



1241 Snug Harbor rd.
Herford, NC 27944

Door Code Request and Acknowledgement Form

I request the below code for accessing the comfort station and I agree to the following:

I will safeguard my code and understand it is a virtual key and will not share with others.

I accept responsibility for anyone using my code.

I will report immediately to SHPOA by email, text or phone, referenced below, any conditions needing attention in the comfort station and/or any damages found upon arrival. I understand this is necessary so the last code used can be verified by timestamp of who entered.

The owner agrees to notify SHPOA if they feel their code has been compromised and fill out a new code request form.

Each owner regardless of the number of lots owned, may select a 4 digit security code they wish to use, Owners may request a guest code IF they rent out such as AirBnB.

Name _____ Signature _____

Phone _____ Email _____

Lot #'s _____ Code Requested _____

Preferred Mailing address _____

Forms of contact::

- SHPOA27944@gmail.com monitored daily
- (252) 426-5172 office phone line
- (252) 331-9121 office text

(phone and text line managed Tuesdays and Thursdays 9-2 and Saturday 9-12)