PAYROLL ACCOUNTING IN TALLY-I

CREATING PAYROLL MASTERS

a. Employee setup.
b. Payroll masters.
c. Attendance/production types.
d. Pay heads.
e. Gratuity.
f. Salary details set up.

PROCESSING PAYROLL IN TALLY ERP 9.

a. Attendance vouchers.
b. Payroll vouchers.
c. Payment of salaries(salary disbursement).

ACCOUNTING FOR EMPLOYER PF CONTRIBUTIONS.

a. Creating employer PF contribution masters.
b. Salary details set up.
c. Processing employer PF contributions.
d. Processing PF admin expenses.
e. Payment of provident fund

ACCOUNTING FOR EMPLOYER ESI CONTRIBUTIONS.

a. Creating employer ESI contributions masters.
b. Salary details set up.
c. Processing employer ESI contributions.
d. Payment of ESI.

PAYMENT OF PROFESSIONAL TAX.

a. Processing professional tax payment.

GENERATING PAYROLL REPORTS.

a. Payroll reports.
b. Expat reports.
c. Payroll statutory reports.

INCOME TAX MASTER -II

a. Pay head configuration.
b. Employee income tax declaration.
c. Tax configuration.
d. Previous employer details.
e. Pay head creation for income tax deduction.

INCOME TAX REPORTS

a. Computation reports.
b. Challan reconciliation.
c. Returns .