

Module on: Developing Effective Communication for Students lobby & Professional lobby

Objective: This English Speaking Program will focus more on "Conversational Ability Enhancement" rather than on Grammar part. The real picture as observed in this context is –laying down the correct foundation for speaking proper and good English. It means –spontaneous talking in English instead of thinking that how it can be translated.

In simple terms it implies-what is the real ingredient /steps involved in speaking the right sentences and be a confident Orator .Formula involved will be of the "Practical exercises which will prepare the proper route for Speaking rather than on just knowing of the Grammar part".

Which portion of the Grammar is most essential for Conversation will be taken on top priority.

Like –secret to happiness is not materialistic things but actually the "INNER JOY WITHOUT PREJUDICE FOR OTHERS". Exactly the same applies in English Speaking.

This can be observed in the upcoming sessions.

The sessions will also include –Personality Development measures which will be highly useful, fruitful in their interviews(FOR STUDENTS) as well as IN their respective Professional lives.

Communication facilitates collaboration and cooperation. Effectiveness is achieved when the goals we set for the communication interactions are fulfilled.

PROBING, LISTENING & RESPONDING ARE THE CORNERSTONE OF SUCCESSFUL COMMUNICATION.

LAST-but not the least if we want to get placed in a good Company, if we want to make the other person understand us, if Organization wants to survive, Communication is a must, because it is right to say" Communication is as important as blood in the human body". Effective Communication in Corporate World is like money that gives students circulating power as well as value.

So, My main aim is –to upgrade an individual for spoken English. As I firmly believe-Listening and reading are receptive skills while speaking and writing are productive skills.

SAMARPAN SOFT SKILLS-DEVELOPING COMMUNICATION

SCHEDULE: 60-70 hours(aprox)

PARTICULARS	DURATION in hours(approx)
Basic Grammar usage , speech patterns	16/18
Translation part-Hindi to English & vice versa	8/10
Techniques for –fluency in English	20/25
Written communication	10/12
Personality Development	12/14

Note: For Number of hours defined, there can be fluctuation depending on the intensity of the topic going on and the follow up(topic) from the Students Lobby/Professional lobby

Sessions will have Exercises (in the form of handout)/ PPT's /Training games to have better understanding of the English Language.

Daily –Practical sessions (in speaking) will be held among the students to equip them well on Conversation Front. This will be held at the end of each session.

NOTE: FOR ONLINE SESSIONS – STUDY NOTES WILL BE DULY PROVIDED (on specific topics)

Regards

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Certified Trainer