

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of May 11th, 2024 Board of Governors Monthly Meeting

1. **Call to Order:** The Board meeting was convened by Mrs. Cacace-Beshears, the President, at 9:00 AM on May 11th, 2024.
2. **Members Present:** The following board members were present: Mr. Baker, Mrs. Cacace-Beshears, Ms. Camilleri, Ms. Orts, Ms. Revell, Mr. Taylor, and Ms. Tilghman, **comprising a quorum**. Mrs. Beyer and Mrs. Ferguson were not present with excused absences.
3. **Invocation:** Mrs. Ferguson provided the invocation.
4. **Pledge of Allegiance:** Mr. Baker led the Pledge of Allegiance.
5. **Welcome Members and Guests:** Mrs. Cacace-Beshears welcomed SHPOA members.
6. **Additions/Deletions/Approval of Agenda:** Mrs. Cacace-Beshears
7. **Board Actions:**
 - a. Motion to send letters for the following aesthetic deficiencies:
 - 15 days letter for grass – C3, J37
 - 15 day letter for debris – M2, M52
 - 60 day letter whitegoods – M33
 - 60 day letter for siding – J37
 - b. Motion to reduce fine and give an extension for 60 days to care of debris, B16/17
 - c. Motion to allow G45 till June 1, 2024 to clean up debris
 - d. Motion to move an additional \$10,000 to First National Bank and start payroll from that account.
 - e. Motion to waive late fees for the following:
 - Erie Haste Properties, Sharon White and Mary Paul
8. **Approval of Minutes:** The minutes for the April 13th, 2024 Board of Governors Meeting were approved.
9. **Aesthetic/Architecture Hearings:** none.
10. **Motions made, seconded, discussed and approved/disapproved at the May 11th, 2024 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. **none.**
11. **Committee Monthly Reports:**
 - A. **President:** Mrs. Cacace-Beshears informed everyone that the latest newsletter should be going out on Tuesday. The annual meeting will be held in November and nominations have to be in by September for anyone wanting to run for the board.
 - B. **Treasurer:** See report. Mrs. Cacace-Beshears reported that we are where we should be at this point of the year with finances.

- C. **Secretary/Office:** Ms. Camilleri reported she had filed 32 liens and 2 lien reversals at the courthouse.
- D. **Policy/Procedures:** Mrs. Cacace-Beshears reported policies and procedures are continuing to be worked on and updated.
- E. **Legal:** Ms. Revell reported we are proceeding with the foreclosures. Ms. Revell informed everyone that she is looking into the dog ordinance with the County as there has been a lot of problems lately with dogs in the area.
- F. **Maintenance/Camping Section:** Ms. Orts reported that Christine, Corinne, and Darryl were doing a good job with maintenance. Ms. Orts has contacted someone to come look at the work on P-section water lines.
- G. **Pool/Park:** Ms. Tilghman reported that pool inspection is scheduled for May 21st and the pool will open on May 24th. Ms. Tilghman reported that the pool attendants hired for this season are: Corinne Camilleri, Lacey Merritt, Tonya Heppard, Christine Camilleri, Penny Creasy, and Ava Beyer.
- H. **Aesthetics Committee:** No report.
- I. **Architecture Committee:** Mr. Baker reported he had received 2 new applications this week; he encouraged everyone to continue to do work to improve their properties, but reminded everyone to go through the proper process before doing so.
- J. **Communication Committee:** Mr. Taylor reported there were 912 visits to the Snug Harbor website during the month of April and there are 214 owners registered with contact information. Mr. Taylor reminded everyone of the Health Care Fair on June 22nd at the clubhouse. The 4th of July celebration will be held on July 6th.
- K. **Community Affairs:** Mr. Taylor reported there were 9 property transfers in Snug Harbor for the month of April. Mr. Taylor reminded everyone of the Adopt a Highway clean up day on April 20th. Mr. Taylor informed everyone that the trash dump will not accept trash from anyone outside of Perquimans County anymore; the new Snug Harbor vehicle stickers will help identify local residents.
- L. **Civic League:** Ms. Tilghman reported there will be a Memorial Day celebration at the clubhouse on May 25th at the clubhouse, along with the official pool opening; proceeds from the hamburgers/hotdogs sale will be going to the VFW.

** All reports were motioned, seconded, and voted unanimously for acceptance.**

12. Correspondence: none.

13. Unfinished Business: none.

14. New Business: none.

15. Comments from the Floor: Karen Giles asked about replacing the missing shutters on the clubhouse; Mrs. Cacace-Beshears informed her it is in process to be replaced and repainted. Tracey Kenyon asked about the house on Poplar that had burned down; Mrs. Cacace-Beshears informed her that a letter had been sent giving them 90 days to clean it up. Dorothy Bellamy asked about the restrictions with burning on properties; Mrs. Cacace-Beshears suggested she call the Fire Marshall if she has any concerns.

16. Announcements:

a. none.

17. Next BOG Meeting Date: Saturday, June 8th, 2024, 9:00AM, at Clubhouse

18. Next Scheduled Work Meeting Date: Wednesday, May 22nd, 2024, at 6:00 PM, at Clubhouse

19. Meeting Adjourned: Meeting adjourned at 9:31AM by Mrs. Cacace-Beshears, President.

Christine Camilleri
Secretary, SHPOA

Board Member's endorsements:

