

**Hunt Club Park Community Association  
Board of Directors Meeting  
DRAFT Minutes  
Tuesday, April 23, 2019 at 7 p.m. - St. Thomas More School Library**

<b>Board members' attendance</b>				
	January 22, 2019	February 26, 2019	March 26, 2019	April 23, 2019
Paul Norris	Present	Present	Present	Present
Kathy Fisher	Absent	Present	Present	Present
Frank Gualtieri	Present	Present	Absent	Absent
Austin Kattackal	Present	Present	Present	Present
<b>Others in attendance</b>				
Jana Atkinson (Councillor Deans' Office), Connie Ford				
<b>ITEM</b>	<b>SUMMARY OF DISCUSSION</b>			
<b>Call to order</b>	The President called the meeting to order. Three of four board members were present constituting a quorum and the meeting was declared duly constituted. The agenda for the meeting was approved.			
<b>1. Minutes of meeting</b>	Kathy Fisher moved to approve the minutes. Austin Kattackal seconded the motion. All members agreed.			
<b>2. Councillor's Report</b>	<p>Jana Atkinson, Councillor Deans' Office attended the meeting and reported the following:</p> <p><b>OC Transpo related</b> – service request submitted to Transit staff for repairs to the Greenboro Station platform. Spring service changes to number 98 including addition of Bike Racks on the 98.</p> <p><b>Roads/Potholes</b> – Street cleaning and pothole repairs are underway. Residents are encouraged to place service requests on line for pothole repairs by calling 311 or online at <a href="https://so311.serviceottawa.ca">https://so311.serviceottawa.ca</a></p> <p><b>Notable Events</b> – Councillor Deans' Annual 55+ Tea on June 7<sup>th</sup> at the EY Centre. New programming at the Albion-Heatherington Recreation and Community Kitchen.</p> <p><b>Action items from HCPCA</b> - Paul Norris raised three issues with Councillor Deans' Office. The first relates to the economic impact of temporary road closures on businesses. He asked whether the City of Ottawa has a policy in place where <b>tax breaks are offered to businesses to mitigate economic losses to business due to road closures</b>. The second issue focuses on <b>availability and access to after school programming for vulnerable youth in the community</b>. Paul Norris to reach out to Councillor Deans Office to explore these issues further. Lastly, Paul Norris asked Councillor Deans Office to extend a <b>meeting</b> invitation to OC Transpo's General Manager, <b>John Manconi</b>, to <b>highlight the bus schedule gaps in the community</b>.</p>			

	Jana Atkinson agreed to extend invitation to John Manconi on behalf of the Community Association. Jana to enquire on whether City has policy in place to mitigate economic losses of businesses impacted by temporary road closures.
<b>3. President's Report</b>	Paul Norris indicated that recruitment of new board members is ongoing. Outreach over the next month will include attending Parent/Teacher Association meetings at Robert Bateman and St. Thomas More schools.
<b>4. Treasurer's report</b>	In the absence of the Treasurer, Paul Norris tabled financial report. Paul moved to have discussion, as required, at the May 28 meeting. Seconded by Kathy Fisher. All members agreed.
<b>5. Priorities</b>	<ul style="list-style-type: none"> <li>• Recruitment of volunteers</li> <li>• Communications support (social media; FaceBook; website)</li> <li>• After school Programming in schools (10-12 year olds)</li> <li>• Community Safety</li> </ul>
<b>6. Newsletter</b>	Paul Norris to seek distribution improvements with supplier. Paul Norris lead a short discussion on content for the Summer newsletter. Articles were assigned to Austin Kattackal (Summer Festival), Connie Ford (recycling of plastics), Paul Norris (value of volunteering) and Kathy Fisher (community safety). All drafts of articles are to be submitted to Paul Norris by May 31 <sup>st</sup> .
<b>7. 2019 Summer Festival</b>	<p>Paul Norris indicated that Summer Festival will be held at Elizabeth Manley Park on June 22nd, 2019 between the hours of 10 a.m. and 1 p.m.</p> <ul style="list-style-type: none"> <li>• <b>Theme:</b> Emergency Preparedness</li> <li>• <b>MC:</b> Jen (<b>Sponsor:</b> Todd Morin)</li> <li>• <b>Food:</b> hot dogs, Lebanese pies, water (<b>Sponsors:</b> Todd Morin, Political Representatives, Libnan)</li> <li>• <b>Family Activities:</b> horse drawn wagon, bouncy castle, face painting, summer games (<b>Sponsors:</b> Canopy Insurance Services, Family Dental Care, Scouts)</li> <li>• <b>Exhibitions:</b> basketball, martial arts, ice carving (<b>Sponsors/Suppliers:</b> Fire/OCH, John Leroux' KareteFIT Centre, Crystal Garden Ice Carvings)</li> <li>• <b>Public Safety Representatives:</b> Red Cross, Neighbourhood Watch, Pathway Patrol)</li> <li>• <b>Volunteers Needed:</b> Crowd control, food</li> <li>• <b>Signage:</b> Mobile Road side Sign (<b>Sponsor:</b> Family Dental)</li> </ul> <p>Paul Norris moved to price tickets for food and activities at \$1.50. Seconded by Austin Kattackal. All members agreed.</p>
<b>8. New Business</b>	
<b>9. Next Meeting</b>	Next meeting will be held on May 28 <sup>th</sup> , 2019 at St Thomas More School at 7 p.m.