

GARDEN FARMS COMMUNITY WATER DISTRICT
17005 Walnut Avenue, Atascadero, CA 93422
(805) 438-3751

MINUTES OF THE MONTHLY MEETING

Board of Directors

Thursday June 14, 2018 at 7:00 PM
Garden Farms Bible Chapel Meeting Hall
17025 Walnut Avenue, Atascadero, CA 93422

Board Members Present: Chair, Charron Sparks, Jay Jamison, John Pinson and John Billings

Board Members Absent: Cory Pereira

Employees Present: General Manager, Marcia Joyce, District Secretary, Mary Anne Stephens

Members of the Public Present: None

Regular Meeting Called to Order

- Charron Sparks called the regular meeting of the Garden Farms Community Water District to order at approximately 7:05 PM.

Public Comment

- No public comment.

Consideration of May 9, 2018 Minutes

- *A motion was made to approve the minutes as written. Jay Jamison/John Billings/All in favor. Abstention/John Pinson.*

Communications

- Jerry Zinman paid his past due bill and also paid \$15.00 of the \$75.00 reconnection fee. His real estate agent paid the balance and service at the property was reconnected.
- Marcia attended the GSA working group meeting on June 4, 2018. The Atascadero Basin has been given the rating of lowest priority. The decision was made at the meeting to proceed with development of a GSP in order to take advantage of grant funding.
- The County of San Luis Obispo notified the district that bi-annual elections will be held on November 6, 2018. Jay Jamison, Cory Pereira and Charron Sparks are each listed as incumbents eligible for one full term beginning December 7, 2018. The district secretary will complete the required forms and file them with the county.
- Marcia informed the board that the district received an invoice from SDRMA in the amount of \$3,949.99 for renewal of the annual property liability insurance.
- *A motion was made to pay \$3,949.99 to SDRMA for property liability insurance. John Pinson/John Billings/All in favor.*
- Marica informed the board that the Casera's qualify for a leak policy credit in the amount of \$107.74.

- *A motion was made approve a credit to the Casera's in the amount of \$107.74 for a leak policy credit. John Pinson/John Billings/All in favor.*

Financial Report and Consideration of Recent Expenses

- Charron informed the board that there were no unusual expenses.

General Manager's Report and System Maintenance

- Electricraft inspected well one and is finalizing a bid but the cost of improvements should still be within the initial \$1,000.00 that Marcia was authorized to spend on the project. Electricraft told Marcia that there was not enough pressure in one of the pumps to push water back out. John Pinson informed Marcia that it is an emergency backup pump to use in case the wells fail and that it would provide water for drinking and cooking. He also stated that if power should fail, the pump would be operated by a generator. The last time the pump was tested it was operating properly but the board requested that the backup pump be tested to make sure that it is still working properly. John will test it and report back to the board.
- The Baldwin's informed Marcia that they will be installing a new meter line. Marcia requested that they also install a tracer wire on the pipe and Mr. Baldwin agreed to install one when he runs the new line.
- Marcia has left messages for James Pierson but he hasn't returned her calls. She had given him the gate code because he wanted to be able to turn his water on and off but he turned the wrong meter on therefore Marcia locked both meters.
- This district received a bid from Dechance Construction for replacement of the north end of the main water line. The board requested that Marcia contact at least two other companies for additional bids. The Dechance bid does not include any engineering plans and the board feels that engineering plans may be legally required and that it might in the best interest of the district to have plans drawn. Charron offered to do some research into what is legally required and Marcia will research into whether there any grants which would be available to the district.
- Dave is requesting that the sampling station near the Gamble property be reactivated. Marcia informed the board that there are other places to take samples which would be representative of the overall water quality and she does not feel that there is a need to reactivate the old station. She also informed the board that Dave is chlorinating the system more than is necessary. The board asked Marcia to inform Dave that there is no reason to reactivate the station and is requesting that he use less chlorine.

Old Business

- **Well Log Report.** Well levels are within normal ranges and there was nothing new to report.

Action Item Review

- Charron will review the procedure manual and send any revisions to the district secretary.
- Charron will research about what is legally required for the replacement of the main water line at the north end of the district.
- John Pinson will inspect the emergency backup pump.
- Marcia will give John Pinson the model number of the emergency backup pump.
- Marcia will get more bids for the replacement of the main water line and research grants.

Adjournment

- *A motion was made to adjourn the regular meeting at 7:53 PM. John Pinson/John Billing/All in favor.*

Submitted by,

Mary Anne Stephens

Mary Anne Stephens
District Secretary

Approved: 08/15/2018