

**Hunt Club Park Community Association
DRAFT Board of Director Meeting Minutes
May 25, 2021 at 7:30 pm, Video Conference**

Board Members' Attendance			
Paul Norris, President & School Liaison	Present	Connie Ford, Secretary	Present
Kathy Fisher, Content Editor	Present	Louise Pilon, Social Media	Present
Frank Gualtieri, Treasurer	Present	Austin Kattackal	Present
Others in attendance			
Jessica Bradley (Councillor Deans' Office), Constable Brad Burleau, John Fraser (MPP), Nancy Ferguson, Ishwar Bhatia, Sheila Gervais, Aleksandar Golijanin, Carole Ladouceur, Hostabdul Majid, and John Weedenburg.			

ITEM	SUMMARY OF DISCUSSION (DRAFT)
1. Call to Order	The meeting was called to order. All of the six 2020-2021 board members were present constituting a quorum and the meeting was declared duly constituted.
2. Councillor's Report	<p>COVID-19 Vaccinations – The Covid Vaccine is now available to residents aged 12 years or older. More appointments will become available as more vaccine supply is confirmed.</p> <p>Ontario's Three Step Re-Opening Plan - As of May 22nd, outdoor limits for social gatherings and organized public events can include up to five people. These amenities include driving ranges, soccer and other sports fields, tennis and basketball courts, and skate parks. At this time, no outdoor sports or recreational classes are permitted. Beaches remain closed as lifeguards are not posted and water quality testing is not being done. The three step plan for reopening is as follows:</p> <p>Step 1 – Step One of the roadmap may begin after 60 per cent of Ontario's adults receive at least one dose of a COVID-19 vaccine and if public health indicators, such as hospitalizations, ICU occupancy and new admissions and case rates indicate the province can safely move to this step of the roadmap. Based on current trends in key health indicators, including the provincial vaccination rate, the government expects to enter Step One of the Roadmap the week of June 14, 2021. The province will confirm closer to the expected start of Step One. Here's a full list of what will be allowed:</p> <ul style="list-style-type: none"> • Outdoor gatherings up to 10 people; • Outdoor dining up to 4 people per table; • Outdoor fitness classes, personal training and sports training up to 10 people; • Essential retail at 25 per cent capacity and can sell all goods (including discount and big box); • Non-essential retail at 15 per cent capacity; • Retail stores in malls closed unless the stores have a street facing entrance; • Outdoor religious services, rites and ceremonies with capacity limited to permit 2 metres physical distancing; • Horse racing and motor speedways without spectators; • Outdoor horse riding; • Outdoor pools, splash pads and wading pools with capacity limited to permit 2 metres physical distancing;

- Outdoor zoos, landmarks, historic sites, and botanical gardens with capacity limits;
- Campsites, campgrounds and short-term rentals; and
- Ontario Parks.

Step 2 - Ontario will remain in Step One for at least 21 days. If at the end of those 21 days the province has vaccinated 70 per cent of adults with one dose and 20 per cent of adults with two doses and there are positive trends in public health and health system indicators, Ontario will move to Step Two. Here's a full list of what will be allowed:

- Outdoor gatherings up to 25 people;
- Indoor gatherings up to 5 people and other restrictions;
- Outdoor dining up to 6 people per table;
- Outdoor sports and leagues;
- Outdoor meeting and event spaces with capacity limits;
- Non-essential retail at 25 per cent capacity; essential retail at 50 per cent capacity;
- Personal care services where face coverings can be worn at all times with capacity limits;
- Outdoor cinemas and performing arts with capacity limits;
- Horse racing and motor speedways for spectators with capacity limits;
- Outdoor tour and guide services with capacity limits;
- Indoor religious services, rites or ceremony gatherings at 15 per cent capacity;
- Public libraries with capacity limits;
- Outdoor waterparks and amusement parks with capacity limits; and
- Fairs and rural exhibitions with capacity limits.

Step 3 - Ontario will remain in Step Two for at least 21 days. If at the end of those 21 days the province has vaccinated 70 to 80 per cent of adults with one dose and 25 per cent of adults with two and positive trends in public health and health system indicators continue, Ontario will move to Step Three. Here's a full list of what will be allowed:

- Outdoor gatherings with larger capacity limits;
- Indoor gatherings with larger capacity limits and other restrictions;
- Indoor dining with capacity limits;
- Indoor sports and recreational fitness facilities with capacity limits;
- Indoor meeting and event spaces with capacity limits;
- Essential and non-essential retail capacity expanded;
- Personal care services with capacity expanded and other restrictions;
- Indoor cinemas and performing arts facilities with capacity limits;
- Indoor and outdoor religious services, rites or ceremony gatherings with capacity limited to permit 2 metres physical distancing;
- Indoor museums and art galleries with capacity limits;
- Indoor zoos, aquariums, waterparks and amusement parks with capacity limits;
- Casinos and bingo halls with capacity limits; and

- Other outdoor activities from Step Two permitted to operate indoors.

Application for Site Plan Control Proposal and Zoning Bylaw Amendment for the development of three new warehouse buildings at 2020 Walkley Road and 2935 Conroy Road - The City of Ottawa's Planning, Infrastructure and Economic Development Department has received an application for a Site Plan Control Proposal and a Zoning By-law Amendment to permit in three phases the demolition of the existing buildings and construction of three new multi-tenant warehouse buildings. The site is located on the southeast corner of the intersection of Walkley Road and Conroy Road. It is a single parcel of land with two municipal addresses under the same ownership. Warehouse 1 will have a gross floor area of 8,441 m², Warehouse 2 will have a gross floor area of 8,450 m², and Warehouse 3 will have a gross floor area of 7,650 m². Councillor Diane Deans is opposed due to concerns with traffic impacts on this busy commuter route and with compatibility concerns with the existing businesses in this high-end business park. In the public meeting held on May 20th at 6:00 pm concerns that echoed the Councillor's concerns were also expressed by our Community Association and from the South Key Greenboro Community Association. More information can be found by visiting [here](#). Comments or questions can be sent to Sara.Ezzio@ottawa.ca.

Online Public Consultation for Active Transportation in Ottawa South May 27th @ 6:30 p.m. – Councillor Deans, along with my colleagues Councillor Cloutier and Brockington, will be hosting a virtual discussion of Active Transportation in Ottawa South. The community was invited to share suggestions for how multi-use pathways or sidewalks in Gloucester-Southgate Ward could be improved to make it easier and safer for you to walk, bike and run around our city. The City of Ottawa is updating the Active Transportation (AT) Plan, which is closely coordinated with, but separate from the Transportation Master Plan (TMP) update. The AT will be one document that updates both the Ottawa Pedestrian Plan and the Ottawa Cycling Plan from 2013. The City anticipates the AT Plan and the TMP will be completed in fall of 2023.

Dangerous Sidewalks and Poor Roadways – On the call, a concern was raised with Councillor Dean's office about the dangerous sidewalks on Blohm and Esson to Ted Grant. As well, the roadway for Dossetter and Himes was also brought to attention of the Councillor's office. These concerns were noted by the Jessica Bradley, the Councillor's representative, for follow-up to see what can be addressed.

Ghosh Park – The lifecycle planning and design is likely to happen in Fall 2021 for construction in 2022. At the moment, a Park Planner is not assigned and is anticipated to be assigned in September 2021. Typically, two designs are completed and posted on the city website for consultation. If the community is looking for additional elements beyond the current classification then a broader consultation of the neighbourhood will be required. More details to come as a Park Planner is assigned.

Forest Glade Park – It was scheduled for 2022, but did not make the funding cuts, and has been pushed to 2023. Councillor Deans' office will have it checked for any

	<p>safety issues. There is concern about possible burns from a metal slide.</p> <p>Conroy Pit Dog Park – The National Capital Commission and the City of Ottawa will jointly fund a small expansion of twelve additional parking spaces. Expected towards the end of summer.</p>
<p>1. Community Policing Update</p>	<p>A community request asked Constable Brad Burleau to explain the process for homicides and for cold-case homicides. The following was outlined by Brad:</p> <p>Once a homicide occurs, the Homicide Task Force begins a protocol to immediately notify the community. Neighbourhood Resource Teams, Community Associations, and other contacts will be notified. Within 24 hours there is a media release that is approved by the Task Force with key information that does not compromise the case. Anyone with information is directed to contact the task force or crime stoppers. The type of information released is determined on a case-by-case basis. More details will be released in a second media release in order to access the eyes and ears of the community.</p> <p>The Chief of Police has selected 22 cold cases due to their higher chances of solvability to be assigned to the Homicide Task Force. A lot of the information is kept in the Task Force and any update to NRTs, Guns and Gangs, or community officers (like Brad and Marcus) is through the Task Force.</p> <p>The shooting at Southland was between 5:00-6:00 in the morning and involved two vehicles with two persons of interest. Brad and Marcus have been in the different neighbourhood and communities with a focus on developing relationships, especially in high needs/ high risk communities. Concern was expressed by the Neighbourhood Watch from Southland Cres and the street is looking forward to another visit by the Community Officers this summer.</p> <p>An emphasis on cold case investigations has arisen due to the availability of new techniques to solve these cases and due to the Chief of Polices belief that community policing holds a bigger role in the resolution of these cases.</p> <p>Other concerns raised to Brad was the speeding on Esson Street and the observation that drivers are pulling into the oncoming traffic lane to avoid driving more slowly in the narrow lane created by the flex sticks and parked cars. Brad requested the community member raising the concern to file an online report on the Ottawa Police Service website to help support his reach-out to the local traffic officer.</p> <p>Other concerns were raised about a recent break-in on Lancaster. The burglar is well-known and is a repeat offender. We were encouraged by Brad to report any suspicious vehicles or activity. Often, police are in marked and unmarked cars in the area conducting surveillance. They have been pleased in the past to when the community reports them as suspicious as it indicates the community is aware and reporting when they see something out of the ordinary.</p> <p>It was also discussed that any business activity operating out of a house, likely requires a permit, and should be reported to By-law.</p>
<p>2. John Fraser, MPP Update</p>	<p>John Fraser joined the meeting to say hello and to provide a short update and to be available to answer questions. John spoke to the provinces' plan for the coming-out of the lockdown. While there was no clarity on schools last week from the province,</p>

	<p>there may be regional re-openings of schools. Ottawa schools are likely to re-open soon understanding that parents need to know to be able to make arrangements.</p> <p>John also said that he could not say enough good things about the job Ottawa Public Health has been doing, including Dr. Etches and team, testing, and vaccinations. John is hopeful that he can get back to door-to-door visits this summer with the community.</p>
<p>3. Review of Previous Meeting Minutes</p>	<p>Paul Norris moved to approve the minutes for the previous board meeting as of April 27, 2021. Kathy Fisher seconded the motion. All members agreed.</p>
<p>4. President Update</p>	<p>Paul, on behalf of the Association, thanked the community for joining and participating in this month's meeting. Paul was pleased to welcome former Community Association members to the meeting.</p>
<p>5. Financial Update</p>	<p>The financial update has not changed significantly. The balance is \$4,711.68.</p>
<p>6. Traffic Calming in Hunt Club Park</p>	<p>Residents on Sai Crescent contacted Diane Deans office to request the following traffic calming measures in order to reduce the speed on the street so that children can safely play:</p> <ol style="list-style-type: none"> 1. Reducing the speed limit from 50 km/h to 30 km/h; and 2. Installing vertical deflection measures (namely speed bumps). <p>The Traffic Department conducted a traffic survey on the street on May 4, 2021. The survey results indicated that Sai Crescent has qualified for a speed limit reduction to 40km/h. The Traffic Department will notify drivers with the installation of new signs.</p> <p>The street, unfortunately, did not qualify for the requested speed bumps. For speed bumps, the speed on the street must be in the 85th percentile for a speed of 55km/h or more and/or an average speed of 45km/h or more. The 85th percentile on Sai Crescent was 38km/h. Residents were not completely satisfied with the Traffic Department's response and requested further support from the City and from the Community Association. The additional measures were proposed:</p> <ol style="list-style-type: none"> 1. Conduct an additional traffic survey in the Fall timeframe once the pandemic and the stay-at-home orders subside to reassess traffic speeds; 2. Place flex sticks this summer in the centre of the straight portion of Sai to reduce speeding; 3. Have the traffic Department assess the curved corner for any speed mitigation remedies to prevent any unseen pedestrians being hit by cars speeding around the corner; 4. Conduct a 'Slow Down Children Playing Blitz' to make drivers aware of their speed on the street. Kathy Fisher will talk to her Neighbourhood Watch contacts and the City can deliver the signs to a person on the street. <p>Paul will hold a meeting on June 22nd with concerned residents on Sai to plan additional details for the above measures.</p>

1. Social Media Update

On Facebook between **April 27 – May 24**:

In the last 28 days, we have had 607 Total Page Likes (↑12). Our page was visited 120 times. There were:

- 12 New Page Likes
- 15 New Followers
- 7 Clicks to our Website
- 0 Page Button Clicks

There were 28 posts published in last 28 days.

- Our Posts reached 1,510 people (↓96, ↓6%).
- There were 197 page views (↑77).
- There were 943 engagements with our posts (↑397, ↑73%).

The Most Favourite Posts:

- Announcement on Ottawa Splash Pads

Performance for Your Post

627 People Reached

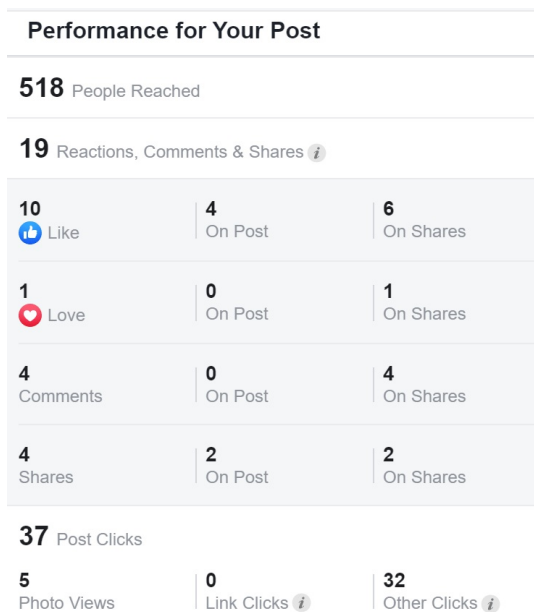
80 Reactions, Comments & Shares ⓘ

55 Like	13 On Post	42 On Shares
9 Love	0 On Post	9 On Shares
8 Comments	2 On Post	6 On Shares
8 Shares	7 On Post	1 On Shares

99 Post Clicks

0 Photo Views	35 Link Clicks ⓘ	64 Other Clicks ⓘ
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- Colouring Activity



- Breaking News on the Local Shooting

Twitter (28 day Summary)

- Tweets: 5 (↑400%)
- Tweet Impressions: 258 (↑ 22.3%)
- Profile Visits: 95 (↑163.9%)
- Followers: 92 (3 new followers in the last 28 days)

<p>1. Conroy Pit Mosquito Mitigation</p>	<p>The Community Association is reaching out to other associations to explore mosquito mitigation for Conroy Pit. One suggestion is to Build a Bat House. There was also a request to explore with the NCC if a water fountain could be made available for dogs and people.</p>
<p>2. Newsletter/ Communications Discussion</p>	<p>The Association is preparing a newsletter for early June. The newsletter will be delivered electronically to residents, but 100 hard copies will be placed in local stores, such as the Quickie, for those in the community who may not have electronic access or who may not yet have signed-up electronically with the Association. Once the pandemic closures are lifted, copies can also be placed in the local library and community centre.</p>
<p>3. Other Business</p>	<p>A motion was proposed to post meeting minutes on the HCPCA website one week after the meeting to better inform residents. Attendees of the meeting will have an opportunity to review the draft meeting minutes prior to posting. An email and social media post will notify residents that the draft meeting minutes have been posted on the website. Paul made the motion and Kathy seconded the motion. All members agreed.</p>
<p>4. Next Meeting</p>	<p>Next meeting will be held on June 22, 2021 at 7:30 pm via Zoom.</p>