

**BYLAWS OF BERNALILLO COUNTY BEHAVIORAL HEALTH LOCAL
COLLABORATIVE**

ARTICLE I

NAME-OFFICES

Section 1.1. Name. The name of this organization is BERNALILLO COUNTY BEHAVIORAL HEALTH LOCAL COLLABORATIVE ("LC2").

Section 1.2. Offices. The principal office of the LC2 shall be in Albuquerque, New Mexico, at an address designated by our fiscal agent.

ARTICLE II

MEMBERS

Section 2.1. Participation. Anyone in New Mexico is welcome to participate.

Membership. The LC2 shall have members. Except as provided below, any person residing in New Mexico is eligible to become a member of the LC2 by attending any two monthly LC2 Monthly 'Big' Meetings within a 6 month rolling period and complete the membership onboarding process.

Current employees of the State's Behavioral Health Services Division (BHSD) and State employees who are currently assigned by their State employer to work with the LC2 are welcome to participate in the LC2, but are not eligible to be voting members of the LC2 during that employment.

A person's LC2 membership ends if they move out of New Mexico, they resign their membership, or they begin either of the types of employment described in the

paragraph above. To maintain voting rights, members must attend any two LC2 meetings within a rolling 6 month period.

Section 2.2. The members of the LC2 shall elect a Steering Committee to conduct the day-to-day business of the LC2.

ARTICLE III

STEERING COMMITTEE

Section 3.1. Number and Election. The Steering Committee shall be a minimum of five and maximum of eleven members of the LC2, we will make every effort to include a diverse cross section of the behavioral health community, including, but not limited to providers, peers, consumers, and family members. Current employees of the State's Behavioral Health Services Division (BHSD) and State employees who are currently assigned by their State employer to work with the LC2 are not able to be on the steering committee.

Section 3.2. The members of the Steering Committee shall serve a one term from the date they are elected. Steering Committee member elections will take place in December. For initial Steering Committee members, half of the members will serve one year, and the other half will serve 2 years to ensure continuity of leadership. For initial Steering Committee members, half of the members will serve one year, and the other half will serve 2 years to ensure continuity of leadership. The members of the Steering Committee shall serve until the expiration of their terms and until the election and

qualification of their successor. All members of the Steering Committee will be authorized to vote during their terms on the Committee. Steering Committee members may run for re-election.

Section 3.3. In the event that vacancies arise between the elections, the Steering Committee may select replacements from the LC2 membership by majority vote of all Steering Committee members.

Section 3.4. Meetings. There shall be at least monthly meetings of the Steering Committee. Notice of the time and place of these meetings will be given to its members and to the LC2 membership by email or any other method chosen by the membership. Any meeting may be held in-person, video or hybrid.

Section 3.5. Special Meetings Notice. Special meetings of the Steering Committee shall be held whenever called by the co-chairs of the Steering Committee or by a majority of the Steering Committee at such time and place as they choose. Notice of such special meetings shall be given to each member of the Steering Committee and LC2 Members by email or any other method chosen by the membership.

Section 3.7. Quorum and Voting. A majority of the members of the Steering Committee shall constitute a quorum for the transaction of business, and all actions of the Steering Committee shall prioritize making decisions by consensus (define); if consensus can't be reached, then the decision will go to a majority vote (define) of those members of the Steering Committee voting. The Steering Committee may also vote on matters by email. Motions made by a Steering Committee member that are

sent to all members may be adopted by the Steering Committee based upon an emailed affirmative vote by a majority of the members of the Committee.

The LC2 membership may supersede decisions of the Steering Committee by a majority vote of the members in attendance at a meeting of the LC2 membership. Any member may make a motion regarding the LC2 at any meeting of the LC2. Except by unanimous consent of those attending a meeting of the LC2 membership, the motion may not be voted upon until the next LC2 meeting. The membership may then adopt a motion by majority vote of those members in attendance at that LC2 meeting. Notice of the proposed motion is to be provided to the membership at least 10 business days before the vote.

Section 3.8. Removal. Any member of the Steering Committee may be removed for cause by a vote of the membership at any regular meeting of the membership. Any member of the Steering Committee who does not participate in Steering Committee business for three continuous months and does not communicate with the Steering Committee for three continuous months may also be removed. Any member of the Steering Committee proposed to be removed shall be entitled to at least five (5) days notice in writing of the proposed removal and of the meeting time and place at which their removal is to be voted upon, and shall be entitled to appear before and be heard at such meeting.

Section 3.9. Chair. At all meetings of the Steering Committee, one of the co-chairs or in their absence, a chair chosen by the members present, shall preside.

ARTICLE IV

OFFICERS

Section 4.1. Number, Qualifications, Election and Term of Office.

a. The officers of LC2 shall consist of a chair, a co-chair, and a secretary with other officers to be determined as needed, ad hoc. Committee with such powers and duties consistent with these Bylaws as may be appointed and determined by the membership. The initial officers of the steering committee are to be nominated and elected by majority vote of membership.

ARTICLE V

Section 5.1. Sub-committees. The Steering Committee may appoint any sub-committee and delegate to that sub-committee any and all duties allowed by the laws of the State of New Mexico. Each subcommittee shall have an appointed leader for operational and communication purposes established by the steering committee. Each subcommittee shall contain one (1) member of the steering committee as a participant.

ARTICLE VI

MEETINGS

The LC2 shall hold regular membership meetings on a monthly basis. Notices of membership meetings and the meeting agenda will be distributed to the membership in advance by email.

ARTICLE VII

AMENDMENTS

7.1 These Bylaws may be amended by the membership of the LC2 (in adherence with the voting process outlined in section 3.7).

ADOPTION OF BYLAWS

We certify that the foregoing Bylaws were adopted by the LC2 at the meeting of the LC2 membership held on _____, 2025.

Steering Committee chair

Steering Committee co-chair

Steering Committee secretary