

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT
JEFFERSON COUNTY, COLORADO**

For the Meeting Held May 21, 2020

To maintain social distancing recommendations, the meeting was held by conference/video call and was attended by Directors Sam Kepley, Scott Ryplewski, Craig Levy and Tony Pesce, Manager Kristin Waters, and a few community members. Dave Mosby was absent and excused.

Meeting called to order 6:31 pm

Posting of Notice. The meeting agenda had been posted in advance as required by law.

Meeting Agenda: Approved 4 – 0

Board Members Oath of Office: Must be taken by elected Directors in person by 6/4/2020. The Board designated Kristin as an authorized person to administer the oaths.

Officer Elections: After discussion, a motion was made by Director Resplewski that Sam Kepley continue as the Board President, Dave Mosby continue as the Board Treasurer, and Tony Pesce will serve as the Board Secretary. The motion was seconded and approved 4 – 0.

Meeting Minutes: 4/16/2020 meeting minutes were approved 4 – 0.

Administration/Financial Reports: Check report with checks 13096 – 13134 and EFT's was approved by a vote of 4 – 0. Cash Balance status, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed.

CoronaVirus: All employees are observing all CDC recommendations. Office is still closed to visitors but staff continues to be available during normal business hours. Watching for new guidelines due from the State on 5/25/20.

Election 2020: Samantha Kepley was re-elected for a 2 year term, Craig Levy was re-elected for a 3 year term, and Tony Pesce was elected for a 3 year term. IHWD had 24% voter turn-out with election costs of \$4,034.68 including ballot printing, legal, and election judges.

Legal/Information Updates:

None

Operations:

The Project report was reviewed. Zone 2 leak repaired, 2 leaks in Zone 1 were identified and will be repaired as quickly as possible. Welding repairs were made to the Zone 1 tank and a

sealant will be applied. Tank should be back online within a week. Working with Tank company to schedule re-coating of the Zone 3 tank to bring it back online soon.

- Average well production was reported and all online tanks are full.
- Zone 3 Nitrate level – finished water 5/22/2020 5.9
- Portable toilet options for Turkey creek will be researched – buy vs. rent

Audience/Customer Concerns –

None

BOARD ITEMS:

Tap Applications:

5531 Parmalee Gulch Rd. – Owner will get more information from Jeffco regarding lot division and will let us know if they will proceed with new tap.

4745 Picutis – Hardship tap for existing house. After discussion, Director Kepley made a motion to approve the tap which was seconded by Director Levy and approved by the Board 4 - 0

Rules and Regulations Review – Directors will review the document in preparation for review at the June meeting.

Safety Policy Review – Directors Pesce and Ryplewski will work with Operations and ORCWP to review policy and present recommendations to the Board.

Reservoir #1 – Application for Finding of Reasonable Diligence is due 5/31/2020. The reservoir, which has been dry for 2 – 3 years, is lined with bentonite and may need repair. Uses of the water were discussed including fire truck filling and community garden watering. Board approved Resolution 2020-005 to file the application by a vote of 4 – 0 with a motion from Director Replewski seconded by Director Levy

Parmalee Elementary Fire Hydrant – The school is planning an addition which will require a fire hydrant within 400 ft. IHWD is working with engineers to provide information to determine best site for hydrant.

Geneva Glen Pool – Camp usually fills their pool with District water in May in preparation for summer camp opening. 2014 agreement was reviewed and the Board decided to charge the camp the regular rates for water used.

Rate Review: further Asset Management program development needed in order to proceed with the rate review. New GIS software will aid in both AM, GIS, and work orders.

Next meeting date 6/18/2020

There being no further business to come before the Board, the meeting was thereupon adjourned at 8:40 pm. Approved 4 – 0



Sammy Stewart 7/1/20
President Date

[Signature] 7/7/2020
Secretary Date