

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT
JEFFERSON COUNTY, COLORADO**

For the Meeting Held April 16, 2020

To maintain social distancing recommendations, the meeting was held by conference/video call and was attended by Directors Sam Kepley, Dave Mosby, Scott Ryplewski, Craig Levy and Tony Pesce, Manager Kristin Waters, and 2 community members.

Meeting called to order 6:12 pm

Posting of Notice. The meeting agenda had been posted in advance as required by law.

Meeting Agenda: Approved 5 – 0

Meeting Minutes: 3/19/2020 meeting minutes were approved 5 – 0. The 4/4/2020 and 4/8/2020 Special Meeting minutes were also approved by a vote of 5 – 0.

Administration/Financial Reports: Check report with checks 13062 – 13095 and EFT's was approved by a vote of 5 – 0. Cash Balance status, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed.

Election 2020: The election had been changed from a polling place to mailed ballot and ballots will go out on 4/17/2020 from the printer. The deadline is 4/20/2020. Election judges will observe any social distancing recommendations that are in place, counting mailed in ballots on a day scheduled before 5/5/2020. All ballots received up to 7:00 pm on election day will be counted the morning of 5/6/2020 with the vote count to be finalized that day.

CoronaVirus: Operations and office employees are observing all CDC recommendations. A checklist will be reviewed by Ops employees at beginning of each work shift at all facilities. Available Emergency Declaration docs were reviewed and the effect on the District will be evaluated regularly.

Legal/Information Updates: None

Operations:

- Above average well production was reported and all online tanks are full.
- Zone 3 Nitrate level – finished water 4/17/2020 7.2
- Average water usage has increased due to Stay-at-Home order.

Audience/Customer Concerns –

Nelson Goodreau asked if the Board has considered using a sharing screen during the web meetings? IHWD has posted the documents that are usually available at in person meetings on the website before the web/phone conference meetings.

Mr. Goodreau also asked if IHWD would be charging the Indian Hills Improvement Association the regular monthly account fees since the District is not using the Community Center for District meetings

BOARD ITEMS:

Special Meeting Director Fees: The budget includes Director Fees for 12 Regular meeting and 3 Special Meetings. The Board has waived fees for the recent shorter Special meetings held on 4/4/2020 and 4/8/2020. If more Special meetings are needed, this will be reviewed on a case by case basis.

Beacon/Badger Meter Project: The deadline for meter upgrades for final 6 meters has been postponed due to Coronavirus.

Tap Applications:

5287 Chiquita tap approved in Jan 2020 – The property owner is postponing the building due to CoronaVirus related building issues. They will reapply when they are able to hire contractors.

5531 Parmalee Gulch Rd. – Owner will get more information from Jeffco regarding lot division for review at May meeting.

Rate Review: further Asset Management program development needed in order to proceed with the rate review. Review of software options taking place to ensure user friendly information is available.

Community Garden: Question about proceeding with this project in 2020 posed to the Board. Though we would all like to see the garden project begin, due to the CoronaVirus restrictions, this project has been moved to a lower priority.

Next meeting date 5/21/2020

There being no further business to come before the Board, the meeting was thereupon adjourned at 7:30 pm. Approved 5 – 0



[Signature] 5/21/20
President Date

[Signature] 5/27/20
Secretary Date