

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT
JEFFERSON COUNTY, COLORADO**

For the Meeting Held October 21, 2021

The meeting was held in person and was attended in person by Directors Samantha Kepley, Dave Mosby, Tony Pesce, and Scott Ryplewski and by Director Levy by phone. Managers Chris Vargo (GM) and Kristin Waters (OM), and two community members were also present.

Meeting called to order 6:34 pm

Posting of Notice. The meeting agenda had been posted in advance as required by law.

Meeting Agenda: Motion to approve the agenda made and seconded. With no edits to the agenda other than a note that the tap application for 20656 Seminole Rd. had not been received, it was approved 5 – 0

Meeting Minutes: Motion made approve the September 23, 2021 minutes made and seconded. Approved 5 – 0

Audience/Customer Comments or Concerns:

Resident asked about higher Nitrate levels and OWTs

Administration/Financial Reports: Check report was reviewed with a motion made to approve checks 14591– 14619 and EFT's. Report approved by a vote of 5 – 0. Cash Balance Status, Fund Class Report, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed.

-Budget Process Review – A Board Sub-committee met with managers to review budget draft. Budget was submitted to the Board 10/15/21. A public hearing is scheduled at the 11/18/2021 meeting to adopt the budget before the 12/15/2021 statutory deadline.

-Credit Card Fees –Public Rate Hearing scheduled for the 11/18/2021 Board Meeting to approve fees for customers who pay with cards.

Legal/Information Updates:

No legal updates at meeting

Operations:

-Phase II Conservation in effect 10/1/2021.

-Production from the Turkey Creek wellfield has been increasing over the last month.

-Producing and distributing as much as possible at upper well field without exceeding nitrate MCL.

- Pipeline assessment project beginning in December to determine replacement prioritization to reduce non-revenue water loss.
 - MLEX Nitrate removal system is offline. Nitrate levels are at 8.1 mg/l leaving the treatment plant.
 - Tanks: Zone 1 - 87%, Zone 2 - 80%, Zone 3 – 65%
- Projects: Tap connection in process, TC discharge, well assessment and rehabilitation, Security and Emergency Response Plan assessment, finishing hydrant static pressure testing.

Board Items:

Water Rate/Tap Fee Review – Review of tap and ADU fees still in process.

ADU Moratorium – Waiting for well assessment and rate information before making decision on lifting moratorium and deciding on fee.

Tap Application – 20656 Seminole Rd. Need water source for ADU. Informed customer of the moratorium and the approval process of 2 – 3 months. Will review the application once the well assessment is completed and decisions are made about serving ADU's.

Eudaimonia – Second tap review. District managers met with owner to discuss water tap options.

Rules and Regulations - Review legal suggested on Sections 2.11 and 2.15 Suspensions and Revocations

Section 2.11 Suspension of License – update wording to reflect charges for any damages and penalties for violations. A motion was made to adopt new wording suggested by legal which was seconded and adopted by a vote of 5 – 0 The adopted charges and penalties will go into effect once a Public Rate Hearing is held.

Section 2.15 Revocation – review standard practice and law to clarify time frame for revocation for licenses that have been suspended in the event of failure to reinstate. Legal suggested six months and a motion was made, seconded, and adopted by a vote of 5 – 0.

2022 Budget Draft Review - Board of Directors and Managers reviewed budget numbers and discussed how new water rates affected 2021 income. Though the new rates did not fully cover the 2021 operating expenses, the District made good progress in saving Property tax income for the five-year CIP plan. 2021 Operating expenses were trimmed as much as possible while administrating, operating, and improving the water system. The 2022 Expenses budget provides the necessary resources to get the job done and complete projects.

Executive Session - held citing § 24-6-402(4)(f), C.R.S., to discuss personnel matters, specifically employee performance and 2022 wages. Motion was made to begin the executive session at 8:37 pm which was approved 5 – 0. The session was closed at 9:29 pm with a motion made, seconded, and approved 5 - 0

Next regular Board meeting date 11/18/2021 – Budget Hearing

There being no further business to come before the Board, the meeting was thereupon adjourned at 9:29 pm with a motion made and seconded, passing by a vote of 5 – 0.



Scott K. ... 11/18/21
Board President Date

[Signature]
Board Secretary Date