

indian hills water district

P.O. Box 710 • 4491 Parmalee Gulch Road • Indian Hills, Colorado 80454
Office: 303.697.8810 • Fax: 303.697.3977 • office@indianhillswater.com • www.indianhillswater.com

Request for Proposal

Project Name: Master Plan / Facilities Plan

Project Contact Person:

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Introduction/District Information

Indian Hills Water District (IHWD) is a Special District that serves as a municipal water utility in operation since 1952. The year round system was installed in the mid 1970's and our current Master Plan is dated 1972.

IHWD is considered a GWUDI system with 5 wells online and 4 offline. The District has 2 treatment facilities, 4 booster stations, and 15 miles of main water lines. We have 410 taps currently allowed by our Augmentation Plan serving 368 water users, 37 accounts on standby, and 5 unassigned taps.

Project Goals and Scope of Services

The District will be hiring an engineering firm to evaluate the current treatment and distribution systems and its water storage to determine the current condition and make recommendations on improvements needed and where expansion is possible. The District is also interested in receiving direction on treatments for high nitrate issues, fire hydrant locations, SCADA improvements and expansion, and leak detection monitoring. A copy of the existing Master Plan will be included with the Request for Proposal.

Documents available for use in proposal preparation (available electronically):

System Map

System Diagram

Treatment Facility Flow Diagram

Source Water Protection Plan

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The Request for Proposal timeline is as follows:

Request for RFP: 4/2/2019

Deadline for Bidders to Submit Questions: 4/30/2019

IHWD Responds to Bidders Questions: 5/15/2019

Review Proposals: June 2019

Contract Award / Notifications to Unsuccessful Bidders: 6/30/2019

Time and Place of Submission of Proposals:

The RFP will be sent to select engineering firms, but will also be posted on our website, www.indianhillswater.com where it can be directly downloaded.

Respondents to the RFP must submit their proposal clearly marked "RFP – Master / Facilities Plan" no later than 5/31/2019. Please submit 1 original copy and one electronic copy.

Timeline:

The District would like to have the Master / Facilities Plan completed by October 31, 2019.

Elements of Proposal:

- Description of the firm that includes a general overview, names and credentials of team.
- A one-page narrative outlining the firm's strengths and distinguishing skills or capabilities as they might relate to Indian Hills Water District's Master Plan Project.
- A description of previous Master / Facilities Plans written for similar clients with references.

Evaluation Criteria

- Engineering firm with the education, experience, knowledge, skills, and qualifications and the individuals necessary to provide these services.
- Expertise of the firm in working with similar customers on similar projects.
- Competitive cost of services.