDURES:

- 1) Adult Snug Harbor Property Owners in good standing who wish to purchase pool tags may do so during Snug Harbor office hours or when paying annual assessments through the mail.
- 2) When purchasing pool tags at the Snug Harbor office, Adult Snug Harbor Property Owners must present identification (either the Snug Harbor membership card or a picture ID) to verify who they are to the office member selling the pool tags.
- 3) The Snug Harbor office member will verify the Snug Harbor Property Owner is a member in good standing (meaning all assessments have been paid, no monies owed, and no foreclosure or liens have been filed against the property owner). Property owners not in good standing will not be allowed to purchase pool tags.
- 4) Snug Harbor Property Owners in good standing will complete the Snug Harbor Annual Pool Tag Form for Family Members, listing those family members residing with them for whom they are purchasing annual pool tags. Snug Harbor Property Owners in good standing may purchase an additional two annual pool tag passes for guests not residing in Snug Harbor.
- 5) Adult Snug Harbor Property Owners in good standing whom rent their property may purchase annual pool tags for their tenants only when completing the Snug Harbor Annual Pool Tag Form for renters.
- 6) Snug Harbor Property Owners will validate by their signature that the information presented on the Snug Harbor Annual Pool Tag Form is true, and presenting false information on this form can result in the loss of use to the property owner and his family, and guests, of the Snug Harbor swimming pool for the season.

- 7) Upon validation of the Snug Harbor Annual Pool Tag Form that the Snug Harbor Property Owner is in good standing, annual pool tags will be sold to the Adult (18 or older) Snug Harbor Property Owner at \$5.00 per tag.
- 8) Adult Snug Harbor Property Owners in good standing may also purchase additional daily pool tags at \$3.00 per day, per person.
- 9) The Snug Harbor pool attendant will check all people entering the Snug Harbor swimming pool for proper pool tags and direct everyone to sign in the Snug Harbor swimming pool log book. People signing in must enter their full name, pool tag number, phone number and lot number. The pool attendant will mark daily tags with the sign in date.
- 10) The pool attendant will ensure that only people with a swimming pool tag pass will be allowed to enter the swimming pool area.

GENERAL SAFETY REQUIREMENTS

THE POOL IS FOR THE ENJOYMENT OF EVERY AUTHORIZED USER
FOR EVERYONE'S SAFETY AND HEALTH PLEASE OBEY THE
FOLLOWING RULES

- SWIM AT YOUR OWN RISK.
- NO LIFE GUARD ON DUTY.
- CHILDREN 12 AND UNDER MUST BE ACCOMPANIED BY AN ADULT (18 YEARS OR OLDER).
- NO SUNTAN OIL ALLOWED IN THE POOL AREA OR POOL.
- BEFORE ENTERING & RE-ENTERING POOL WATER, YOU MUST SHOWER OFF.
- RUNNING IS NOT PERMITTED.
- DIVING IS NOT PERMITTED.
- GLASS CONTAINERS ARE NOT ALLOWED IN THE POOL AREA
- NO BABIES IN REGULAR DIAPERS ARE ALLOWED IN THE ADULT OR KIDDIE POOL. MUST HAVE SWIMMING DIAPERS.
- FOOD, CANDY, CHEWING GUM NOR DRINKS ARE NOT ALLOWED IN THE POOL.
- ONLY SMALL WATER TOYS OR INFLATABLE TOYS ARE PERMITTED (NO STYROFOAM BOARDS)
- ALCOHOLIC BEVERAGES ARE NOT ALLOWED.
- NO PETS, BICYCLES OR SKATEBOARDS ARE ALLOWED IN THE POOL AREA.
- ABSOLUTELY NO PROFANITY OR DISRESPECTFUL BEHAVIOR WILL BE ALLOWED OR TOLERATED.
- MEMBER IS RESPONSIBLE FOR ANY DAMAGE CAUSED BY THEIR CHILDREN OR GUESTS.
- ALWAYS FOLLOW THE POOL ATTENDANTS INSTRUCTIONS.
- IMPROPER CONDUCT WILL RESULT IN LOSS OF POOL PRIVILEGES.
- ABSOLUTELY NO SHARING OF POOL TAGS. ONLY PERSON PERMITTED TO USE TAG IS THE PERSON FOR WHOM IT WAS ISSUED.

ABOVE ALL, COME TO THE POOL AND HAVE A SAFE AND ENJOYABLE TIME .

**Snug Harbor Property Owner's Association
Tennis Court Use and Key Control Agreement**

Purpose: The purpose of this document is to notify property owners wishing access to the Tennis Courts of the rules for the use and care of the Courts and to establish key control.

Rules: The tennis courts have been resurfaced to provide a safer and more playable court surface for the enjoyment and benefit of Snug Harbor Property Owners. All property owners have access to the tennis courts for their own use or the use of their authorized guests. The following rules must be adhered to in order to maintain the surface of the courts.

>No bikes are allowed on the court surface. _____ Int.

>Skateboarding is not allowed. _____ Int.

>Roller skates or roller blades are not allowed. _____ Int.

>In addition the owner assumes responsibility to re-lock the courts when they are done using the courts. Should another owner want to use the court after you are done, they must provide proof that they have a key to lock the courts when done.

_____ Int.

>This tennis court key is intended for the use of the owner signing this agreement and will not be used by anyone other than the owner or family members residing with the owner.

_____ Int.

>I acknowledge receipt of one key to the tennis courts. I agree to abide by the rules listed above. I understand that should I require a replacement key, I will be charged \$1.25 for the key (current cost of key cutting services).

>Failure to follow the above listed rules may result in the suspension of the owner's access to SHPOA's tennis courts.

Signature of Owner

Date

Lot Number: _____

Copy to Owner

Copy to Owners File

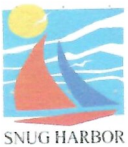
ON THE INSIDE PAGES:

Annual Assessments

Pool Operator Bids

Pool Tag Policy

Tennis Court Key Agreement



**Snug Harbor Property Owners Association
PO Box 392
Hertford, NC 27944**

**PRSRT STD
U.S. Postage
Paid Permit
No. 10 27944**

Address Service Requested

January 2008