



Application for Employment

First Name:	Middle Initial:	Last Name:
Address:		
Social Security #:	Date of Birth:	Position Applying For:
Home Phone:	Cell Phone:	Email Address:

Days/Hours Available:

Shift	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 st							
2 nd							
3 rd							

List any valid licenses or certificates you hold:

Type:	Number:	Expiration Date:
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Education list high school attended. If you did not graduate from high school, but have passed the GED Test, indicate the date passed. Then list college, university, technical, military or other trainings you have received in chronological order.

Name and Location of Institution	From Mo. Yr.	To Mo. Yr.	Graduate Degree	Major	Minor

List any trainings/classes taken related to field.

Class or Training Name	Date Completed	Location
Standard Precautions		
Fire Safety		
First Aid & Choking		
Medication & Administration Management		
CPI (Crisis Prevention Intervention)		

Have you ever been convicted of or paid a fine for any offense including felonies, misdemeanors, and ordinance violations, or do you have any charges pending, other than minor traffic violations? Yes No
If yes, list details below. Attach a separate sheet of paper if necessary.

Date	Location	Charge	Court	Disposition of Case



Employment Information: begin with your present or last employment, account for all time for the past 5 years, including periods of unemployment.

Employer:		Address:	
Phone Number:		Supervisors Name and Title:	
From:	To:	Hourly Salary:	Your Title and Duties:
Reason for Leaving:			

Employer:		Address:	
Phone Number:		Supervisors Name and Title:	
From:	To:	Hourly Salary:	Your Title and Duties:
Reason for Leaving:			

Employer:		Address:	
Phone Number:		Supervisors Name and Title:	
From:	To:	Hourly Salary:	Your Title and Duties:
Reason for Leaving:			

Employer:		Address:	
Phone Number:		Supervisors Name and Title:	
From:	To:	Hourly Salary:	Your Title and Duties:
Reason for Leaving:			

Personal References: list three references that may provide additional information about your training/s, experience/s, qualification/s, and/or character.

Name:	Relationship:	Address :	Phone :
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I certify that information contained in this application is true and complete. I understand that false information may be grounds for not hiring me or for immediate termination of employment at any point in the future, if I am hired. I authorize the verification of any or all information listed above.

Signature: _____

Date: _____