

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING

Board of Directors

Wednesday May 10, 2017 at 7:00 PM
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair Charron Sparks, Cory Pereira, Jay Jamison and John Pinson

Board Members Absent: John Billings

Employees Present: Marcia Joyce, General Manager and Mary Anne Stephens, District Secretary

Members of the Public Present: None

Regular Meeting Called to Order

- Chair Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at approximately 7:06 PM.

Public Comment

- No public comment.

Consideration of April 10, 2017 Minutes

- *A motion was made to approve the minutes as written. Jay Jamison /John Pinson /All in favor.*

Communications

- Marcia reported that P.J. Robertson has requested to be removed from the double occupancy billing list because her property qualifies as a single occupancy dwelling.
- Marcia talked to Clint Pullen and confirmed that his property is also a single occupancy dwelling. The board agreed to remove Clint and P.J. from the list and Marcia will continue to advise the board about any future notifications from residents.
- Jerry Archie told Marcia that a he does not need a backflow device on his well. Marcia talked to Jon Williams at the county and he offered to write a letter advising him that he is required to install a device. Marcia will follow up and remind Jerry that he must either install the device or concrete over his well.
- The hydrant at the corner of John Pinson's property was damaged when someone from the English property backed into it. Marcia purchased replacement parts and informed Erin that if it happens again she may be charged for repairs.

Financial Report and Consideration of Recent Expenses

- Charron reported that payroll taxes were paid and nothing unusual was paid. She confirmed that the Pacific Western Sales CD was rolled over.

General Manager's Report / System Maintenance

- Chlorine levels were below acceptable levels. Marcia and maintenance technician, Dan Migliazzo located the problem and it has been repaired. Chlorine levels are now within acceptable levels.
- Marcia has tried to contact the AT&T field representative regarding the discoloration and streaks on the water tank but he has not returned her call.
- Well one had some chlorine issues but is back online and the new filters are doing a good job keeping manganese levels low.
- Well three is activated but the switch on the time clock is not operating properly and Marcia will try to trouble shoot the problem.
- Came Security is scheduled to install the new cellular service. After installation, Marcia will cancel the service with AT&T.
- The district secretary is working on a GFCWD Facebook page which will serve as an alternative to a district website. Marcia will look into deactivating the current website.

Old Business

- **Well Log Report.** Marcia reported that water levels at the wells are good.
- **Groundwater Sustainability Act of 2014.** Charron reported that the Department of Water Resources has officially separated the Atascadero Basin from the Paso Robles Basin. The county has approved the resolution which will allow the formation of the Atascadero Sub Basin Ground Water Agency. The district signed an initial joint powers agreement but Marcia will check on whether a final agreement is ready to be signed.
- **Water Rate Study.** Charron has calculated operating revenues and expenses and found that the district is approximately \$42,000 in the negative. In order to cover costs, rates would have to be doubled and several options are being discussed. The district is required to mail a letter to property owners informing them about the proposed rate increase and their right to attend the public hearing and meeting which will be held prior to the rate increase. Charron will prepare a letter and present it to the board at the next meeting.

New Business

- Tracey and Charron have a few concerns about the resolution to request that the annual audit be changed to a bi-annual audit. The first concern is that Ken Filliponi might not agree to perform a bi-annual audit and Tracey will be contacting him. Next, it appears that SCRMA insurance has a requirement for a full annual audit. Finally, Charron is wondering about how the district will report to the state annually if the audit is being done bi-annually. She would like to put this item on next month's agenda so that she can do more research.

Action Item Review

- Charron will follow up on the resolution to change the annual audit to a bi-annual audit.
- Charron will work on a water rate study and send the information to the board.
- Marcia will deactivate the district website.
- Marcia will contact John Neil and ask if a final joint powers agreement is available for signing.

Adjournment

A motion was made to adjourn the regular meeting at 7:58 PM. Jay Jamison/John Pinson/All in favor.

Submitted by,

Mary Anne Stephens
District Secretary

Approved: