## PERRINE DUPONT SETTLEMENT CLAIMS OFFICE ATTN: EDGAR C. GENTLE, CLAIMS ADMINISTRATOR C/O SPELTER VOLUNTEER FIRE DEPARTMENT OFFICE

55 B Street P. O. BOX 257

Spelter, West Virginia 26438

(304) 622-7443 (800) 345-0837

www.perrinedupont.com perrinedupont@gtandslaw.com

February 23, 2012

The Perrine DuPont Settlement
Property Clean-Up RFP
Potential Bidder Questions and Answers Following
the February 14, 2012 Site Visit

- Q1: For bid submission, will the Settlement accept an electronic submission via email by 5:00 p.m. Monday, March 5<sup>th</sup> with a hard copy to follow on Tuesday, March 6<sup>th</sup>?
- A1: Yes.
- Q2: Who will coordinate access to properties?
- A2: The Settlement. The Settlement will provide the Contractor with an inventory of houses\* that are ready for soil and/or house\* remediation.
- Q3: Who is responsible for contents removal and staging?
- A3: The Contractor. When house\* clean-up activities require that house\* contents are removed from the house\* interiors, the Contractor will be responsible for packing and staging.
- Q4: Who will decide if contents are to be discarded (thrown away) or cleaned?
- A4: The house\* owner. Contractor will not be required to dispose of contents other than those specified in the RFP. Personal property will otherwise not be disposed of as part of the clean-up.

<sup>\*</sup>As defined in the June 27, 2011 Property Remediation Order in Exhibit A to the RFP, which may include some commercial structures that are fit for human occupancy and regularly occupied by people. The Settlement will make all determinations as to which structures will be remediated.

- Q5: Could you clarify for which zones carpet will be replaced and for which it will be cleaned?
- A5: See Attached Addendum.
- Q6: Will garages be cleaned as part of the Property Remediation Program?
- A6: No. The Settlement will define houses\* eligible for cleaning and make this information available to Contractor.
- Q7: Will wetland areas be included in the soil excavation program?
- A7: No.
- Q8: Will the Contractor be allowed to access attic spaces from the exterior even if a method for interior access is available?
- A8: Possibly. This will be determined on a case-by-case basis in agreement with the house\* owner and the Settlement.
- Q9: Will the Contractor be required to remove all duct work from houses\* where duct replacement is indicated in the RFP?
- A9: This will need to be determined on a case-by-case basis in agreement with the house\* owner. If portions of the duct work are inaccessible or housed within wall cavities and cannot be replaced, then only reasonably accessible duct work will be replaced.
- Q10: How many square feet should we assume when estimating carpet replacement?
- A10: The RFP asks that Contractor assume an average home size of 1,500 sq. ft. and that prices for carpet removal, and replacement for pad and carpet be provided in cost per sq. ft. units. The amount of carpeted surface will vary from house\* to house\*.
- Q11: How will the Contractor determine if furniture needs to be cleaned or replaced?
- A11: The Settlement will not be replacing furniture. Please include reasonable time estimates for cleaning of furniture in your response.
- Q12: The RFP requests that the Contractor provide costs for post-clean-up verification sampling for house\* interiors. Will the selected clean-up Contractor(s) be performing sampling for work they have also cleaned?

<sup>\*</sup>As defined in the June 27, 2011 Property Remediation Order in Exhibit A to the RFP, which may include some commercial structures that are fit for human occupancy and regularly occupied by people. The Settlement will make all determinations as to which structures will be remediated.

- A12: No. Sampling will be performed by a third-party. Please do not provide a cost estimate.
- Q13: Which house\* will be cleaned first and which house\* will be cleaned last?
- A13: The Settlement will decide which houses\* are cleaned and when.
- Q14: Will some houses\* take cash instead of clean-up?
- A14: No.
- Q15: Will dirt floors be cleaned?
- A15: No.
- Q16: Will right-of-ways and alleys and other areas not owned by Class Members be cleaned?
- A16: No.
- Q17: Can you please provide a summary of the laboratory data collected thus far, or at the very least can you provide the geospatial distribution and degree of impact of the sampled properties?
- A17: The RFP already describes how many houses\* to bid on and how, approximately, they are distributed throughout the Class Area in the different zones. Remediation methods are the same regardless of the level of contamination, once we identify the target soil and houses\* to clean. We state in the RFP that bids are to account for both hazardous and non-hazardous disposal costs at an approved waste disposal facility, so the bidders need to prepare for both.
- Q18: As a practical matter, submitting proposals on Mondays is not preferred. Will you consider a bid extension until Wednesday March 7th?
- A18: No. Bids are due March 5.
- Q19: Can you confirm that direct cost for and management of resident relocation is the responsibility of the Settlement?
- A19: Please see the RFP Addendum in Attachment A to these Questions and Answers. Yes, relocation is and will be the Settlement's responsibility.
- Q20: During our site visit, the Settlement indicated a preference for a per unit (as opposed to hourly, equipment use, materials and other variable costs) quote. Please explain.

<sup>\*</sup>As defined in the June 27, 2011 Property Remediation Order in Exhibit A to the RFP, which may include some commercial structures that are fit for human occupancy and regularly occupied by people. The Settlement will make all determinations as to which structures will be remediated.

- A:20 Yes, we encourage Bidders to provide a fixed bid per house\* in each Zone and per lot of soil in Zone 1A, using assumptions in the RFP. The preferred unit bid would be all inclusive.
- Q21: You mentioned during the site visit that the Settlement is looking at alternative yard restoration methods in connection with the soil clean-up. Please Explain.
- A21: Yes, we are looking at seed and sod. Please provide alternative quotes. Please also suggest other restorative means you wish considered, including a per lot quote.

<sup>\*</sup>As defined in the June 27, 2011 Property Remediation Order in Exhibit A to the RFP, which may include some commercial structures that are fit for human occupancy and regularly occupied by people. The Settlement will make all determinations as to which structures will be remediated.

## Attachment A to February 23, 2012, Questions and Answers

## Following February 14, 2012 Site Visit

## Addendum to RFP

In light of the questions posed at the February 14, 2012, site visit and information meeting, the Settlement has prepared the following Addendum to the Request for Proposals ("RFP"). As mentioned at the meeting, bids are due <u>on or before March 5, 2012.</u>

- 1. Documents granting the Settlement and the Contractor legal access to the properties will be procured by the Settlement.
- 2. The Settlement will review and analyze the current property sampling and the results will be disclosed to the Claimants before initiation of the remediation project. The Contractor is not responsible for dealing with or distributing these sampling results to the Claimants.
- 3. Before any work is started on a property, an individualized Property Report will be provided to the Contractor. The Property Report will include a photo of the property, a GPS way point providing the location of the property, and the Claimant's contact information. Other information may be included in the Report at the Contractor's reasonable request, depending on need and after a consideration of confidentiality concerns. The format of the Property Report will be evaluated with the successful bidder(s) during contract negotiations.
- 4. The Settlement will provide the Contractor with a list of eligible properties and will coordinate the scheduling of remediation with the Contractor and the Claimants. Pacing of remediation will depend on the abilities and personnel of the Contractor and will be discussed during the bidder interview process. A timeline and completion date for the project will be set during contract negotiation, with non-compliance penalties.
- 5. The first step of any individual property remediation will be an investigation of the property by the Contractor, the Settlement representative, and the Claimant. During this investigation, the Claimant will be invited to discuss

concerns with the process, individual characteristics and issues with the remediation of the property, and any special places or valuables of concern located in the house or on the soil property. The Contractor will photograph and/or videotape the property to document the condition of the property prior to the commencement of remediation. The Contractor will provide a digital copy of the photographs and videos to the Settlement to facilitate detailed recordkeeping. Individual records of the condition of the property both pre and post remediation, must be kept to insure that any potential Claimant complaints as to the condition of the property or alleged damage to the property are valid and are not pre-existing conditions. Contractor costs anticipated for the activities referenced in this paragraph should be included in the property unit price bid schedule.

- 6. After the above investigation of the property is complete, the Contractor, the Settlement representative, and Claimant will discuss the scope of the property's remediation plan as well as a starting date and proposed timeline for completion. At this time, specific remediation issues such as attic access, will be discussed and a case-by-case determination as to interior versus exterior access of attics will be made. After agreeing to the plan, the Contractor, the Settlement representative, and the Claimant will sign off on remediation plan. Contractor costs anticipated for the activities referenced in this paragraph should be included in the property unit price bid schedule.
- 7. The Contractor, the Settlement representative, and the Claimant will determine whether or not Claimant relocation is necessary. If relocation of Claimants and/or pets is necessary and desired by the Claimants, the Settlement will pay for and coordinate the relocation.
- 8. If the Claimant disagrees with the individualized property remediation plan, the Settlement will resolve the disagreement, with an appeal process if necessary.
- 9. The removal of personal property from the yard and/ or house\* that is necessary to conduct the remediation process is the responsibility of the Contractor. If the Claimant refuses to allow the removal of personal property, the Settlement and the Contractor will work with the Claimant to resolve the issue, including obtaining a written waiver of remediation as to any areas rendered

inaccessible. The Settlement does not expect small personal items such as clothing in a dresser or the contents of a closet or boxes or other containers to be removed to remediate a house\*.

- 10. As to the determination of whether the contents of the house\* should be thrown away or stored for safekeeping during remediation, the Contractor is responsible for the disposal of the materials generated by the remediation process, such as removed carpets, construction materials, removed attic insulation and removed duct work.
- 11. Under this Addendum to the RFP, the RFP now requires removal and replacement of carpets in residential houses\* and commercial structures in Zones 1 only. Carpets in residential houses\* and in commercial structures in Zone 2 and 3 will be cleaned, not replaced. Any inconsistency as to carpet removal versus carpet cleaning in the RFP is expressly replaced by this Addendum. Carpet cleaning and replacement is to be bid on a per square foot basis and the RFP assumes 1500 square feet per house\* or commercial structure, for purposes of the bidding process. There are no house\*/commercial structure differences in cleanup.
- 12. Duct work is to be replaced where feasible but cleaning will be considered on a case-by-case basis if a substantial cost savings can be realized.
- 13. There should be no estimation of cost for replacing furniture in Zone 1 or anywhere in the Class Area. All upholstered furniture throughout the Class Area is to be cleaned, not replaced.
- 14. The remediation efforts will be directed to habitable houses\* and commercial structures fit for human occupancy and regularly occupied by people, as solely determined by the Settlement. In this regard, adjoining structures such as garages and outbuildings will NOT be remediated.
- 15. There has been no determination or delineation of any wetland areas that may affect soil remediation in Zone 1A. The Settlement does not intend to remediate or disturb any soil in wetland areas. Contractors are not to excavate or encroach on any wetland areas.

- 16. During every day of the Project the work day will begin with a meeting where the Contractor will report to the Settlement's Remediation Superintendent, and sign in. The meeting will be held at a mutually agreed upon location. During the meeting the properties to be remediated that day will be identified and discussed, and the timelines for the individual properties and the project as a whole will be reviewed. Safety meetings will occur on a weekly basis.
- 17. At the end of remediation for a property, the Contractor, the Settlement representative, and the Claimant will review the property and sign a form stating what work has been completed. The Claimant will agree that the work has been completed and that there has been no damage to home and sign a waiver to that effect. If there are any disputes as to the completion of the work, the Settlement will mediate the disputes and provide an appeal process if necessary. Contractor costs anticipated for the activities referenced in this paragraph should be included in the property unit price bid schedule.
- 18. A third party Sampling Contractor will test the property to confirm that hazardous levels of heavy metals have been remediated. Please note that this portion of the Addendum represents a change from the RFP. The Settlement has decided to remove any ethical concerns or potential conflict of interests in the post-remediation sampling by having a third party Sampling Contractor conduct the sampling. Bidding on post-remediation sampling is no longer a required part of the response to the RFP.
- 19. The post-remediation sampling results will be communicated to the Contractor, the Settlement, and the Claimant. If hazardous levels of the tested heavy metals are present after the initial remediation, althorative remedial approaches and costs will be discussed with the Contractor at that time.
- 20. Once the Settlement verifies that remediation is complete, a final completion form for the property will be executed by the Contractor, the Settlement, and the Claimant.
- 21. Although terms of payment will be negotiated during Contract finalization, the Settlement is proposing a 20/60/20 payment process whereby 20% of payment will be made when work on a property commences, 60% of payment will be made when work is completed and initial sign-off from the Contractor,

Settlement representative, and Claimant is obtained, and the final 20% will be paid when post-remediation sampling confirms that hazardous levels of heavy metal contamination have been removed and final sign-off is obtained.

22. The Contractor is required to have a drug-free work force, whether employees or sub-contractors.