

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE INDIAN HILLS WATER DISTRICT HELD SEPTEMBER 19, 2024

A Regular Meeting of the Board of Directors (referred to hereafter as the “Board”) of the Indian Hills Water District (referred to hereafter as the “District”) was convened on Thursday, the 19th day of September, 2024, at 6:30 p.m. The District Board meeting was held, and properly noticed to be held, in person at Grace Hills Community Church - 23338 Isoleta Rd Indian Hills, CO 80454. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Samantha Kepley
Mike Cunningham
Tony Pesce
Dave Mosby
Scott Rylewski

Also In Attendance Were:

Kristin Waters, General Manager

ADMINISTRATIVE MATTERS

Confirm Quorum and Present Disclosures of Potential Conflicts of Interest:

The Board called the meeting to order, noted a quorum was present and discussed the requirements of Colorado law to disclose any potential conflicts of interest or potential breaches of fiduciary duty to the Board and to the Secretary of State. The members of the Board were requested to disclose any potential conflicts of interest with regard to any matters scheduled for discussion at this meeting and incorporated for the record those applicable disclosures made by the Board members prior to this meeting in accordance with Statute. It was noted that disclosures of potential conflicts of interest were filed with the Secretary of State for all Directors. No additional disclosures were made by the Directors.

Agenda: The Board reviewed the Agenda for the District's Regular Meeting.

Following discussion, upon motion duly made and seconded by Director Kepley and, upon vote, unanimously carried, the Board approved the Agenda.

Meeting Minutes: The Board reviewed the Minutes from the August 15, 2024 Regular Meeting.

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Following discussion, upon motion duly made and seconded by Director Kepley and, upon vote, unanimously carried, the Board approved the Minutes from the August 15, 2024 Regular Meeting.

Meeting Agenda Posting: The Board discussed the Meeting Agenda Posting Location.

Following discussion, upon motion duly made and seconded by Director Kepley and, upon vote, unanimously carried, the Board approved removing the District bulletin board.

There was no public comment.

PUBLIC COMMENT

FINANCIAL MATTERS

Claims: The Board reviewed the payment of claims.

Following discussion, upon motion duly made and seconded by Director Kepley and, upon vote, unanimously carried, the Board ratified approval of the payment of claims.

Cash Balance Status Report: The Board reviewed the Cash Balance Status Report.

Following discussion, upon motion duly made and seconded by Director Kepley and, upon vote, unanimously carried, the Board approved the Cash Balance Status Report.

Fund Class Report: The Board reviewed the Fund Class Report

Following discussion, upon motion duly made and seconded by Director Kepley and, upon vote, unanimously carried, the Board approved the Fund Class Report

Cash Flow Statement: The Board reviewed the Cash Flow Statement.

Following discussion, upon motion duly made and seconded by Director Kepley and, upon vote, unanimously carried, the Board approved the Cash Flow Statement.

Accounts Receivable Aging Report/Customer Past Due: The Board reviewed the Accounts Receivable Aging Report and discussed the Customer Past due invoices.

Following discussion, upon motion duly made and seconded by Director Kepley and, upon vote, unanimously carried, the Board approved the Accounts Receivable Aging Report.

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Budget Calendar: The Board discussed the following Budget Calendar:

- 10/15/2024 Draft Budget presented to Board;
- 11/7/2024 Post Notice of Public Hearing in newspaper;
- 11/21/2024 Public Hearing & adoption of Budget, approve Resolutions for Budget & Mill Levy;
- 12/15/2024 Budget adoption deadline and Mill Levy certification due to County;
- 1/31/2025 Annual Budget filing due to Department of Local Government.

LEGAL MATTERS

There were no legal matters at this time.

OPERATIONS REPORT

Storage Tank Levels: The Board discussed the Storage Tank Levels. It was noted that the levels were as follows: Zone 1 – 8.36 ft, Zone 2 – 6 ft, Zone 3 – 18.85 ft.

Nitrate/No. 3 Level: The Board discussed the Nitrate/No. 3 level. It was noted that the level is as follows: 8.27 mg/l.

Status Report/Project Priority List: The Board discussed the Status Report/Project Priority List.

Nitrate Removal Project Status: The Board discussed the Nitrate Removal Project Status.

Phase III Conservation: The Board discussed the Phase III Conservation in effect September 1, 2024.

2/3 Booster Behind Fire House: The Board discussed the 2/3 Booster Behind Fire House well. It was noted that the claim was filed for hail damage.

Water Hauling: The Board discussed Water Hauling. It was noted that Foothills Water is delivering 16,000 on September 19, 2024.

Water Audit: The Board discussed the Water Audit.

Water Vending Updated: The Board discussed the Water Vending update. Ms. Waters reported that further maintenance resolved the issue. It was noted the machine is between 20-25 years old. The Board discussed the budget to replace in 2025.

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BOARD ITEMS

January Leak: The Board discussed the January leak. Ms. Waters sent letter asking when payment can be expected and has not received a response. Legal options discussed include filing a lien or turning off water.

Contract Administration: The Board discussed the Contract Administration. The contract details are being finalized for Board approval. The tentative transition date is scheduled for 10/1/2024.

Jeffco Culvert Project – Ms. Waters reported that legal changes were sent to Jeffco including a request of \$1,500.00 to cover legal costs.

Eudaimonia Water Use: The Board discussed the Eudaimonia Water Use. Ms. Waters noted the meters have been inspected and everything is working properly. The facility is only using water at one structure since the end of July when they received the letter. It was noted the dormitory improvement project is on hold, though it appears like work is in process.

Conservation / Live Stock Watering: The Board discussed Conservation/Live Stock Watering. The customer was concerned about cost of hauling water for their horses. A suggestion was made that since the District is already hauling water in, the customer could assist with the cost of the water. The District would have to account for storing this water which would be difficult. Ms. Waters informed the customer that any changes to the District policy would have to be reviewed and approved by the Board.

2016 Nissan Truck: The Board discussed the 2016 Nissan Truck. It was noted that the Insurance has given options on retaining vs. releasing vehicle due to hail damage potentially totaling the vehicle.

Green Mountain Water: The Board discussed Green Mountain Water. They are lobbying regarding property taxes and water rate limitations.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, the meeting was adjourned without objection.

Respectfully submitted,

By: 

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Secretary for the Meeting