

**Hunt Club Park Community Association  
Board of Director Meeting Minutes  
October 20, 2025 at 7:00 pm**

Board Members' Attendance			
<b>Paul Norris, <i>President &amp; School Liaison</i></b>	Present (as of 7:30 pm)	<b>Frank Gualtieri, <i>Treasurer</i></b>	Present
<b>Kathy Fisher, <i>Vice President</i></b>	Absent	<b>Connie Ford, <i>Secretary</i></b>	Present
Others in attendance			
In alphabetical order: Constable Marcus Cibischino, Constable Darren Coyle, Renzo Calvano (resident), Bernardo Douellet (resident)			

ITEM	SUMMARY OF DISCUSSION
<b>0. Call to Order</b>	The Board of Directors meeting was called to order. Two of the five 2025-2026 board members were present when the meeting was called to order with the President arriving half-way through thereby constituting a quorum. Quorum requires a minimum of three Board members for the current Director Membership. The meeting was declared duly constituted.
<b>1. Councillor's Report</b>	<p><b>Community News</b></p> <p><b>Violence Against Women Housing Initiative (VAW):</b> The official groundbreaking ceremony held on Thursday, October 16th @ 1 pm was well attended and marks a truly wonderful beginning for Inuit Women and their Children who are escaping violence. This is the first shelter of its kind outside of northern Canada that is designed by Inuit Women for Inuit Women. There was a "Cleansing the ground" ceremony including other sacred traditions such as Lighting of the Qulliq, prayers, and a water and cedar ceremony. The approved transitional housing facility will be a two-and-a-half story building consisting of 13 units and up to 30 residents with 10 onsite parking spaces. Construction slated to commence late this Fall.</p> <p><b>Snow Tour 2025-2026:</b> Residents have chance to meet with Winter Operations team in-person to address any snow-related concerns ahead of 2025/2026 winter season on November 18, 2025. There are only four spots left! Concerns can still be sent to the team if you are unable to attend.</p> <p><b>Blohm sidewalks:</b> Sidewalk repairs/maintenance along Blohm have now wrapped up. The section in front of Robert Bateman (flagged at AGM) was completed in the scope of this work.</p> <p><b>Speed study in front of St Thomas More:</b> A speed study was conducted this year. The study showed that the posted speed limit is 50km/hr, and the average speed is 43km/hr and the 85th percentile (speed at or below which 85 percent of the drivers will operate with open roads and favorable conditions) is 51km/hr. Under the current speed zone policy, it would not meet warrant criteria to lower the speed limit. NOTE: The speed zone policy is currently under review. This review will include new updates</p>

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	<p>to establish speed limits within school zones. Once the review is complete and the updates have been approved by council, City Staff can reassess locations.</p> <p><b>Ward News:</b></p> <p><b>Councillor Bradley’s Paint-a-Pumpkin Booth for Kids was a BIG Success:</b> The 7th Annual Fall Harvest Event at Kiwan Farms on OCTOBER 4 from 10 AM to 3 PM had a beautiful sunny day, with excellent turnout to event. The paint-a-pumpkin booth was a huge hit where more than a hundred pumpkins were given out and donations for local food bank were also collected.</p> <p><b>Three-Stream Waste Pilot Project Expansion:</b> An expansion of the Three-Stream Waste pilot project was approved by Council in September. Solid Waste Services will expand three-stream service to 48 parks across the city in 2026. Elizabeth Manley Park was selected as one of the candidates. Each City Ward Councillor is allowed to select three parks for City staff to consider for rollout in 2026. From these three, City staff will choose two parks to proceed with based on eligible park classification, usage and operational efficiencies. Updates to come on the other selection for the ward.</p> <p><b>Bank Street and Leitrim Road Intersection Modifications:</b> An Open House is scheduled for Monday, November 17, 2025, 6:30 to 8:30 pm @ Fred Barrett Arena, Gloucester Lions’ Hall 3280 Leitrim Road. Preliminary design drawings for the modification of intersection at Bank Street and Leitrim Road are on display and city staff are present for questions/comments. The intent of the intersection modifications is for safer movement of traffic, cyclists, and pedestrians through the intersection. Design is slated for completion in April 2026.</p> <p><b>City News:</b></p> <p><b>Tewin Lands Debate:</b> Councillor Bradley could not vote as she is not a committee member, but she was present and participated in the debate. A motion to remove Tewin lands from Ottawa’s urban boundary was defeated (7–5) at the October 15 Planning and Housing Committee meeting. A compromise motion (delaying decision pending full Indigenous consultation) introduced by Councillor Johnson on Councillor Bradley’s behalf was also defeated.</p> <p><b>Leaf and Yard Waste Collections:</b> Extended collection hours begin Tuesday, October 14 where waste collection operators have until 8 PM to pick-up leaf and yard waste that has been set out separately. Peak season lasts four weeks but may be a bit longer due to weather and waste volume. Pickup outside peak season is collected by 6 PM. Leaf and Yard Waste can be set out in any container, except plastic bags, as long as labelled with “Leaf and Yard Waste” or in compostable brown paper leaf and yard waste bags. <b>IMPORTANT:</b> As of March 30, 2026, separating leaf and yard waste will be mandatory as part of the new Residential Curbside Collection Contract.</p> <p><b>Hardscaper Contractor Business Licence:</b> Emergency Preparedness and Protective</p>

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	<p>Services Committee approved a plan to license contractors installing/altering hard landscaping (e.g., driveways, paving, interlock) on private property. Contractors must obtain an annual licence. (Cost: \$381 + \$60 administration fee) to better address non-compliance and costs to the city and residents. Fifty percent of contractors and residents are unaware of existing rules or need more guidance. City data indicates that annually there are:</p> <ul style="list-style-type: none"> <li>• ~385 service requests for non-compliant driveway alterations.</li> <li>• ~100 enforcement actions (e.g., tickets, orders to fix work).</li> <li>• ~315 complaints of unauthorized storage of landscaping materials on roads or sidewalks.</li> </ul> <p>Report will be presented at City Council on Oct. 22nd with final vote taken.</p>
<p><b>2. Community Policing Update</b></p>	<p>Constable Marcus Cibischino and Constable Darren Coyle attended our meeting. The Board had an opportunity to meet Constable Coyle who is taking over from Constable Burleau. The officers updated the Board on the distraction thefts happening across the city. Suspects often approach individuals who are alone in public spaces, particularly in parking lots, and engage in conversation under false pretenses — such as asking for directions or offering a gift. In many cases, they attempt to place a piece of jewellery, such as a necklace, around the person’s neck while distracting them. Victims typically realize only afterward that a valuable item has been stolen. Four ways to help protect yourself and others:</p> <ul style="list-style-type: none"> <li>• Avoid displaying expensive or sentimental jewellery in public; keep it covered when possible.</li> <li>• Stay alert to your surroundings, especially in parking lots and less busy areas.</li> <li>• Do not allow strangers to invade your personal space or touch you — if someone tries to place an object on you, it’s a red flag.</li> <li>• If approached by a stranger under suspicious circumstances, walk away and seek help if needed.</li> </ul> <p>Thieves may target jewellery, but wallets, phones, and purses are also at risk. If you believe you’ve been a victim or witness to a distraction theft and the suspect is still nearby, do not attempt to follow them. Instead, call 911 immediately and try to remember as many details as possible, including their physical description, clothing, and any vehicle involved (make, model, license plate, etc.).</p> <p>Constable Marcus Cibischino and Constable Darren Coyle also shared the CAMSafe initiative. CAMSafe is a voluntary registry where residents and businesses can provide their contact details and indicate their willingness to share recorded security footage with police when needed.</p> <p>Residents raised concerns about multiple break-ins into cars on Forestglade Crescent between midnight and 4 AM. The resident requested more frequent patrolling on this street.</p>
<p><b>3. Review of Previous Meeting Minutes</b></p>	<p>Frank Gualtieri moved to approve the minutes for the previous board meeting as of Tuesday, September 23, 2025. Paul seconded the motion. All other members agreed.</p>

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<b>4. President Update</b>	Looking forward to another fun year with the community!
<b>5. Financial Update</b>	The updated balance is to be provided later. A minimum balance of \$5,000 is maintained by the Association to avoid monthly banking fees.
<b>6. Other Business</b>	Paul may have a contact to provide equipment and labour for cooking and distributing hot dogs at the Winter and Summer Festivals.
<b>7. Next Meeting</b>	Next meeting is Tuesday, December 2nd at 7:00 pm at Canopy Insurance Services.