

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING

Board of Directors

Wednesday August 9, 2017 at 7:00 PM
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair Charron Sparks, Jay Jamison, Cory Pereira and John Billings

Board Members Absent: John Pinson

Employees Present: Marcia Joyce, General Manager, Mary Anne Stephens, District Secretary

Members of the Public Present: None

Regular Meeting Called to Order

- Chair Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at approximately 7:02 PM.

Public Comment

- No public comment.

Consideration of June 14, 2017 Minutes

- *A motion was made to approve the minutes as written. John Billings/Jay Jamison /All in favor.*

Consideration of July 13, 2017 Minutes

- Consideration of minutes was postponed until the next meeting.

Communications

- Joe Patterson discovered a leak after his meter was read. He repaired the leak and is requesting a leak policy credit. He was billed \$370.14 and is eligible for a credit in the amount of \$202.61.
- *A motion was made to honor the leak policy and give Joe Patterson a credit in the amount of \$202.61. Jay Jamison/Cory Pereira/All in favor.*
- Consumer Confidence Reports were mailed to district customers. Charron asked Marcia about the elevated nitrate levels noted on the report and she said that the levels may not actually be high because Abalone Coast changed the range of detection and she had difficulty making report adjustments using the new ranges. She will contact Abalone Coast and ask them about the nitrate levels. Everything else on the report was either below or within normal ranges.
- Bill and Linda Nelson purchased six truckloads of water for dirt compaction in preparation for building their new house. They will be billed \$600.00.

Financial Report and Consideration of Recent Expenses

- Charron received an official agreement from Ken Filliponi which outlines audit objectives and specifies what he requires from the district. The agreement reaffirmed that the cost of the annual audit will be \$3,300.00. Charron acknowledged and signed the agreement and sent it back to Ken Filliponi. Payroll was paid but no other financial information will be available until the audit is completed.

General Manager's Report and System Maintenance

- The district has budgeted for the changing out of ten meters per year and Dave Scholl has been replacing meters.
- Marcia reported that manganese levels are good at all three wells.
- The timer at well one has been malfunctioning. A new timer has been ordered and Dave will be replacing it.
- Marcia received a complaint about the smell of chlorine at Well Two. Dan Migliazzo said that the problem was caused because the wrong size of tubing was installed and he replaced the tubing.
- Dan Smith was not able to inspect the tank and referred his co-worker Ryan to Marcia. He inspected the tank and recommends recoating the interior of the tank. He said that the chipping paint is brown and feels that there may be lead in the paint and he took samples and is going to have them tested. If lead is present, then repainting will be costly because the tank will need sandblasting and the lead will need containment. Marcia asked him for an estimate for the minimum amount of work needed on the tank. The board asked Marcia to follow up with Dan and get an estimate from a different contractor.
- John Williams from the county sent Jerry Archie a letter informing him that he must install a backflow device on his well. He has not installed one even though Marcia has reminded him several times that he must comply with county requirements. The board is concerned that the well might contaminate the public water system but Marcia informed them that it is not connected to the system. She will follow up with Jerry and will report back to the board.
- Marcia purchased and installed "no dumping" signs.
- The chlorine pump hose came loose at Well Three and sprayed down the wall. Dave corrected the problem and will install a hose bib to prevent any further problems.

Old Business

- **Well Log Report.** All three wells are currently running. Marcia installed an extra line to calculate water sales. Well levels are good although levels at Well Two might be slightly higher than listed because Marcia took the reading while it was not pumping.
- **Water Rate Study.** Charron prepared a water rate study using a bi-monthly rate of \$100.00 for the first 2,500 cubic feet and an over base rate of \$21.00 per 1,000 cubic feet. Charron estimated that this would produce annual revenue in the amount of approximately \$46,000.00 which is enough to cover operating expenditures and depreciation. The board is concerned that the

current budget includes revenue from the cell site which is not guaranteed to continue indefinitely. The meeting to vote on the proposed rate increase is scheduled to be held at the October 11, 2017 board meeting. Per Proposition 218, all district customers must be notified by letter about the proposed rate increase and be invited to attend a public hearing. Customers must be given this notice at least 45 days before the hearing is held. The board reviewed a draft copy of the letter and suggested a few revisions and date corrections. John Billings asked that the new rates be typed in bold lettering.

- ***A motion was made to raise the rate by a proposed amount of \$100.00 bi-monthly with a base amount of 2,500 cubic feet and an over base rate of \$21.00 per 1,000 cubic feet. Cory Pereira/John Billings/All in favor.***
- ***A motion was made to approve the proposed proposition 218 letter as presented and modified. Jay Jamison/John Billings/All in favor.***

Action Item Review

- Charron will prepare the letter with modifications and email it to Marcia. It will be dated August 1, 2017 and the district secretary will mail the letter on August 15, 2017.
- Charron will write a resolution regarding the proposed rate increase.
- Marcia will buy stamps and have the letter printed.
- Marcia will get a second opinion on painting the tank.

Adjournment

- ***A motion was made to adjourn the regular meeting at 7:57 PM. Jay Jamison/John Billings/All in favor.***

Submitted by,

Mary Anne Stephens
District Secretary

Approved: