

**MINUTES OF A REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT
JEFFERSON COUNTY, COLORADO**

For the Meeting Held January 19,2023

The meeting was held in person and was attended by Directors Kepley, Mosby, Levy, and Ryplewski, and Managers Chris Vargo and Kristin Waters and ORC Jacob Alexander. Posting of Notice. The meeting agenda was posted in advance as required by law.

Meeting called to order 6:35 pm

Meeting Agenda: Motion to approve the agenda made and seconded. With no edits to the agenda, it was approved by a vote of 4 – 0

Meeting Minutes: Motion made to approve the December 13, 2022 minutes was made, seconded and the minutes were approved 5 – 0.

Audience/Customer Comments or Concerns:

No audience in attendance

Administration/Financial Reports: Check report was reviewed with a motion made to approve checks 14997 – 15044 and EFT's, voiding check #14981. Report approved by a vote of 4 – 0. Cash Balance Status, Fund Class Report, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed.

Bank Resolution to approve Office Manager to serve as the authorized admin ACH origination services was reviewed and approved by a vote of 4 - 0.

Board Meeting Calendar: The current meeting schedule of 3rd Thursday of each month, 6:30 pm will continue in 2023 approved by a vote of 4 – 0. Meeting agendas will continue to be posted on the District website and the District bulletin Board at least 24 hours before each meeting to meet posting requirement.

2023 Election: First odd-year election to be held on 5/2/2023. Two Directors seats up for election. Elected terms are back to 4 years serving 2023-2027. Kristin Waters named as the Designated Election Official with the election to be held as mailed ballot. A motion was made to adopt Resolution 2023-001 Appointing A Designated Election Official and Authorizing The Designated Election Official To Cancel Election was seconded and approved 4 – 0.

Legal/Information Updates:

none

Operations:

-All wells are online and production has increased in January at both the Turkey Creek and Upper wellfields. The storage tanks are at 82% of capacity.

- Water Hauling began 12/27/22 to ensure water for customer use and fire suppression.
- Nitrate levels are averaging 8.0 mg/l and the MIEX is operating.
- 3 Fire hydrant bonnets have been replaced, 3 valve boxes have been brought to grade for better accessibility, gallery well motor and pump exchanged.
- Leaks in Zones 1 and 3 continue and Operations is isolating sections of the mainline to help determine leak locations.

Board Items:

20656 Seminole Rd. – ADU tap application received 10/2021. Owner not in attendance and plans submitted to Jeffco were not received by IHWD for review at meeting.

Public Rate Hearing – Public Notice posted 12/20/2022 to meet 30-day requirement.

Motion to begin Public Hearing made at 7:33 pm approved 4 – 0 citing C.R.S. 32-1-1001(1)(j) District has the power to fix, and from time-to-time increase or decrease fees, rates, charges etc...

Hearing held to discuss new online payment rates for payments made by ACH, ECheck, and Credit Card.

Payment Type:	Customer Fees:	Change:	District Costs:
ACH Auto-payments	No charge	No change to customer	Reduced from \$30 month fee + \$.30/trans to \$20/mo + \$.30/trans
ECheck Online payment	\$1.50 flat fee	Replaces ACH customer online payment option \$.00 charge	No fees to District
Credit Card Online payment	2.65%	Down from 2.9%	No fees to District (was \$.30/trans plus \$49.95 monthly fee)

Discussion was limited because there was no public in attendance and the Board had reviewed the information at the November Board meeting.

At 7:35 pm a motion was made to close the Public Hearing – approved by a vote 4 - 0

A motion to adopt the fees and charges related to new online payment rates for payments made by ACH, ECheck, and Credit Card was seconded and approved by a vote of 4 – 0 to be effective 2/1/2023 or when the new utility software is online and ready for customer payments.

22197 Boar Head Rd. – Petition for Inclusion in District has been received. The Board voted to schedule a Public Hearing for the Board meeting to be held 2/16/2023.

Next regular Board meeting date 2/16/2023

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There being no further business to come before the Board, the meeting was thereupon adjourned at 7:52 pm with a motion made and seconded, passing by a vote of 4 – 0.




Board President 2/16/23
Date


Board Secretary 2/16/23
Date