



# Snug Harbor News

Spring 2021 Issue

*Because of your feedback, the Newsletter is changing!*

Let's celebrate our new Board of Governors!

Nancye Ferguson, Christine Camilleri, Kim Howell, Gary Lowry,  
Toni Cacace-Beshears

Board Members Absent: J.R. Rascoe, Kevin Woodward,  
John Williams, Lisa Beyer





Snug Harbor Property Owner's Association  
1241 Snug Harbor Road  
Hertford, NC 27944

## *President's Letter*



I am so happy to have the opportunity to serve as your President for Snug Harbor Property Owners Association (SHPOA). I believe that Snug Harbor is a great place to live. There are so many things available to residents: water ways, boating, fishing, parks, pool, and in non-COVID-19 times, fun activities! My husband and I retired here in 2017 after owning property here for 18 years.

This past year has been hard on everyone. Whether you have had job changes, financial changes, children learning remotely, either you or someone you know that contracted COVID-19, quarantine, not visiting friends and family, we have all been affected in some way. The forecast for change is looking up. The county's vaccination program has been implemented, children are back in school, and the Board of Governors is considering activities and ways to involve the community.

I come to you with a variety of experiences. For over 40 years I have pursued my passion of working with or for young children. This includes being a teacher of many ages from infants to adults. I have been honored to have worked on local, state, and national boards in a variety of positions, treasurer, vice president, president. I also bring some business skills having been the CEO of a non-profit for 19 years.

On a personal note, I treasure my role as wife, mother, grandmother, sister, aunt, cousin, niece, daughter, and friend.

I do love to travel. I have been fortunate to have been able to travel through Europe and spend time in our family's home town in Italy. After retirement, my husband and I took our 1973 Airstream (Silver Twinkie) across the country. We thoroughly enjoyed visiting family, friends, National Parks, Presidential Museums, local attractions, and breweries. I love to share my enthusiasm for cooking Italian foods and bread, canning pickles, jams and jellies.

One of the things I am looking forward to as President is to share my skills with SHPOA. I believe my past experiences bring talents that will benefit the community.

We need to develop more streamlined systems for managing our organization's policies and procedures. Updating, reorganizing, and simplifying our existing policies and procedures will ensure they are easier to understand and access and serve their role to be informative for everyone.

Better community communication is needed. We have used newsletters in the past to inform our community of events. We are currently working on reorganizing our Facebook and Web Page to be updated, current, accessible, more informative and user friendly.

Many of our board members have great ideas for activities involving the community. I welcome you to attend the monthly Public SHPOA meeting to meet the newest board members, share great ideas and hear what is being planned. I am looking forward to a fun, productive, and exciting year to come.

Warmly,

Toni Cacace-Beshears  
President, Snug Harbor Property Owner's Association



## 2021 Snug Harbor Contact Information

Mailing Address: P.O. Box 392, Hertford, NC 27944

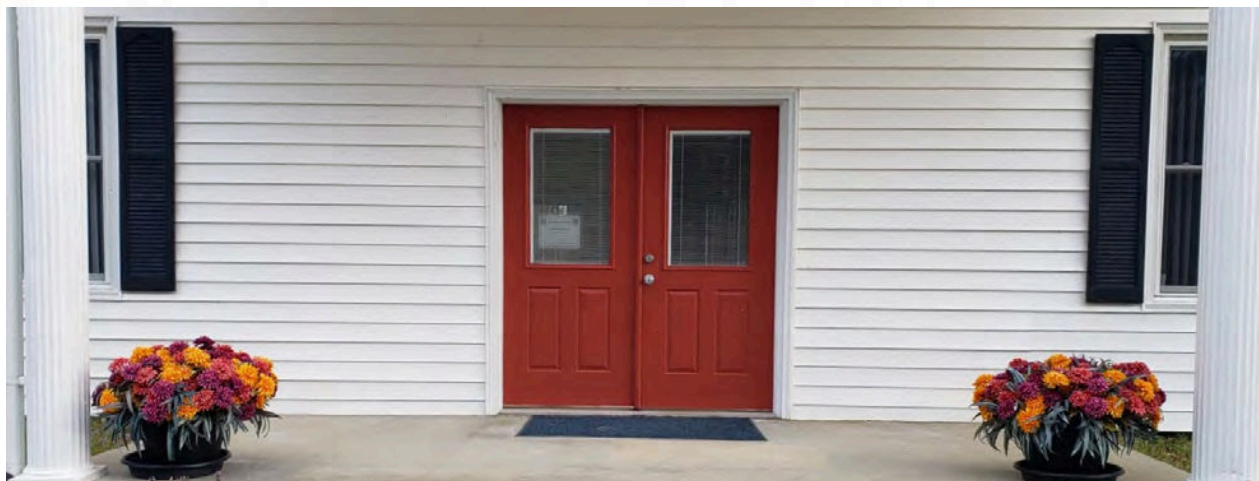
Office Address: 1241 Snug Harbor Road, Hertford, NC 27944

Office Hours: Tuesdays and Saturdays from 9:00 am to 2:00 pm

Office Phone: (252) 426-5172

snugharborpoa@embarqmail.com

Position	Name
President	Toni Cacace-Beshears
Vice President	Kim Howell
Secretary	Christine Camilleri
Treasurer	Nancye Ferguson
Aesthetics	JR Rascoe
Architectural	Kevin Woodward
Legal	Gary Lowry
Maintenance	John Williams
Pool/Park/Communications	Lisa Beyer
Office Admin	Cristy Devine



## In Memorium

### ***Kenneth E. Minster***

March 23, 1941 - December 31, 2020

Kenneth E. "Ken" Minster, 79, of Hertford, NC, passed away Thursday, December 31, 2020 in his home.



Ken has always served his community. He served on the SHPOA Board of Governors for 8 years. He assisted many cleanups (both community and individual), installed ramps when in need, helped with roofing, and added his experience and ideas for the betterment of our homes. He was always there to lend a helping hand or a tool. When Ken became ill, he bore his illness with grace and strength. He never complained and was always grateful.



The Minister family will celebrate the life of Ken Minster on May 21<sup>st</sup> at 11:30 am. It will be held at his residence on Huron Trail.

The celebration will be casual and held outside with protection from the sun. Join the Minister family in their celebration of Ken's life!

## In Memorium

### ***Annis Norfleet Murphy***

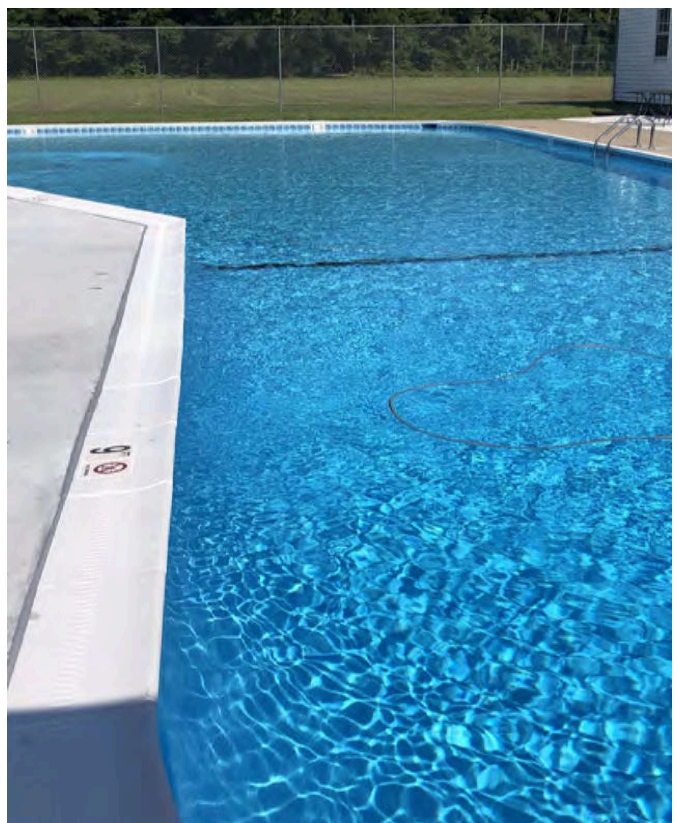
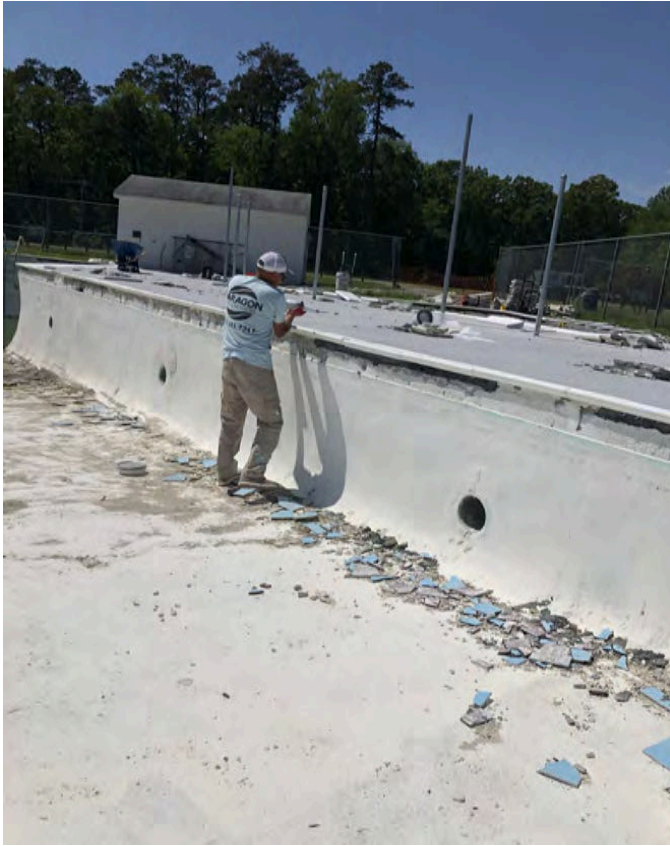
March 4, 1938—February 28, 2021

Annis Norfleet Murphy, 82, of the Snug Harbor community of Hertford, NC, died Sunday, February 28, 2021 in Elizabeth City Health and Rehabilitation.



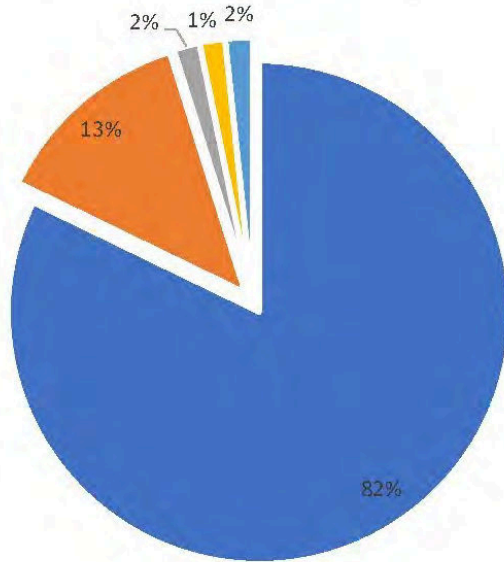
Having a heart and desire to help and serve others, Annis was active in the community in various capacities through the years. Among her many enjoyments included service and membership in Hertford United Methodist Church, Snug Harbor Property Owner's Association, and the Daughters of the American Revolution. An avid golfer, she also enjoyed playing with friends at the Links at Mulberry Hill.

# Your Assessment Fees at Work!!!



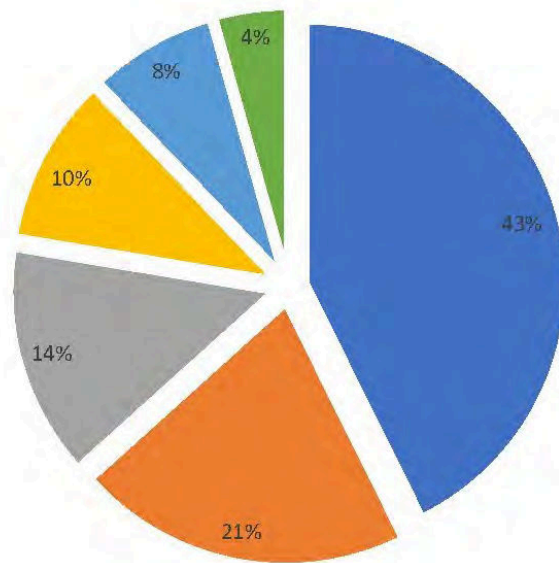
# SHPOA 2020 Budget

Income Total: \$147,371.12



■ Assessments ■ Past due assessments ■ Special assessments ■ P section Utilities ■ Other

Expenses Total: \$166,113.94



■ Pool Renovation ■ Payroll/ Payroll taxes ■ Maintenance ■ Insurance ■ Utilities ■ Other



## Snug Harbor Property Owner's Association Property Owners Concerns Reporting

Purpose: To establish a system for property owners to report concerns, issues or problems and have them addressed in a fair, equitable and time appropriate manner.

1. If a property owner has a concern, they can document that concern in writing using this form.
2. Submit the completed form to the Communication Chair through the Snug Harbor Clubhouse Office, Tuesdays and Saturdays from 9:00 am to 2:00 pm.
3. The Communication Chair with at least 2 additional Board Members will review the concern within 2 weeks and respond as to the action and / or solution to the concern.
4. If necessary, the issue will be brought up for discussion and resolution at a Board of Governor's Meeting.
5. The issue, any actions taken, and outcome determined will be kept on file in the office for at least one year.

Name:		Address:		Lot(s):	
Mobile Phone:		Home Phone:		Work Phone:	

Concern: (Add Specific Details: Who, What, When and Where as applicable)

Owner Signature:		Date Owner Signed:	
Date Received in Office:		Date Submitted to Communication Chair:	

Outcome / Action:

Additional Notes:



## Snug Harbor Community Civic League Events



### Snug Harbor Community Clean Up Day

**Saturday, April 17, 2021**

*In Memory of Annis Murphy  
Community Volunteers meet at  
Clubhouse at 9:00 am*

*All Supplies to collect trash and debris  
will be provided*

*Contact: Nancy McGowan (734) 756-7446*



### Snug Harbor Community Yard Sale

**Saturday, May 22, 2021**

*9:00 am to 12:00 pm  
Snug Harbor Clubhouse Front Lawn  
Spaces \$10 Each*

*(Tables First Come First Serve)*

*Contact: Nancy McGowan (734) 756-7446*



## Executive Order No. 204 Further Easing of Restrictions on Businesses and Gatherings

### 3.8. Meeting Spaces, Conference Centers, and Reception Venues.

- a. This Subsection applies to Meeting Spaces, Conference Centers, and Reception Venues," defined as private rooms or other private meeting spaces in a hotel, conference center, meeting hall, or reception venue.
- b. Face Coverings. All workers and Guests must wear Face Coverings when they are or may be within the facility. When outdoors, workers and Guests must wear Face Coverings when they are within six (6) feet of someone who does not reside in the same household.
- c. Must Be Seated. To limit the degree to which Guests at the facility may come into contact with one another and spread COVID-19, a facility covered by this Subsection is closed unless it is or becomes a seated establishment for Guests. Guests must be in seats except to enter, leave, use amenities, visit the restroom, and obtain food or drink.
- d. Capacity Restrictions. While this Executive Order is in effect, all open facilities covered by this Subsection must limit Guests in indoor and outdoor seating areas to Emergency Maximum Occupancy.

Under this Executive Order, the Emergency Maximum Occupancy for a facility is the lowest number produced by applying the following tests:

1. Overall. The facility must limit Guests to fifty percent (50%) of the stated fire capacity for each indoor and outdoor space controlled by the facility. For rooms or spaces without a stated fire capacity, the limit on Guests is twelve (12) per one thousand ( 1000) square feet, rounded up.

### 3.13. Pools.

- a. Requirements. While this Executive Order is in effect, all open indoor and outdoor pool facilities (whether standalone or part of other facilities) must do all the following:
  1. Outdoor Pools. The facility must limit Guests in the pool to no more than one hundred percent (100%) of the maximum occupancy as determined by fire code (or, when fire code number is not known, twenty-four (24) Guests per one thousand ( 1000) square feet in deck areas, wading pools and splash pads, and in the water).

## CLUBHOUSE ACTIVITIES

*Activities Open to All Snug Harbor Residents and Their Guests*



*"Perhaps I could interest you in our new Hot Mowing class?"*

### *Ladies Exercise*

Monday / Wednesday / Friday

8:00 am—9:00 am



With nice weather among us, The Board of Governors reminds all residents of their responsibilities in maintaining their property

(Ninety Eight percent (98%) of all properties are maintained in accordance with to Snug Harbor's Covenants, By-Laws and Policies. THANK YOU!!!

#### **Aesthetic Policy States:**

A) Regular grass cutting, trimming of shrubbery and lawn, raking of leaves, and general yard maintenance. Owners are encouraged to maintain their yards to the road to assist water drainage, help control mosquitoes and to keep Snug Harbor looking beautiful.

B) Any structure, building, mobile home, storage facility or other real or personal property will present itself in good working order including exterior surfaces maintained in uniform and good repair. All windows, doors, porches, screens, steps, skirting, decks docks, sheds, fences, and garages will be in good working order. Boarded up door (s) and windows are not considered to be in good working order. Tarps will be used as an emergency repair measure only and are not acceptable as a permanent repair.

C) No junk, abandon or nuisance automobile, truck, trailer, boat, or recreational vehicle shall be permitted to remain on the property.

D) No "unsightly materials" will be stored on the property.

E) Outside household trash and garbage shall be maintained in sturdy and covered containers, as inconspicuously as practical and they shall be emptied regularly.

#### **DEFINITIONS:**

**Junk** – The remains of "something" that has been destroyed, broken up, discarded or deteriorated beyond normal usage. Articles that are worn-out and otherwise regarded as unusable or unfit for use as they were originally manufactured for. Included assorted equipment or machinery; lawnmowers, cars, trailers, tires and wheels, furniture, boats, bicycles, air conditioners, appliances, etc. Used/old building materials, windows, sinks, doors, broken block/brick/concrete. Appliance "White Goods" will not be stored or used outside.

**Debris** – The scattered remains or pile of something broken or destroyed; rubble or wreckage. Carelessly discarded refuse, litter, including building materials and scraps. Including piles of tree or brush trimmings and branches.

**Trash/ Garbage** – Household generated waste material. Unsightly materials - shall include parts of motor vehicles or old iron, meal, glass, paper, cordage or other waste, discarded or second-hand material.

**Unsightly Equipment** - shall include used or second-hand household construction, business or industrial equipment.

**Junked Motor Vehicle** – any motor vehicle that does not display a current license plate lawfully upon that vehicle and is partially damaged or wrecked; or cannot be self-propelled or moved in the manner in which it originally was intended to move.

**Nuisance Vehicle** - any motor vehicle on public or private property that is determined and declared to be a health or safety hazard, and public nuisance, and unlawful, including a vehicle found to be:

- 1) A breeding ground or harbor for mosquitoes, other insects, rats, vectors or other pests; or
- 2) A point of heavy growth of weeds or other noxious vegetation over eight (8) inches in height; or
- 3) A point of collection of pools or ponds of water; or
- 4) A point of concentration of quantities of gasoline, oil, or other flammable or explosive materials as evidenced by order; or
- 5) A source of danger for children through entrapment in areas of confinement that cannot be opened from the inside or from exposed surfaces of metal, glass or other rigid materials; or
- 6) So situated or located that there is a danger of it falling or turning over; or
- 7) One which is a point of collection of garbage, food waste, animal waste, or any other rotten or putrefied matter of any kind; or
- 8) One which has sharp parts therefore which are jagged or contain sharp edges of metal or glass; or
- 9) Any other vehicle specifically declared a health and safety hazard by the BOG.

**NOTE:** Just because a vehicle does not possess a tag, does not indicate it is inoperative, junked or abandoned-----see "Junked Motor Vehicle" definition above.



# SNUG HARBOR Pool Season *Summer 2021*

**Opening: Saturday, May 29, 2021**

**Closing: Monday, September 6, 2021**

---

## **Pool Hours of Operation:**

**Water Exercise Class (Open to all Snug Harbor Residents)**

**Monday / Wednesday / Friday**

**9:00 am—10:00 am**

**Recreational Swim (Pool Pass Required)**

**Sunday through Saturday**

**10:00 am - 8:00 pm**

**The Snug Harbor Clubhouse Snack Area will be open for business during Pool Hours!**





# SNUG HARBOR Pool / Park Rules Summer 2021

## Pool Rules

- \* The **POOL RULES** are in place to promote a safe and enjoyable environment for everyone.
- \* Swimming in the Pool is at your own risk.
- \* Only Snug Harbor members in good standing and their guests with a valid Pool Pass may use the facility.
- \* The Pool Staff is present to confirm eligibility and to enforce the posted rules.
- \* Pool users must follow the direction of the Pool Staff or face ejection from the Pool.
- \* All children under the age of 13 must be accompanied by a responsible adult age 18 or over.
- \* Season Pool Passes may be purchased from the Club House Office during operational hours; Tuesdays and Saturdays from 9:00 am to 2:00 pm.
- \* Day Pool Passes may be purchased by members in good standing for their guests at the Pool Gate from Summer Staff for \$3.00 per person per day.
- \* Children 4 years old and younger are “free” but must be accompanied by a paying adult.

## Park Rules

- \* The Snug Harbor **PARK** is open dawn to dusk for Snug Harbor members in good standing and their guests with a valid membership card or season Pool Pass.
- \* Swimming is at your own risk in the designated section of the river.
- \* Alcoholic beverages, glass containers, and firearms are not permitted.
- \* Pets must be leashed at all times and their leavings picked up and disposed.
- \* Children using the playground structures must be supervised by an adult.
- \* Summer Staff and Board Members have the authority to enforce the Park Rules.

Snug Harbor  
Community  
Classified  
Ads



**ADVERTISEMENT INFORMATION**

***Business Ads (cost per issue)***

Business Card Size \$15.00

¼ Page \$25.00

½ Page \$40.00

Full Page \$65.00

***Classified Ads***

\$5.00 for a maximum of 2 lines including what, how much, condition, where, contact info

An additional \$5.00 will be charged for each additional line and each picture

Yard Sales may be advertised here

\*\*\*\*\* All advertisement will be reviewed by the Newsletter Editor for appropriateness. \*\*\*\*\*

(No, you cannot sell your neighbor's dog...just because it barks...!)

***Snug Harbor Real Estate for Sale***

***Property for Sale—Corner Lot***

Lot 49L for Sale

Corner of Teak and Chestnut Streets

\$2000 or Best Offer

Contact Baxter Walker

(919) 906-9830

BaxterandVicki@gmail.com

---

***Property for Sale—Corner Lot***

Lot M32 for Sale

Corner of Walnut and Holly Streets

\$4000 or Best Offer

Contact Sandra Cantrell

(757) 545-5005



## Seasonal: Pool and Park Attendants

To provide a clean, enjoyable and safe environment for the members and their guests.

This staff is supervised by the SHPOA Board Member in charge of Pool and Park operations.

The primary work place will be the SHPOA Pool and Park facilities. The job is part time with no benefits.

**Qualifications:** Be at least 18 years of age at the time of hire

**Responsibilities:**

Validate members and their guests entering the Pool and Park

Document and Report Incidents

Complete Daily Forms

Clean Pool, skim floating debris from pool surface and scrub pool scum line and pool sides

Enforce Pool and Park rules in a consistent and fair manner

Perform Custodial Duties (Clean Bathrooms outside the Clubhouse)

Provide Basic First Aid when Required

Use authorized chemicals to properly test pool chlorine and Ph levels

Treat all members and guests of the Pool and Park in a friendly, courteous and respectful manner



## Year Round—Part Time: Maintenance

To maintain SHPOA Community Property

Maintain exterior and interior of community buildings including clubhouse, maintenance shed, parts storage and bathrooms. The job is part time with no benefits.

The hours will vary with more hours in the summer (average 30 hours a week) to 20-25 hours per week after grass cutting season

- Maintain Interior and Exterior of Community Buildings including Clubhouse, Maintenance Shed,. Parts Storage, Bathrooms, and P Section Comfort Station
- Maintain all Bathrooms
- Clean Clubhouse Floors
- Remove Trash Weekly from all Community Areas
- Obtain and maintain Pool Operation Certification
- Prepare pool for seasonal opening and closing, Daily Maintenance, Testing, Vacuuming, Chemical supplies
- Mow and trim all Community Areas, including trim and prune trees, and shrubs
- Winterize Areas that need Maintenance
- Maintain and repair basketball courts and tennis courts
- Maintain non-state roads—potholes and spread gravel and mow shoulders

## Business Advertisements & Announcements

### WAYNE WARD AUTO SERVICE

385 Snug Harbor Road  
Hertford, NC 27944

(252) 312-4430

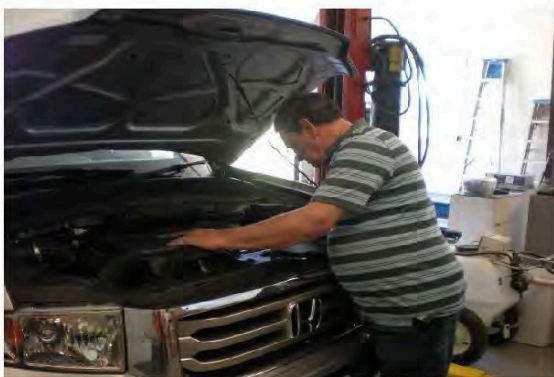
**Official North Carolina  
Inspection Station**

#### **Hours of Operation:**

Monday thru Friday: 8:00 am – 5:00 pm

Saturday: 8:00 am – 12:00 pm (Noon)

Sundays: Closed



**Call for an Appointment  
for the Listed Services:**

North Carolina State Vehicle  
Inspections  
Oil Changes  
Brake Repairs  
Wheel Bearing Work  
Axle Replacement  
Minor Engine Repairs

# Carolina Green Lawn Care



## and Landscaping

**NATHAN HARRELL 252-562-2984**

# Pro Masters Painting

Junie Rountree

M: (571) 733-6558

O: (252) 621-1568

[252promaster@gmail.com](mailto:252promaster@gmail.com)

<https://www.facebook.com/Rountreepainting>

@Rountreepainting

Licensed and Insured



Painting and Staining

Residential  
Commercial  
Industrial

Interior  
Exterior  
Decks / Docks / Piers / Fencing  
New Construction



# RW Sawyer Pressure Washing

Junie Rountree

M: (252) 202-6647

<https://www.facebook.com/rwspressurewashing>

@rwspressurewashing

Licensed and Insured

Looking to improve your exterior?

Give us a call!!

Restore your Home to its original beauty!



## Power Washing / Soft Washing

Pavers  
Concrete  
Driveways

Garage Doors  
Porches  
Soffits  
Railings

Windows  
Shutters  
Facia  
Trim  
Doors

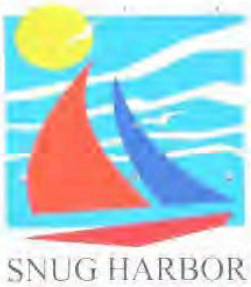
**Gutters**  
(Debris Removal)  
(Downspout Flushing)

---

### Decks / Docks

Wood  
Composite

**Siding**  
Vinyl  
Cedar  
Wood  
Painted  
Stucco  
Aluminum  
Cement Board



Snug Harbor Property Owners Association  
Post Office Box 392  
Hertford, NC 27944-0392

Marketing Mail  
U.S. Postage  
PAID  
Permit # 10  
27944