

**GARDEN FARMS COMMUNITY WATER DISTRICT**  
**17005 Walnut Avenue, Atascadero, CA 93422**  
**(805) 438-3751**

**MINUTES OF THE MONTHLY MEETING**  
**Board of Directors**

Thursday January 12, 2017 7:00 PM  
Garden Farms Bible Chapel Meeting Hall  
17025 Walnut Avenue, Atascadero, CA

**Board Members Present:** Chair Charron Sparks, Cory Pereira, Jay Jamison, and John Pinson

**Board Members Absent:** John Billings

**Employees Present:** General Manager Marcia Joyce, Secretary Mary Anne Stephens

**Members of the Public Present:** None

**Regular Meeting Called to Order**

- Chair Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at 7:01 PM.

**Public Comment**

- No public comment.

**Consideration of December 7, 2016 Minutes**

*A motion was made to approve the minutes as written. John Pinson/Jay Jamison/All in favor. Abstention/Cory Pereira.*

**Communications**

- Marcia reported that John and Melinda Campbell's house has been sold.

**Financial Report**

- Charron reported that all expenses paid this month were typical and there was nothing unusual to report.
- Charron asked Marcia why maintenance technician Nick Johnson is still on the district payroll since A.J. Maul was hired to replace him. Marcia stated that Nick has agreed to stay on the payroll in case of a break and only until A.J. can gain the expertise to make repairs himself, should they become necessary. Nick will not be making rounds.
- Marcia has reviewed the minutes regarding the agreement between GFCWD and Eric Cleveland. Based upon this information, which was presented to the board, the board feels that the agreement was not clear and that it would be in the best interest of the district to write off the outstanding balance due.

*A motion was made to write off Eric Cleveland's outstanding balance. John Pinson/Jay Jamison/All in favor.*

- The board recommended rolling the Pacific Western Cell CD which is due to expire February 2017.

*A motion was made to roll the Pacific Western Cell CD which is expiring in February 2017. John Pinson/Jay Jamison/All in favor.*

### **General Manager's Report**

- Marcia spoke to maintenance technician Dan Migliazzo about replacing the casing at well one. The board inquired why the casing needs replacing and Marcia stated that there are several cracks and that the well cannot pass the raw bacteria test. Therefore, the county requires that chlorine levels must be checked daily to insure that levels meet county specifications. Charron informed the board that the casing at all wells was previously converted from eight to six inch by dropping a six inch casing into the eight inch casings. The board recommended that repairs be made by removing the damaged casings and dropping in new six inch casings. Marcia stated that she will talk to Dan about the repairs.

### **Old Business**

1. **Well Log Report.** Marcia stated that there is nothing new to report.
2. **Well Three Activation.** The well was putting too much pressure on the system so Dan is installing a valve so that the pressure is on the pump and not the system when the well is throttled back. Marcia contacted Electricraft to get a quote to replace the control box and/or install a clock but they have not returned her call. The district secretary informed the board that her husband is an industrial electrician and may be able to install a control box and/or a clock and will talk to him about this. Marcia will also follow up with Electricraft. Other than the clock, the well is fully functional.
3. **Groundwater Sustainability Act of 2014.** Marcia has not received any new information from AMWC.

### **New Business**

- Regarding the appointment of a board chairperson, Charron offered to continue as chairperson.

*A motion was made to nominate Charron Sparks to continue as chairperson of GFCWD for another term and she accepted the nomination. Jay Jamison/John Pinson/All in favor.*

### **Action Item Review**

- Marcia will contact Tracey and request that she write off Eric Cleveland's outstanding balance.

- Marcia will give Tracey the list of known multiple dwellings for next months billing.
- Charron will train the district secretary on reviewing bank reconciliations.
- The district secretary will talk to her husband about installing a control box and/or a clock at well three.

**Adjournment to Closed Session for Employee Wage Consideration**

*A motion was made to adjourn the regular meeting at 7:29 PM. Jay Jamison/John Pinson/All in favor.*

Submitted by,

Mary Anne Stephens  
District Secretary

Approved: