

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT  
JEFFERSON COUNTY, COLORADO**

For the Meeting Held June 18, 2020

To maintain social distancing recommendations, the meeting was held by conference/video call and was attended by Directors Sam Kepley, Scott Ryplewski, Craig Levy, Dave Mosby, and Tony Pesce, Manager Kristin Waters, and two community members.

Meeting called to order 6:32 pm

Posting of Notice. The meeting agenda had been posted in advance as required by law.

Meeting Agenda: Motion to approve the agenda made by Director Mosby and seconded by Director Ryplewski. Approved 5 – 0

Meeting Minutes: : Motion to approve the minutes made by Director Pesce and seconded by Director Levy. 5/21/2020 meeting minutes were approved 5 – 0.

Administration/Financial Reports: Check report was reviewed with a motion made by Director Ryplewski and seconded by Director Mosby to approve checks 13136– 13161 and EFT's and voided checks 13135 and 13149. Report approved by a vote of 5 – 0. Cash Balance status, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed. CoronaVirus expense reimbursement funding that is available through Department of Local Affairs was discussed.

Legal/Information Updates:

None

Operations:

The Project report was reviewed. The majority of operations time since the last meeting went to leak detection and excavation.

ORCWP review – Operations and Compliance Managers are a great resource for the District.

- Below normal well production at TC was reported due to gallery well iron and manganese issues. Well jetting scheduled.
- Zone 1 online tank is ½ full, Zone 2 normal, Zone 3 tank slightly below full. Zone 3 tank re-coating scheduled for week of 6/22
- Zone 3 Nitrate level – finished water 6/18/2020 6.6
- Portable toilet options for Turkey creek researched – buy vs. rent saves money in the long run

Leaks – several identified leak areas have been excavated with no sign of water. Discussed next steps: isolate Zone 1 areas and audit, use overnight leak detection devices, jetting of gallery well.

Beacon meters: Only 4 customers remaining to be upgraded. Zone 1 complete

#### Audience/Customer Concerns –

Customer question about isolating areas for shut-off.

#### BOARD ITEMS:

##### Tap Applications:

4745 Picutis – Property has an accessory dwelling unit which will need approval before water connection to ADU. Tap application approval in May was only for main structure connection.

Rules and Regulations Review – Directors will submit comments by 7/2/2020. R & R document with proposed changes will be submitted to legal for review.

Safety Policy Review – ORC gave instructions to Ops for trench safety. Excavation contractor will perform work in trench with all employee's safety the top priority.

Parmalee Elementary Fire Hydrant – The school is planning an addition which will require a fire hydrant within 400 ft. IHWD is working with engineers to determine what the water system can support.

The Board discussed creating an Inter Governmental Agreement building off the results of the Master Plan to communicate and educate regarding the system and differentiate between types of fires.

Rate Review - further Asset Management program development needed in order to proceed with the rate review. New GIS software will aid in both AM, GIS, and work orders.

District Property Trespassing – reports of trespass on District property near tanks and behind office. Manager will look into the risk and evaluate potential damage to assets. District will install signs where necessary.

Executive Session – At 8:15 pm Director Ryplewski made a motion to hold an executive session, citing § 24-6-402(4)(f), C.R.S., to discuss personnel matters and staffing. The motion was seconded by Director Levy. Motion was approved 5 – 0. Director Ryplewski made a motion at 9:27 pm to close the executive session which was seconded by Director Mosby. Motion approved 5 - 0

Next regular Board meeting date 7/18/2020

There being no further business to come before the Board, the meeting was thereupon adjourned at 9:28 pm with a motion made by Director Ryplewski, seconded by Director Levy, and approved 5 – 0



Samuel Kopy 7/17/20  
President Date

[Signature] 7/17/20  
Secretary Date