

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of May 14th, 2022 Board of Governors Monthly Meeting

1. **Call to Order:** The Board meeting was convened by Mr. Chris Taylor, the Vice-President, at 9:00 AM on May 14th, 2022.
2. **Members Present:** The following board members were present: Mr. Baker, Mrs. Ferguson, Mr. Lowry, Mr. Taylor, Mr. J. Williams and Mr. T. Williams **comprising a quorum**. Mrs. Beyer, Mrs. Cacace-Beshears, and Ms. Camilleri were not present with excused absences.
3. **Invocation:** Mr. Lowry provided the invocation.
4. **Pledge of Allegiance:** Mr. Chris Taylor led the Pledge of Allegiance.
5. **Welcome Members and Guests:** Mr. Chris Taylor welcomed SHPOA members.
6. **Additions/Deletions/Approval of Agenda:** Mr. Chris Taylor
7. **Consent Agenda:** (Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a SHPOA Board Member.)
 - a. Motion to send 15 day debris letters to D-123 and H-43.
 - b. Motion to send \$100/week fine letter to G-59 to start fine immediately due to trash
 - c. Motion to purchase 4 No Outlet and Dead End Signs for Cacao and Cherry St., not to exceed \$400
 - d. Motion to start offer at \$4000 for SHPOA owned lot on Spruce St.
 - e. Motion to send 15 day debris letter to F57.
 - f. Motion to send warning letter to F38.
 - g. Motion to approve starting bids on Van Fossen property at \$28,000 and Davis Property at \$15,000.
 - h. Motion to approve adding "Letter of Intent" to hire policy.
 - i. Motion to hire Christine to paint for maintenance.
 - j. Motion for Gary Lowry and Nancye Ferguson to accept the bids on foreclosure on the Court steps.
8. **Approval of Minutes:** The minutes for the April 9th, 2022 Board of Governors Meeting were approved.
9. **Aesthetic/Architecture Hearings:** none.
10. **Motions made, seconded, discussed and approved/disapproved at the May 14th, 2022 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. **none.**
11. **Committee Monthly Reports:**
 - A. **President:** No report.
 - B. **Treasurer:** See report. Mrs. Ferguson reviewed the report for the month and informed everyone that if they would like to see a more detailed report, they are more than welcome to request one in the office.
 - C. **Secretary/Office:** No report.

- D. **Policy/Procedures:** Mr. Lowry reported the board is still in the process of reviewing policies and procedures.
- E. **Legal:** Mr. Lowry reported there were 39 new liens filed this year; we have 50 liens previously filed. Mr. Lowry also reported there were 3 foreclosures in the community; the bank still owns one, someone bid on the VanFossen properties and we must wait for any upset bids, and no one bid on the Davis property so if there are no upset bids in 10 days they will belong to the association.
- F. **Maintenance/Camping Section:** Mr. J. Williams reported the water line project in P-section is currently on hold as several of the owners want a plumber to do the work; everyone he has called has a high workload at the moment and also the costs is estimated to be triple the amount set aside in the budget. Mr. J. Williams reported he is trying to move the pool inspection up to an earlier date as everything is looking good to go for pool season. Mr. J. Williams also reported the park has been cleaned, new sand put in, a new bigger swing has been put in, and he will be meeting with Mrs. Beyer before the new budget to discuss updating the playground equipment. Mr. J. Williams informed everyone that next weekend Ute Trail will be blocked off so he can replace the deck board.
- G. **Pool/Park:** Discussed previously.
- H. **Aesthetics Committee:** Mr. Tim Williams reported we are receiving positive outcome from aesthetic letters that are being sent out. Mr. Lowry reported he had talked to the county regarding the Askew house fire property and they are going to see about the process of tearing the house down.
- I. **Architecture Committee:** Mr. Baker reported he has had 9 architectural applications submitted for the year. Mr. Baker also informed everyone that he has designed an architectural warning letter to be sent out to owners not going through the proper process of submitting a architectural application before beginning projects.
- J. **Communication Committee:** No report.
- K. **Community Affairs:** Mr. Taylor reported there were 7 property transfers in the month of March and 4 in April. Mr. Taylor informed everyone he is working on a plan to collect on delinquent accounts. Mr. Taylor informed everyone there is a collection of medical equipment that is available to be signed out and encouraged anyone in need to reach out to any board member for assistance. Mr. Taylor recognized Brenda Kelly for her efforts in the Adopt a Highway program and helping keep Snug Harbor clean.
- L. **Civic League:** Mr. Taylor informed everyone of the upcoming Civic League events. Mr. J. Williams informed everyone of the new swings that were purchased and donated through the Civic League and he thanked our community and volunteers for making this possible.

** All reports were motioned, seconded, and voted unanimously for acceptance.**

12. Correspondence: none.

13. Unfinished Business: none.

14. New Business:

A. None.

15. Comments from the Floor: Karen Giles suggested a welcome letter to new property owners; Mr. Taylor

informed her we currently have one. Karen Giles asked if we could possibly look into our Covenants and see if maybe P-section owners could pay a small fee over a few years to help cover the costs of the water lines in P-section if we outsource the plumbing. Penny Norman asked about painting or replacing the grills at the park; Mr. J. Williams informed her it was on his list of things to do.

16. Announcements:

- a. Civic League Covered Dish, May 21st, Clubhouse
- b. Memorial Day Weekend Open Pool Day (free swim), May 28th
- c. Snug Harbor Yard Sale, June 4th, Clubhouse

17. Next BOG Meeting Date: Saturday, June 11th, 2022, 9:00AM, at Clubhouse

18. Next Scheduled Work Meeting Date: Saturday, May 28th, 2022, at 9:00 AM, at Clubhouse

19. Meeting Adjourned: Meeting adjourned at 9:46AM by Mr. Chris Taylor, Vice-President.

Christine Camilleri
Secretary, SHPOA

Board Member's endorsements:

