

SNUG HARBOR PROPERTY OWNER'S ASSOCIATION  
Minutes of January 8<sup>th</sup>, 2022, Board of Governors Monthly Meeting

- 1. Call to Order:** The Board meeting was convened by Mrs. Cacace-Beshears, the President, at 9:00 AM on January 8<sup>th</sup>, 2022.
- 2. Members Present:** The following board members were present: Mr. Baker, Mrs. Beyer, Mrs. Cacace-Beshears, Ms. Camilleri, Mrs. Ferguson, Mr. Lowry, Mr. Taylor, and Mr. Williams **comprising a quorum.**
- 3. Invocation:** Mr. Lowry provided the invocation.
- 4. Pledge of Allegiance:** Mr. Williams led the Pledge of Allegiance.
- 5. Welcome Members and Guests:** Mrs. Cacace-Beshears welcomed SHPOA members.
- 6. Additions/Deletions/Approval of Agenda:** Mrs. Cacace-Beshears
- 7. Consent Agenda:** (Consent items as follows will be adopted with a single motion, second and vote unless a request for the removal of an item or items is made by a SHPOA Board Member.)
  - a. Motion to approve the following as Board of Governors Officers and Committee Chairs for 2022:
    - i. President – Mrs. Cacace-Beshears
    - ii. Vice President - Community Affairs – Mr. Taylor
    - iii. Treasurer – Mrs. Ferguson
    - iv. Secretary - Ms. Camilleri
    - v. Aesthetics – Mr. Lowry (fill in till position is replaced)
    - vi. Architecture – Mr. Baker
    - vii. Legal – Mr. Lowry
    - viii. Policy and Procedures- Mrs. Cacace-Beshears and Mr. Lowry
    - ix. Maintenance – Mr. Williams
    - x. Pool and Park – Mrs. Beyer
    - xi. Communication – Mrs. Beyer
  - b. Motion to approve 15-day letter with \$100 weekly fine for G59 for trash.
  - c. Motion to approve Bethel Fire Department yearly donation.
  - d. Motion to approve staff bonus for end of year.
  - e. Motion to approve SHPOA Financial Operation Procedures
- 8. Approval of Minutes:** The minutes for the December 11<sup>th</sup>, 2021, Board of Governors Meeting were approved.
- 9. Aesthetic/Architecture Hearings:** none.
- 10. Motions made, seconded, discussed, and approved/disapproved at the January 8<sup>th</sup>, 2022 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
  - A. none.**

## 11. Committee Monthly Reports:

- A. **President:** Mrs. Cacace-Beshears reported the board had approved a financial procedure and is looking at updating the pool tag policy and clubhouse rental policy. Mrs. Cacace-Beshears also informed everyone there is an open board position and the position would be open for applications until January 15<sup>th</sup>. She also reported that the association had renewed the insurance policy.
- B. **Treasurer:** See report. Mrs. Ferguson informed everyone that things went well with the budget last year and she reported on the major expenses.
- C. **Secretary/Office:** Ms. Camilleri reported that she had filed one lien reversal at the courthouse.
- D. **Policy/Procedures:** Mr. Lowry reported that the board is looking into updating the clubhouse rental and pool tag policies. Mr. Lowry also informed everyone that there will be a Meet the Sheriff event at the clubhouse on Tuesday, January 11<sup>th</sup> at 6:00.
- E. **Legal:** Mr. Lowry reported the attorney is still working on the two foreclosures. Mr. Lowry also reported he had talked to DOT regarding the list of roads presented; they have taken pictures and will be giving us a report on the roads they will be taking care of.
- F. **Maintenance/Camping Section:** Mr. Williams reported there are several items that are being done in maintenance this year as presented in the budget such as P-section comfort station and A-section bathroom roof repairs, and new water lines in P-section.
- G. **Pool/Park:** Mrs. Beyer reported there are new picnic tables at the park.
- H. **Aesthetics Committee:** none.
- I. **Architecture Committee:** Mr. Baker reported that he had received one architectural application.
- J. **Communication Committee:** Mrs. Beyer reported she is working on the latest newsletter and the website is always being updated.
- K. **Community Affairs:** Mr. Taylor reported there were 6 property transfers in the past month. Mr. Taylor also reported that assessments had been mailed for the year and he would like to start a process to collect on delinquent accounts. He reminded everyone of the Snug Harbor Clean-Up Day on Saturday, January 15<sup>th</sup>. Mr. Taylor discussed his plan to strengthen the relationship with the Red Cross to have things in place to use the clubhouse as a shelter in the event of a disaster.
- L. **Civic League:** Mrs. Beyer reported that due to an increase in Covid cases, Civic League made the decision to cancel all January activities. Mrs. Beyer encouraged everyone to join Civic League and invited everyone to stay for the meeting.

\*\* All reports were motioned, seconded, and voted unanimously for acceptance.\*\*

12. **Correspondence:** none.

13. **Unfinished Business:** none.

14. **New Business:**

- A. **Covid Update:** Mrs. Cacace-Beshears informed everyone there is a phone number on the webpage to

locate Covid testing centers.

**15. Comments from the Floor:** A property owner asked about the status of the tennis courts; Mrs. Cacace-Beshears informed her we don't have an immediate plan but we would put it back on the list.

**16. Announcements:**

a. Meet the Sheriff; Tuesday, January 11<sup>th</sup>, 6:00 PM, Clubhouse

**17. Next BOG Meeting Date:** Saturday, February 12<sup>th</sup>, 2022, 9:00 AM, at Clubhouse

**18. Next Scheduled Work Meeting Date:** Saturday, January 22<sup>nd</sup>, 2022, at 9:00 AM, at Clubhouse

**19. Meeting Adjourned:** The meeting adjourned at 9:40 AM by Mrs. Cacace-Beshears, President.

Christine Camilleri  
Secretary, SHPOA

Board Member's endorsements:

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