

SAMARPAN SOFT SKILLS-ADVANCED ACCOUNTS COURSE WITH TALLY

SPECIALIZED ADVANCED ACCOUNTS COURSE WITH TALLY FOR BEGINNERS IN ACCOUNTS :

Duration: 1.5/ 2 months course(classes will be held once/twice in a week)



COURSE CONTENTS:

1. Fundamentals of Accounting-principles, transactions, rules, modes.
2. Trial balance & rectification of errors.
3. Bank reconciliation statement.
4. Depreciation, Reserves & Provisions
5. Final Accounts(Trading, P & L accounts with all the important adjustments.

Important adjustments includes:

- a. Expenses, Incomes.(outstanding, prepaid, accrued etc).
- b. Complete understanding of Bad debts .
- c. Manager's commission.
- d. Interest on loan.
- e. Interest on capital.
- f. Interest on drawings.
- g. Others necessary entries for carrying on final accounts.

Course includes –Examples on all topics with working practically in Tally .

Each class will have the practical illustrations to solve & make them understand the real concepts for accounts. Student will also work simultaneously working these illustrations in Tally software. It conveys-A FULL fledged coaching covering the most crucial aspects in Accounts that are practically required for the Today's job sector.

P.S: CERTIFICATE IN THIS REGARDS WILL BE DULY AWARDED ON SUCCESSFUL COMPLETION.