

**MINUTES OF A REGULAR MEETING OF  
THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT  
JEFFERSON COUNTY, COLORADO**

For the Meeting Held August 17, 2023

The meeting was held in person and was attended by Directors Kepley, Mosby, Pesce, and Cunningham, and managers Chris Vargo and Kristin Waters. Director Ryplewski was absent and excused.

Meeting called to order 6:33 pm

Posting of Notice. The meeting agenda was posted in advance as required by law.

Meeting Agenda: Motion to approve the agenda made and seconded. It was approved by a vote of 4 – 0.

Meeting Minutes: Motion made to approve the July 20, 2023 minutes, seconded and the minutes were approved 4 – 0.

Audience/Customer Comments or Concerns:

No comments

Administration/Financial Reports: Check report was reviewed with a motion made to approve checks 15216 – 15240 and EFT's. Report approved by a vote of 4 – 0. Cash Balance Status, Fund Class Report, Cash Flow Statement, and Accounts Receivable Aging/Customer Past Due reports were reviewed.

Director Cunningham will be attending the SDA Conference in person with costs covered by a first-time attendee scholarship, and the Office Manager will attend remotely.

Bank account signers – with Director and employment changes, the District will need to sign a new signature card adding Mike Cunningham and removing Craig Levy and Chris Vargo.

Legal/Information Updates: Semi-annual legislative update from legal reporting changes

Operations Report moved to later in meeting.

Board Items:

Public Hearing - Customer Rates, Fees, and Charges Review - Public notice posted on 7/17/2023 to meet 30 day requirement.

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The Public Hearing was called to order at 6:49 pm to discuss Rates, Fees, and Charges review, according to C.R.S. 32-1-1001(1)(j).

The Board started the hearing by stating the goal to review costs and expenses, gather information and input from the public, and discuss different rate increase structures.

Operations income and Expenses and cost to produce water were discussed.

The Purpose of Rates is to cover costs and to meet the annual Budget needs. The District wants to consider lower income households in the structure. Another goal is to promote conservation. The last review was in 2020 for a 2021 increase.

Public comments included:

- Resident commented that the Board can re-allocate funds from property tax income to operations.
- Customer asked about Indian Hills statistics – How many homes? How many taps? How many wells?
- Would like to see mainline improvements instead of leak costs. 5% increase OK with recent overall increases in consumer costs. Doesn't like higher tiers. Look at charge per person vs. house or base rates on bedroom count.

A percentage increase was discussed as one option. More structures will be reviewed and information given to customers in 2 weeks.

Public Hearing end 8:07 pm

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Operator In Responsible Charge (ORC) – the contract with Headways Consultants to perform ORC duties for IHWD was reviewed and Option 1 was approved. Headways Consultants will be onsite 3 days per week, perform all compliance duties including water testing and reporting to CDPHE, for a monthly fee of \$3,900.

Operations:


- All wells are online with Turkey Creek well production down. Gallery well pump replacement planned.
- Storage Tanks – Zone 1 48%, Zone 2 100%, Zone 3 60%
- Zone 1 is now losing an average of 20,000 gal per day with a new leak.
- Zone 3 is still losing an average of 24,000 gal/day. Ground penetrating radar and further leak detection followed by further investigation did not yield any results. The next step could be potholing main lines. Posting a reward for finding the leaks was discussed.
- Nitrate levels are averaging 8.0 mg/l and the MIEX is running. Operations will blend more water to bring this down further once the Zone 1 tanks are full and the leak is found and repaired.
- Generator back-up project continues with concrete pads installed. Will be up and running in 2 weeks.
- CDPHE Sanitary Survey was completed on 7/27/2023 with good inspection results.

Executive Session: Personnel Matters - A motion was made to begin the executive session at 8:47 pm which was seconded and approved by a vote of 4 - 0. Employee Structure, contract agreements, and timeline were discussed. A motion was made to end the executive meeting at 9:05 pm. The motion was seconded and approved by a vote of 4 - 0.

Other Business – None

There being no further business to come before the Board, the meeting was thereupon adjourned at 9:11 pm with a motion made and seconded, passing by a vote of 4 - 0.

  
Board President 9/21/23  
Date

  
Board Secretary 9/21/23  
Date