

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of October 10th, 2020 Board of Governors Monthly Meeting

1. **Call to Order:** The Board meeting was convened by Mrs. Howell, the President, at 9:00 AM on October 10th, 2020.
2. **Members Present:** The following board members were present: Mrs. Cacace-Beshears, Mrs. Ferguson, Mrs. Howell, Mr. Minster, Mr. Rascoe, Mr. Williams and Mr. Woodward **comprising a quorum**. Mr. Toney was not present with an excused absence.
3. **Invocation:** Mrs. Howell provided the invocation.
4. **Pledge of Allegiance:** Mrs. Howell led the Pledge of Allegiance.
5. **Welcome Members and Guests:** Mrs. Howell welcomed SHPOA members.
6. **Additions/Deletions/Approval of Agenda:** Mrs. Howell
7. **Consent Agenda:** (Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a SHPOA Board Member.)
 - a. None.
8. **Approval of Minutes:** The minutes for the September 12th, 2020 Board of Governors Meeting were approved.
9. **Aesthetic/Architecture Hearings:** John Kosma was present at the meeting to discuss his property on MicMac Trail; he informed the board that the road in front of his property was owned by Snug Harbor and he would like for it to be maintained. The board agreed to look into this.
10. **Motions made, seconded, discussed and approved/disapproved at the October 10th, 2020 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. A motion was made by Mrs. Ferguson, seconded by Mrs. Howell, to issue a bank debit card to our maintenance board member, John Williams, which passed unanimously.
 - B. A motion was made by Mr. Rascoe, seconded by Mr. Woodward, to send a 15 day Aesthetic grass letter to the owner of Lot L-9 and a 15 day Aesthetic letter to remove trees to the owner of Lot A-37, which passed unanimously.
 - C. A motion was made by Mr. Woodward, seconded by Mr. Rascoe, to require 3 proposals for any work being done for SHPOA and all proposals and contracts to be kept in the office, which passed unanimously.
11. **Committee Monthly Reports:**
 - A. **Treasurer:** See report. Mrs. Ferguson reported that quarterly taxes had been completed. Mrs. Ferguson suggested issuing a bank debit card to our maintenance board member, John Williams, as we do not have a maintenance worker at the time (see Number 10., Item A. above.)
 - B. **Secretary/Office:** Mrs. Cacace-Beshears reported she had filed 3 lien reversals and has 2 more to file this week.
 - C. **Policy/Procedures:** No report.

- D. **Legal:** No report.
- E. **Maintenance/Camping Section:** No report.
- F. **Pool/Park:** Mrs. Cacace-Beshears reported the pool had closed for the season and she wanted to thank our pool and park attendants, Peggy, Christine & Lisa, for doing a great job.
- G. **Aesthetics Committee:** Mr. Rascoe presented the board with a few properties that needed aesthetic work and the board agreed to send letters (see **Number 10., Item B. above.**)
- H. **Architecture Committee:** No report.
- I. **Community Affairs:** Mrs. McGowan reported she had sent out 6 cards to Snug Harbor residents this month and she informed everyone of the Civic League Trunk or Treat event on Halloween night.
- J. **Ad Hoc Clean Up Committee:** Annis Murphy suggested a clean up Snug Harbor day and she also encouraged everyone to check out the displays that had been set up for the 50th Anniversary of Snug Harbor.

** All reports were motioned, seconded, and voted unanimously for acceptance.**

12. **Correspondence:** None.

13. **Unfinished Business:**

- A. **Pool Fencing & Gravel:** Mr. Williams reported the fencing would be completed soon and he had spread some of the gravel in the parking lot. Mr. Williams also reported he had pressure washed the clubhouse.
- B. **New Security Camera for A-section Park & Camping Section Comfort Station:** no update.
- C. **Banking Update:** Mrs. Ferguson reported she is still waiting to hear from one of the banks.
- D. **Heating/AC:** Mrs. Ferguson reported this project is on hold.
- E. **Roof Update:** Mrs. Ferguson reported this project is on hold.
- F. **Maintenance Employee Status:** Mr. Williams reported the maintenance position is still available.
- G. **SHPOA Board Candidates:** Mrs. Howell introduced 2 of the board candidates, Toni Cacace-Beshears and Christine Camilleri; she informed everyone there are 3 open positions.

14. **New Business:**

- A. **2021 Budget Proposal:** Mrs. Ferguson reported the 2021 budget proposal had been included in the latest newsletter. Mrs. Ferguson also suggested that the board require 3 proposals for any work being done for SHPOA and all proposals and contracts to be kept in the office (see **Number 10., Item C. above.**)

15. **Comments from the Floor:** Christine Camilleri informed everyone that there is a rotten board at the boat ramp on Ute Trail.

16. **Announcements:**

- a. Civic League Trunk or Treat, Saturday, October 31st, at Clubhouse

17. **Next BOG Meeting Date:** Saturday, December 12th, 2020, 9:00AM, at Clubhouse

18. Next Scheduled Work Meeting Date: Monday, October 26th, 2020, at 7:00 PM, at Clubhouse

19. SHPOA Annual Meeting: Saturday, November 14th, 2020 at 9:00 AM, at Clubhouse

20. Meeting Adjourned: Meeting adjourned at 9:58AM by Mrs. Howell, President.

Toni Cacace-Beshears
Secretary, SHPOA

Board Member's endorsements:

W. J. Jones Julia W. White Kem
Toni Cacace-Beshears Ken R. Howell Range Ferguson