

SNUG HARBOR PROPERTY OWNERS ASSOCIATION
Minutes of September 12th, 2020 Board of Governors Monthly Meeting

1. **Call to Order:** The Board meeting was convened by Mrs. Howell, the President, at 9:00 AM on September 12th, 2020.
2. **Members Present:** The following board members were present: Mrs. Cacace-Beshears, Mrs. Ferguson, Mrs. Howell, Mr. Minster, Mr. Rascoe, Mr. Toney, Mr. Williams and Mr. Woodward **comprising a quorum.**
3. **Invocation:** Mr. Toney provided the invocation.
4. **Pledge of Allegiance:** Mrs. Howell led the Pledge of Allegiance.
5. **Welcome Members and Guests:** Mrs. Howell welcomed SHPOA members.
6. **Additions/Deletions/Approval of Agenda:** Mrs. Howell
7. **Consent Agenda:** (Consent items as follows will be adopted with a single motion, second and vote, unless a request for removal of an item or items is made by a SHPOA Board Member.)
 - a. Approved to remove John Dalton from the Board
 - b. Approved Toni Cacace-Beshears to be Secretary
 - c. Approved to adopt High & Crowe as our attorney for SHPOA
8. **Approval of Minutes:** The minutes for the August 8th, 2020 Board of Governors Meeting were approved.
9. **Aesthetic/Architecture Hearings:** None.
10. **Motions made, seconded, discussed and approved/disapproved at the September 12th, 2020 BOG Monthly Meeting:** (All votes are held by the Secretary should anyone want to know who voted which way.) Unanimous votes are made by only the board members present, and the President now votes on all motions.
 - A. A motion was made by Mr. Toney, seconded by Mr. Rascoe, to send a 15 day aesthetic grass letter to the owner of Lot P-37, which passed unanimously.
 - B. A motion was made by Mr. Minster, seconded by Mr. Williams, to send a 15 day aesthetic letter to the owner of Lot F-47 to remove the tree due to it being a safety issue, which passed unanimously.
 - C. A motion was made by Mr. Toney, seconded by Mr. Rascoe, to send a 60 day aesthetic inoperable vehicle letter to the owner of Lot C-11, which passed unanimously.
 - D. A motion was made by Mr. Toney, seconded by Mrs. Cacace-Beshears, to send a 15 day aesthetic grass & debris letter to the owner of Lot N-70, which passed unanimously.
 - E. A motion was made by Mr. Toney, seconded by Mr. Rascoe, to send a 60 day aesthetic inoperable vehicle letter to the owner of Lot M-76, which passed unanimously.
 - F. A motion was made by Mr. Toney, seconded by Mrs. Ferguson, to send a 15 day aesthetic grass letter to the owner of Lot N-70, which passed unanimously.
 - G. A motion was made by Mr. Toney, seconded by Mr. Williams, to send a 60 day inoperable vehicle and 15 day grass letter to the owner of Lot D-50, which passed unanimously.
 - H. A motion was made by Mr. Minster, seconded by Mr. Rascoe, to provide BB&T with the requested list of lot numbers and amounts owed as part of the loan approval process, which passed unanimously.
 - I. A motion was made by Mr. Toney, seconded by Mr. Williams, to accept the 2021 budget proposal, which passed unanimously.

11. Committee Monthly Reports:

- A. **Treasurer:** See report. Mrs. Ferguson reported on the projects the association would like to see happen with next years budget such as the basketball court, clubhouse roof and HVAC unit. Mrs. Ferguson thanked Karen Giles for her help with the 2021 budget.
- B. **Secretary/Office:** No report.
- C. **Policy/Procedures:** No report.
- D. **Legal:** Mr. Toney reported that 4 lien reversals and 32 liens had been filed at the courthouse. Mr. Toney also reported that the new attorneys were making progress on the foreclosures.
- E. **Maintenance/Camping Section:** Mr. Williams reported we are still looking for a maintenance worker and he and Mr. Toney have 2 interviews set up. Mr. Williams also reported we are still having a lawn company cut the grass.
- F. **Pool/Park:** Mrs. Cacace-Beshears reported the baby pool had passed inspection and she thanked Mr. Williams and Mr. Toney for moving the gate at the fence around the baby pool.
- G. **Aesthetics Committee:** Mr. Rascoe presented the board with a few properties that needed aesthetic work and the board agreed to send letters (see Number 10., Items A., B., C., D., E., F., and G. above.)
- H. **Architecture Committee:** No report.
- I. **Community Affairs:** Mrs. McGowan reported she had sent out 4 cards to Snug Harbor residents and she wanted to thank everyone for their help and support with the Civic League BBQ event.
- J. **Ad Hoc Clean Up Committee:** No report.

** All reports were motioned, seconded, and voted unanimously for acceptance.**

12. Correspondence: None.

13. Unfinished Business:

- A. **Debris Clean up at Beaver's Cove:** Mr. Toney reported the debris had been cleaned up.
- B. **Pool Fencing & Gravel:** Mr. Williams reported he would be working on the pool fencing and gravel work, weather permitting.
- C. **New Security Camera for A-section Park & Camping Section Comfort Station:** no update.
- D. **Pool Closure:** Mr. Williams reported the pool would be open until late September/early October, weather permitting.
- E. **Banking Update:** Mrs. Ferguson reported she is waiting to hear back from one of the banks about the loan. Mr. Minster discussed providing BB&T with the requested list of lot numbers and amounts owed as part of the loan approval process and the board agreed (see Number 10., Item H. above.)
- F. **Heating/AC:** Discussed under Treasurer report.
- G. **Roof Update:** Discussed under Treasurer report.
- H. **Maintenance Employee Status:** Discussed under Maintenance report.
- I. **Newsletter:** Mr. Toney informed everyone that all submissions for the newsletter needed to be sent to him by next week and the deadline for the newsletter to go out is October 14th.

J. **SHPOA Board Candidates:** Mr. Toney informed everyone that the deadline for Board Candidates is September 15th.

14. New Business:

- A. **2021 Budget Proposal:** The Board agreed to accept the 2021 budget proposal (see Number 10., Item I. above.)
- B. **Ballot Committee (3 people to work with Treasurer):** Mrs. Roberta Orts, Mrs. Nancy McGowan and Mrs. Renate Troy agreed to be on the ballot committee.

15. Comments from the Floor: Lori King asked the board if you are allowed to have a camper on any lot and Mr. Toney informed her you can store your camper on your lot, but you cannot live in it.

16. Announcements:

a. None.

17. Next BOG Meeting Date: Saturday, October 10th, 2020, 9:00AM, at Clubhouse

18. Next Scheduled Work Meeting Date: Monday, September 28th, 2020, at 6:30 PM, at Clubhouse

19. SHPOA Annual Meeting: Saturday, November 14th, 2020 at 9:00 AM, at Clubhouse

20. Meeting Adjourned: Meeting adjourned at 9:52AM by Mrs. Howell, President.

Secretary, SHPOA

Board Member's endorsements:

John Z. White Vanessa Baker Ken Hammett Shi Woodard
Nancy Adams Kern J.P. Per _____